

44  
567  
2001

# Annual Report

## TOWN OF EPSOM NEW HAMPSHIRE



For the Year Ending  
December 31, 2001



Page 44  
E.67  
2001

**Annual Report**

**Of the**

**Town Offices**

**Of the**

**TOWN OF ESPOM  
NEW HAMPSHIRE**

**For the Year Ending  
December 31, 2001**



### **EPSOM CITIZEN OF THE YEAR FOR 2001**

James W. Findlay, Sr. was named Citizen of the Year for 2001, during the Old Home Day Celebration held at Webster Park on August 11, 2001.

Jim and his wife Margaret moved to Epsom with their three children in 1966. During the years that their children attended local schools, Jim supported them through several activities including Boy Scouts and 4H. He was also involved in the out of school activities of his children, such as Rainbow girls, Demolay, Girl Scouts, and when they were grown, encouraged his children to be involved members of Eastern Star, the Epsom Zoning Board of Adjustment and Bektash Shriners. He was a long-standing active member of the New Rye Church of Epsom and worked for many years for a local contractor where he donated his time to complete many town projects. He was one of the original members of the "Epsom Circle Breakfast Club".

Jim was a retired Master Chief Equipment Operator of the United States Navy. He served in World War II, Korea and Vietnam. During his years of service to the country, he accumulated many unit citations and commendations. He remained an active member of the American Legion of Epsom. Jim was Parade Marshall for the 2001 Memorial Day Parade.

Outside of the Town of Epsom, Jim was a member of the Corinthian Lodge of Pittsfield and was actively involved with the Bektash Shriners of concord for over 25 years. He most recently held the rank of colonel for the Temple. He is a Past Commander of the Legion of Honor unit of the Temple.

Jim was a well-respected and loved member of the community of Epsom. He had a positive influence on many of its residents over the years and was proudly nominated for the award by his loving family.

## TABLE OF CONTENTS

|                                                                     |                |
|---------------------------------------------------------------------|----------------|
| <b>Auditor's Report</b>                                             | <b>38-41</b>   |
| <b>B.C.E. P. Solid Waste Report</b>                                 | <b>125-130</b> |
| <b>Capital Area Mutual Aid and Fire Compact Report</b>              | <b>92-95</b>   |
| <b>Citizen of the Year</b>                                          | <b>2</b>       |
| <b>Community Action Report</b>                                      | <b>122-124</b> |
| <b>Comparative Statement/Appropriations &amp; Expenditures</b>      | <b>45</b>      |
| <b>Employee Wages 2001</b>                                          | <b>51-52</b>   |
| <b>Epsom Conservation Commission Report</b>                         | <b>112</b>     |
| <b>Epsom Fire Department Report</b>                                 | <b>85</b>      |
| <b>Epsom Fire &amp; Ambulance Billing Report</b>                    | <b>89</b>      |
| <b>Epsom Fire &amp; Rescue Summary of Calls</b>                     | <b>86-88</b>   |
| <b>Epsom Fire Warden &amp; State Forest Ranger Report</b>           | <b>91</b>      |
| <b>Epsom Highway Department Report</b>                              | <b>53-57</b>   |
| <b>Epsom Police Department Report</b>                               | <b>79-84</b>   |
| <b>Epsom Rescue Squad Report</b>                                    | <b>90</b>      |
| <b>Epsom Roads Advisory Committee/Road Agent Report/Charter</b>     | <b>106-111</b> |
| <b>Epsom School District Report/Auditors Report</b>                 | <b>145-182</b> |
| <b>Epsom Swimming Lessons Report</b>                                | <b>113</b>     |
| <b>Epsom Town Hall Restoration Committee/Charter</b>                | <b>115-117</b> |
| <b>Epsom Village Water District Report</b>                          | <b>138-144</b> |
| <b>Health Officer's Report</b>                                      | <b>105</b>     |
| <b>Library Report</b>                                               | <b>73-78</b>   |
| <b>Planning Board Report</b>                                        | <b>96-98</b>   |
| <b>Schedule of Town Property</b>                                    | <b>46-47</b>   |
| <b>Selectmen's Report</b>                                           | <b>42-44</b>   |
| <b>Selectmen Study Committee</b>                                    | <b>118-119</b> |
| <b>Statement of Payments</b>                                        | <b>50</b>      |
| <b>Summary of Receipts</b>                                          | <b>48-49</b>   |
| <b>Tax Collector's Report</b>                                       | <b>60-63</b>   |
| <b>Town Budget as amended February 2, 2002/Official ballot 2002</b> | <b>24-37</b>   |
| <b>Town Clerk's Report</b>                                          | <b>58-59</b>   |
| <b>Town Meeting Minutes/Election Results 2001</b>                   | <b>10-23</b>   |
| <b>Town Officers</b>                                                | <b>4-9</b>     |
| <b>Treasurer's Report</b>                                           | <b>64-69</b>   |
| <b>Trust Funds</b>                                                  | <b>70-71</b>   |
| <b>Visiting Nurse Association Report</b>                            | <b>120-121</b> |
| <b>Vital Statistics</b>                                             | <b>132-137</b> |
| <b>UNH Cooperative Extension Report</b>                             | <b>131</b>     |
| <b>Webster Park Commission Report</b>                               | <b>114</b>     |
| <b>Welfare Report</b>                                               | <b>104</b>     |
| <b>Zoning Board of Adjustment Report</b>                            | <b>99-102</b>  |
| <b>Zoning Questions for 2002</b>                                    | <b>72</b>      |
| <b>Zoning Compliance Officer's Report</b>                           | <b>103</b>     |

## **TOWN OFFICERS**

### **Moderator**

|                                               | <b>Term Expires</b> |
|-----------------------------------------------|---------------------|
| <b>Ashton E. Welch – Moderator</b>            | <b>2003</b>         |
| <b>Barbara Harkness – Assistant Moderator</b> | <b>2003</b>         |

### **Selectmen**

|                                 |             |
|---------------------------------|-------------|
| <b>Peter P. Bosiak</b>          | <b>2002</b> |
| <b>John F. Hickey, Chairman</b> | <b>2003</b> |
| <b>Robert W. Berry</b>          | <b>2004</b> |

### **Town Clerk/Tax Collector**

|                          |             |
|--------------------------|-------------|
| <b>Dawn E. Blackwell</b> | <b>2003</b> |
|--------------------------|-------------|

### **Deputy Town Clerk/Tax Collector**

|                     |             |
|---------------------|-------------|
| <b>Lisa A. Cote</b> | <b>2003</b> |
|---------------------|-------------|

### **Treasurer**

|                       |             |
|-----------------------|-------------|
| <b>Paula S. Smith</b> | <b>2002</b> |
|-----------------------|-------------|

### **Representative to the General Court**

|                        |                       |
|------------------------|-----------------------|
| <b>Tony F. Soltani</b> | <b>Charles Yeaton</b> |
|------------------------|-----------------------|

### **Road Agent**

|                                  |             |
|----------------------------------|-------------|
| <b>Joel P. Dail, resigned</b>    | <b>2003</b> |
| <b>Steven Kimball, appointed</b> | <b>2002</b> |

### **Supervisors of the Checklist**

|                       |             |
|-----------------------|-------------|
| <b>Barbara Smith</b>  | <b>2002</b> |
| <b>Shirley Demers</b> | <b>2004</b> |
| <b>Marcia Crouse</b>  | <b>2006</b> |

**Ballot Clerks**

**Sonia H. Noyes  
Ruth Bachelder**

**Ruth Sawyer  
Harvey Harkness**

**Library Trustees**

**Harvey Harkness  
Joyce Heck  
Roberta Mongeon**

**2002  
2003  
2004**

**Librarian**

**Nancy Y. Claris**

**Assistant Librarian**

**Jeanette E. Winslow**

**Zoning Compliance Officer**

**Alfred G. Bickford**

**2002**

**Health Officer**

**Judith DeWitt , resigned  
Christine Welch , appointed**

**2004**

**Police Department**

**Henry L. Farrin, Jr., Chief**

**Fulltime Officers**

**Eric Bourn, Sergeant  
Robert Kitson, resigned  
Keith L. Yeaton, appointed  
Wayne Preve, Canine Holder**

**Part-time Officers**

**Robert Hill  
Brian Michael**

**Animal Control Officer**

**Lisa A. Cote**

**Overseer of Public Welfare**

**Patricia L. Hickey**

**Term Expire  
2002**

**Cemetery Trustees**

**Roland LaFleur**

**William E. Clark**

**Gary Kitson**

**2002**

**2003**

**2004**

**Trustees of the Trust Funds**

**William E. Clark**

**Beverly M. LaFleur**

**Roland LaFleur**

**2002**

**2003**

**2004**

**Conservation Commission**

**Glenn Horner**

**John F. Hickey**

**Alfred G. Bickford**

**Alison Parodi-Bieling**

**Elsie Fife**

**Charles Hersey**

**Eric Orff**

**Elliot Sampson**

**2002**

**2002**

**2002**

**2003**

**2003**

**2003**

**2003**

**2003**

**Zoning Board of Adjustment**

**Lawrence W. Caraway, Jr.**

**Frank Catanese**

**Keith Cota, Chairman**

**Glenn Horner, Alternate**

**David Goulet, Alternate**

**2002**

**2003**

**2004**

**2004**

**2004**

### Planning Board

|                                      |      |
|--------------------------------------|------|
| Lawrence W. Caraway, Jr.             | 2002 |
| Elizabeth Boslak, Chairperson        | 2002 |
| Peter Arvanitis, Alternate           | 2002 |
| Constance Catanese                   | 2003 |
| Charles Cosseboom                    | 2003 |
| Mark Riedel                          | 2004 |
| Alfred E. Bickford                   | 2004 |
| Robert Sampson, Alternate            | 2004 |
| Harvey Harkness, Alternate           | 2004 |
| John F. Hickey, Selectmen's Delegate |      |

### Budget Committee

|                                       |      |
|---------------------------------------|------|
| Frank Catanese                        | 2002 |
| Mary Frambach, Chairperson            | 2002 |
| Thomas Langlais                       | 2002 |
| Alan Quimby                           | 2003 |
| Christopher Porter                    | 2003 |
| Marguerite S. Tucker                  | 2003 |
| Harvey Harkness                       | 2004 |
| Sharon E. Soltani                     | 2004 |
| Steve Warner                          | 2004 |
| Robert W. Berry, Selectmen's Delegate |      |
| Donald Harty, School Board Delegate   |      |
| Gary Kitson, Water Precinct Delegate  |      |

### Park Commission

Sarah Health, Manager  
Philip E. Revitsky, Electrical  
George S. Foster, III, Maintenance  
Ernest Robitaille, Resigned  
Patrick Keeler, Chairman  
Gary Perry, Cub Pack #30  
Ivan Rutherford  
Crystal Gosselin  
Kim Keeler

**Cable Committee**

**David Minnis, Chairperson  
Frank Catanese  
Eric Keeler  
Deborah Sargent**

**Old Home Day Committee**

**Eleanor Ambs  
Tracey Beauchesne  
Scott Hahn  
Steve Merrill  
Debra Reeves  
Gloria Reeves  
Paul Morency**

**Kevin Reeves  
Patricia Reeves  
Spencer Reeves  
Cindy Schaffer  
Robert Reeves  
Pam Smith**

**Road Advisory Committee**

**Gary Kitson, Chairman  
Steven Kimball, Road Agent  
Robert Kroll  
William E. Clark  
Rickey Belanger**

**Peter P. Bosiak, Vice Chairman  
Sandra White, Secretary  
Deborah Sargent  
Nancy Wheeler  
Leonard Gilman**

**Old Town Hall Committee**

**Harvey Harkness, Chairperson  
Glenna Nutter  
Richard Fowler  
Beulah Yeaton**

**Nancy Claris  
Kenneth Stiles, Jr.  
Joan Fowler  
Robert Yeaton**

**Epsom Fire Department  
1714 Dover Road  
Epsom, New Hampshire 03234**

**OFFICERS**

**CHIEF, R. STEWART YEATON**

**DEPUTY CHIEF, DAVE PALERMO**

**CAPTAIN, FLOYD GRAHAM, Fulltime**

**LIEUTENANT, RON DELGADO**

**LIEUTENANT, LARRY BARTON**

**RESCUE CAPTAIN, MATTHEW MOULTON**

**RESCUE LIEUTENANT, DEBORAH BLACK (JAN – JUN 2001)**

**FOREST FIRE WARDEN, R. STEWART YEATON**

**FULLTIME EMPLOYEES**

**PETER LENNON**

**DEBORAH BLACK**

EPSOM DELIBERATIVE SESSION MINUTES  
FEBRUARY 3, 2001

The annual deliberative session was called to order at 10:35 AM on Saturday, February 3, 2001.

Article 1: Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with this warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,543,086.00? Should this article be defeated, the operating budget shall be \$1,391,653.00 which is the same as last year with certain adjustments required by the previous action of the Town of Epsom or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Selectmen) (Recommended by the Budget Committee).

The Moderator read Article 1. Henry L. Farrin, Jr. moved to amend the Police Department line #4210-4214 from \$244,859.00 to \$271,859.00 for the purpose of purchasing a new 2001 Ford Crown Victoria police car. Mike Dempsey seconded the amendment. This amendment will add \$27,000.00 to the operating budget. Chief Farrin stated that if this amendment passes, he will amend Article 7 to remove the purchase of the four-wheel vehicle. After discussion, the Moderator called the question. The amendment passed.

After a lengthy discussion, the Moderator stated that Article 1 shall appear on the ballot as amended to read as follows:

Article 1: Shall the town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with this warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,570,086.00? Should this article be defeated, the operating budget shall be \$1,391,653.00 which is the same as last year with certain adjustments required by the previous action of the Town of Epsom or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Selectmen) (Recommended by the Budget Committee).

Article 2: To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000.00) to the new library collection fund for the purpose of expanding the Epsom Public Library book and non-book collection in the new library. **THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee). Estimated Tax Increase would be \$.06.

The Moderator read Article 2. After discussion, the Moderator stated that Article 2 shall appear on the ballot as presented.

Article 3: To see if the Town will vote to raise and appropriate the sum of four thousand four hundred dollars (\$4,400.00) to repair or replace the existing roof of the Epsom Public Library. **THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee). Estimated tax increase would be \$.03.

The Moderator read Article 3. After discussion, the Moderator stated that Article 3 shall appear on the ballot as presented.

Article 4: To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000.00) to add to the library Capital Reserve Fund for the purpose of constructing a library facility for the Town of Epsom. **THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Not recommended by the Budget Committee). Estimated tax increase would be \$.63.

The Moderator read Article 4. Jay Hickey stated that the Library Capital Reserve Fund contained \$147,237.48 as of December 31, 2000. After discussion, the Moderator stated that Article 4 shall appear on the ballot as presented.

Article 5: To see if the Town will vote to raise and appropriate the sum of fifty thousand dollars (\$50,000.00) to be expended on the purchase of land on which to construct town offices and a library facility and any incidental expenses thereto for the Town of Epsom. **THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Not recommended by the Budget Committee). Estimated tax increase would be \$.31.

The Moderator read Article 5. After discussion, the Moderator stated that Article 5 shall appear on the ballot as presented.

Article 6: To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000.00) to be used together with an additional eight thousand dollars (\$8,000.00) from the Police Department budget if approved as a part of question one in order to pay for one-half year's salary and benefits for one additional full time police officer to be hired in 2001. **THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Not recommended by the Budget Committee). Estimated tax increase would be \$.06.

The Moderator read Article 6. After discussion, the Moderator stated that Article 6 shall appear on the ballot as presented.

Article 7: To see if the Town will vote to raise and appropriate the sum of thirty thousand dollars (\$30,000.00) to purchase, prepare and outfit for police service a new four wheel drive police vehicle to replace the existing 1986 four wheel drive vehicle. **THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Not recommended by the Budget Committee). Estimated tax increase would be \$.19.

The Moderator read Article 7. Henry Farrin stated that this is the article he suggested removing from the warrant if his amendment to Article 1 passed. Larry Yeaton moved to amend Article 7 to read: To see if the Town will vote to consider the proposal to purchase a new four-wheel drive police vehicle at a future date. Frank Catanese seconded the amendment. The amendment passed.

There being no further discussion, Article 7 shall appear on the ballot as amended to read as follows:

Article 7: To see if the Town will vote to consider the proposal to purchase a new four-wheel drive police vehicle at a future date.

Article 8: To see if the Town of Epsom will discontinue the practice of electing a road agent and authorize the Board of Selectmen to appoint the road agent.

The Moderator read Article 8. After discussion, the Moderator stated that Article 8 shall appear on the ballot as presented.

Article 9: To see if the Town of Epsom will appropriate the sum of \$5,000.00 obtained from a settlement paid to the Town involving the King's Grant Manufactured Housing Park; to be added to the principal of the Lillian Morrison Town fund to be administered under the terms and conditions of the said trust. (Recommended by the Selectmen).

The moderator read Article 9. After discussion, the Moderator stated that Article 9 shall appear on the ballot as presented.

Article 10: To see if the Town of Epsom, having a master plan adopted by the Planning Board on September 12, 2000, will authorize the Planning Board to prepare and amend a program of municipal improvements projected over a period of at least six years, consistent with RSA 674:5.

The moderator read article 10. After discussion, the Moderator stated that Article 10 shall appear on the ballot as presented.

Article 11: To see if the Town of Epsom will raise and appropriate the sum of \$15,000.00 to be added to the capital reserve fund established in 1998 for the purpose of re-evaluation of taxable properties within the Town. **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee). Estimated tax increase would be \$.09.

The moderator read Article 11. After discussion, the Moderator stated that Article 11 shall appear on the ballot as presented.

Article 12: To see if the Town of Epsom will raise and appropriate the sum of \$120,000.00 to be added to the capital reserve fund previously established for the purpose of reconstruction and improvement of town roads. **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee). Estimated tax increase would be \$.75.

The moderator read Article 12. After discussion, the Moderator stated that Article 12 shall appear on the ballot as presented.

Article 13: To see if the Town will vote to raise and appropriate the sum of \$60,000.00 for improving, paving and resurfacing town roads. **THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee). Estimated tax increase would be \$.38.

The moderator read Article 13. After discussion, the Moderator stated that Article 13 shall appear on the ballot as presented.

Article 14: To see if the Town will vote to raise and appropriate the sum of \$50,000.00 for the purpose of reconstruction of the bridge on Center Hill Road. **THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Not recommended by the Budget Committee). Estimated tax increase would be \$.31.

The moderator read Article 14. After much discussion, the Moderator stated that Article 14 shall appear on the ballot as presented.

Article 15: To see if the Town will raise and appropriate the sum of \$1,680.00 to be used together with \$750.00 from the ambulance budget if approved as a part of question one in order to increase fire and rescue coverage from nine (9) hours per day to twelve (12) hours per day and from five (5) days per week to six (6) days per week. **THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION**

**TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.**  
(Recommended by the Selectmen) (Recommended by the Budget Committee).  
Estimated tax increase would be \$.01.

The moderator read Article 15. Stuart Yeaton moved to amend Article 15 to read: To see if the Town will vote to raise and appropriate the sum of \$1,680.00 to be used in conjunction with funds currently proposed in the fire and rescue budget which are currently used to pay for part-time EMT coverage. This appropriation would be used to hire a full-time firefighter/paramedic and will increase the full-time coverage from 9 hours per day to 12 hours per day and from 5 days per week to 6 days per week. Harvey Harkness seconded the amendment.

After discussion, the Moderator called for a vote on the amendment. The amendment passed. There being no further discussion, Article 15 shall appear on the ballot as amended to read as follows:

Article 15: To see if the Town will vote to raise and appropriate the sum of \$1,680.00 to be used in conjunction with funds currently proposed in the fire and rescue budget which are currently used to pay for part-time EMT coverage. This appropriation would be used to hire a full-time firefighter/paramedic and will increase the full-time coverage from 9 hours per day to 12 hours per day and from 5 days per week to 6 days per week. **THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee). Estimated tax increase would be \$.01 per thousand.

Article 16: To see if the Town will appropriate the sum of \$9,551.00 from the Epsom fire-rescue apparatus trust fund; which was previously raised and placed in the said fund; to be used together with \$73,900.00 from the ambulance replacement capital reserve fund; which was also previously raised and placed in the said fund; in order to replace the present ambulance and to outfit a new ambulance for service. (Recommended by the Selectmen).

The moderator read Article 16. After discussion, the Moderator stated that Article 16 shall appear on the ballot as presented.

Article 17: Shall the provisions for voting by official ballot on all issues before the Town of Epsom under RSA 40:13 be limited to the election of officers and certain other questions? **BY PETITION.**

The moderator read Article 17. Steve Warner moved to amend the article to add a second sentence to read: This article will rescind the Official Ballot Law, and reinstate the system of voting at Town Meetings which had been in effect prior to the adoption of SB2. Harvey Harkness seconded the amendment.

After discussion, the Moderator called for a vote on the amendment. The amendment passed. There being no further discussion, Article 17 shall appear on the ballot as amended to read as follows:

Article 17: Shall the provisions for voting by official ballot on all issues before the Town of Epsom under RSA 40:13 be limited to the election of officers and certain other questions?

This article will rescind the Official Ballot Law, and reinstate the system of voting at Town Meetings which had been in effect prior to the adoption of SB2.

Article 18: To see if the municipality will to vote to increase the membership of the Epsom Selectmen (Selectwomen) from 3 to 5 members, said increase in membership to be effective at the March 2002 election. **BY PETITION.**

The moderator read Article 18. Gary Matteson moved to amend Article 18 to read: To see if the Town will authorize the Board of Selectmen to study whether the Town would be better served by a 5 member Board of Selectmen instead of a 3 member Board of Selectmen. Keith Cota seconded the amendment.

Ed Nutter stated that this amendment is changing the meaning of the warrant article. The Moderator disagreed and suggested that if Mr. Nutter did not like his ruling that he could challenge it. Ed Nutter challenged the Moderator's ruling on the amendment being germane. David Minnis seconded the challenge. The Moderator asked for a hand count on the challenge. The vote was 27 in favor of the challenge and 46 against the challenge. The challenge failed. The amendment stands.

After discussion, the Moderator asked for a hand count vote on the amendment. Yes: 34. No: 43. The amendment failed.

Gary Matteson moved to amend Article 18 to read: To see if the Town will authorize the Moderator to appoint a panel to study whether the Town would be better served by a 5 member Board of Selectmen instead of a 3 member Board of Selectmen. Steve Warner seconded the amendment.

After discussion, Frank Catanese asked the Moderator to call the question. The Moderator asked for a hand count vote on the amendment. Yes: 42. No: 34. The amendment passed.

There being no further discussion, Article 18 shall appear on the ballot as amended to read as follows:

Article 18: To see if the Town will authorize the Moderator to appoint a panel to study whether the Town would be better served by a 5 member Board of Selectmen instead of a 3 member Board of Selectmen.

Article 19: "To see if the Town will vote to re-open and maintain and repair in suitable condition for travel a portion of "scenic road" located on Sanborn Hill Road from the residence of John Hickey to the Smith property (approximately 1800 feet). In 1988 Sanborn Hill Road was voted "scenic" under the provisions of RSA 231:157-158 from Center Hill Road to the Smith property." **BY PETITION.**

The moderator read Article 19. Bob Yeaton moved to amend the article to read: To see if the Town will vote to establish an impact and feasibility study to re-open and maintain and repair in suitable condition for travel a portion of "scenic road" located on Sanborn Hill Road from the residence of John Hickey to the Smith property (approximately 1800 feet) as well as other Class 6 roads in Epsom. In 1988 Sanborn Hill Road was voted "scenic" under the provision of RSA 231:157-158 from Center Hill Road to the Smith Property. Harvey Harkness seconded the amendment.

After discussion, the Moderator called for a vote on the amendment. The amendment passed. There being no further discussion, Article 19 shall appear on the ballot as amended to read as follows:

Article 19: To see if the Town will vote to establish an impact and feasibility study to re-open and maintain and repair in suitable condition for travel a portion of "scenic road" located on Sanborn Hill Road from the residence of John Hickey to the Smith property (approximately 1800 feet) as well as other Class 6 roads in Epsom. In 1988 Sanborn Hill Road was voted "scenic" under the provisions of RSA 231:157-158 from Center Hill Road to the Smith Property.

At 3:00 PM the deliberative session was adjourned to the second session on Tuesday, March 13, 2001 at 8:00 AM at the Legion Hall to cast ballots.

Respectfully submitted,



Dawn Blackwell  
Town Clerk

**EPSOM ELECTION RESULTS**  
**MARCH 13, 2001**

|                                    |                      |     |
|------------------------------------|----------------------|-----|
| SELECTMEN – 3 YEARS:               | ROBERT W. BERRY      | 399 |
| ROAD AGENT – 2 YEARS:              | JOEL DAIL            | 576 |
| MODERATOR – 2 YEARS:               | ASHTON E. WELCH      | 643 |
| TREASURER – 1 YEAR:                | PAULA S. SMITH       | 627 |
| OVERSEER OF PUBLIC WELFARE- 1 YR:  | PATRICIA L. HICKEY   | 583 |
| TRUSTEE FOR TRUST FUNDS – 3 YEARS: | ROLAND R. LAFLEUR    | 613 |
| PLANNING BOARD – 3 YEARS:          | MARK RIEDEL          | 532 |
| VOTE FOR TWO                       | ALFRED BICKFORD      | 16  |
| LIBRARY TRUSTEE – 3 YEARS:         | ROBERTA MONGEON      | 597 |
| CEMETERY TRUSTEE – 3 YEARS:        | GARY KITSON          | 618 |
| BUDGET COMMITTEE – 3 YEARS:        | HARVEY F. HARKNESS   | 491 |
| VOTE FOR THREE                     | SHARON E. SOLTANI    | 391 |
|                                    | STEVE WARNER         | 501 |
| BUDGET COMMITTEE – 2 YEARS:        | MARGUERITE S. TUCKER | 402 |

**ZONING BALLOT QUESTIONS**

**Article 1:** Are you in favor of adoption of an ordinance regulating the motorized vehicle sale facilities to permit them in the residential/commercial zone subject to a special exception; but not within 1,000 feet of another such facility? (Recommended by the Planning Board).

YES 355                      NO 354

**Article 2:** Are you in favor of adoption of an amendment to the home occupation ordinance specifying the method of calculating the area (square footage) and modifying the restrictions on hours of operation? (Recommended by the Planning Board).

YES 357                      NO 338

**Article 3:** Are you in favor of adoption of an ordinance prohibiting the permanent construction of manufactured housing units to house business or commercial enterprises; but expressly allowing the temporary placement of construction trailers? (Recommended

by the Planning Board).

YES 431                      NO      280

**Article 4:** Are you in favor of adoption of an amendment to the manufactured housing ordinance removing the sunset (expiration) provision of the ordinance; thereby making it permanent? (Recommended by the Planning Board).

YES 404                      NO      274

**Article 5:** Are you in favor of adoption of an amendment to the zoning ordinances explicitly describing the potential remedies and penalties for violations of the zoning ordinances? (Recommended by the Planning Board).

YES 483                      NO      215

**Article 6:** Are you in favor of adoption of an amendment to the zoning ordinances permitting the placement of signs for farms subject to certain restriction on size, location and number of such signs? (Recommended by the Planning Board).

YES 476                      NO      199

**Article 7:** Are you in favor of adoption of an ordinance requiring the removal of signs erected by businesses that have ceased operating for at least one year? (Recommended by the Planning Board).

YES 611                      NO      83

**Article 8:** Are you in favor of adoption of an amendment adding the repair and service of "heavy equipment" to the list of principal uses under the automotive repair and service enterprises? (Recommended by the Planning Board).

YES 491                      NO      170

**Article 9:** Are you in favor of adoption of an amendment to the sign ordinance explicitly prohibiting the use of permanent internally lit signs? (Recommended by the Planning Board).

YES 372                      NO      295

**Article 10:** Are you in favor of adoption of an amendment incorporating the meaning of the terms "agriculture, farm and farming" as those defined by New Hampshire law which broadly include all said farming and animal husbandry? (Recommended by the Planning Board).

YES 532                      NO      124

**Article 11:** Are you in favor of adoption of an amendment to the ordinance regulating the construction of telecommunication towers, further expanding the elements of consideration for approving or denying applications for construction of such towers? (Recommended by the Planning Board).

YES 460

NO 207

**Article 12:** Are you in favor of adoption of a comprehensive amendment generally revising the application and permit process required for the construction of telecommunication towers? (Recommended by the Planning Board).

YES 453

NO 196

### **WARRANT ARTICLES AS MODIFIED ON FEBRUARY 3, 2001**

**Article 1:** Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles, the amounts set forth on the budget posted with this warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,570,086.00? Should this article be defeated, the operating budget shall be \$1,391,653.00 which is the same as last year with certain adjustments required by the previous action of the Town of Epsom or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Selectmen) (Recommended by the Budget Committee).

YES 349

NO 335

**Article 2:** Shall the Town raise and appropriate the sum of ten thousand dollars (\$10,000.00) to the new library collection fund for the purpose of expanding the Epsom Public Library book and non-book collection in the new library? **THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee).

Estimated Tax Increase would be \$.06 per thousand.

YES 379

NO 313

**Article 3:** Shall the Town raise and appropriate the sum of four thousand four hundred dollars (\$4,400.00) to repair or replace the existing roof of the Epsom Public Library? **THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee).

Estimated Tax Increase would \$.03 per thousand.

YES 513

NO 181

**Article 4:** Shall the Town raise and appropriate the sum of one hundred thousand dollars (\$100,000.00) to add to the library capital reserve fund for the purpose of constructing a library facility for the Town of Epsom? **THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Not Recommended by the Budget Committee).

Estimated Tax Increase would be \$ .63 per thousand.

YES 233                      NO 456

**Article 5:** Shall the Town raise and appropriate the sum of fifty thousand dollars (\$50,000.00) to be expended on the purchase of land on which to construct town offices and a library facility and any incidental expenses thereto for the Town of Epsom? **THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Not Recommended by the Budget Committee).

Estimated Tax Increase would be \$ .31 per thousand.

YES 256                      NO 435

**Article 6:** Shall the Town raise and appropriate the sum of ten thousand dollars (\$10,000.00) to be used together with an additional eight thousand dollars (\$8,000.00) from the Police Department budget if approved as a part of question one in order to pay for one-half year's salary and benefits for one additional full time police officer to be hired in 2001? **THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Not Recommended by the Budget Committee).

Estimated Tax Increase would be \$.06 per thousand.

YES 331                      NO 377

**Article 7:** Shall the Town consider the proposal to purchase a new four-wheel drive police vehicle at a future date? (Recommended by the Selectmen)

YES 308                      NO 392

**Article 8:** Shall the Town of Epsom discontinue the practice of electing a road agent and authorize the Board of Selectmen to appoint the road agent?

YES 209                      NO 487

**Article 9:** Shall the Town of Epsom appropriate the sum of \$5,000.00 obtained from a settlement paid to the Town involving the King's Grant Manufactured Housing Park; to be added to the principal of the Lillian Morrison Town fund to be administered under the

terms and conditions of the said trust? (Recommended by the Selectmen).

YES 528

NO 162

**Article 10:** Shall the Town of Epsom, having a master plan adopted by the Planning Board on September 12, 2000, authorize the Planning Board to prepare and amend a program of municipal improvements projected over a period of at least six years, consistent with RSA 674:5?

YES 457

NO 217

**Article 11:** Shall the Town of Epsom raise and appropriate the sum of \$15,000.00 to be added to the capital reserve fund established in 1998 for the purpose of re-evaluation of taxable properties within the Town? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee).

Estimated Tax Increase would be \$.09 per thousand.

YES 314

NO 380

**Article 12:** Shall the Town of Epsom raise and appropriate the sum of \$120,000.00 to be added to the capital reserve fund previously established for the purpose of reconstruction and improvement of town roads? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee).

Estimated Tax Increase would be \$.75 per thousand.

YES 409

NO 291

**Article 13:** Shall the Town raise and appropriate the sum of \$60,000.00 for improving, paving and resurfacing town roads? **THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated Tax Increase would be \$.38 per thousand.

YES 442

NO 260

**Article 14:** Shall the Town raise and appropriate the sum of \$50,000.00 for the purpose of reconstruction of the bridge on Center Hill Road? **THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Not Recommended by the Budget Committee).

Estimated Tax Increase would be \$.31 per thousand.

YES 187

NO 515

**Article 15:** Shall the Town raise and appropriate the sum of \$1,680.00 to be used in conjunction with funds currently proposed in the fire and rescue budget which are currently used to pay for part-time EMT coverage? This appropriation would be used to hire a full-time firefighter/paramedic and will increase the full-time coverage from nine (9) hours per day to twelve (12) hours per day and from five (5) days per week to six (6) days per week? **THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET AS DESCRIBED IN ARTICLE 1.** (Recommended by the Selectmen) (Recommended by the Budget Committee).

Estimated Tax Increase would be \$.01 per thousand.

YES 522

NO 187

**Article 16:** Shall the Town appropriate the sum of \$9,551.00 from the Epsom fire-rescue apparatus trust fund; which was previously raised and placed in the said fund; to be used together with \$73,900.00 from the ambulance replacement capital reserve fund; which was also previously raised and placed in the said fund; in order to replace the present ambulance and to outfit a new ambulance for service? (Recommended by the Selectmen).

YES 498

NO 189

**Article 17:** Shall the provisions for voting by official ballot on all issues before the Town of Epsom under RSA 40:13 be limited to the election of officers and certain other questions? **BY PETITION.**

This article will rescind the Official Ballot Law, and reinstate the system of voting at Town Meetings which had been in effect prior to the adoption of SB2.

YES 253

NO 429

**Article 18:** Shall the Town authorize the Moderator to appoint a panel to study whether the Town would be better served by a 5 member Board of Selectmen instead of a 3 member Board of Selectmen? **BY PETITION.**

YES 394

NO 294

**Article 19:** Shall the Town establish an impact and feasibility study to re-open and maintain and repair in suitable condition for travel a portion of "scenic road" located on Sanborn Hill Road from the residence of John Hickey to the Smith property (approximately 1800 feet) as well as all other Class 6 roads in Epsom? In 1988 Sanborn

Hill Road was voted "scenic" under the provisions of RSA 231:157-158 from Center Hill Road to the Smith property. **BY PETITION.**

YES 233

NO 448

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 12, 2002

Dawn Boscawell  
Town Clerk

SELECTMAN

For 3 Years                      Vote for ONE

PETER P. BOSIAK

\_\_\_\_\_  
(Write-in)

ROAD AGENT

For 1 Year                      Vote for ONE

STEVE KIMBALL

\_\_\_\_\_  
(Write-in)

TREASURER

For 1 Year                      Vote for ONE

PAULA S. SMITH

\_\_\_\_\_  
(Write-in)

OVERSEER OF PUBLIC WELFARE

For 1 Year                      Vote for ONE

PATRICIA L. HICKEY

\_\_\_\_\_  
(Write-in)

TRUSTEE FOR TRUST FUNDS

For 3 Years                      Vote for ONE

WILLIAM E. CLARK

\_\_\_\_\_  
(Write-in)

PLANNING BOARD

For 3 Years                      Vote for TWO

ELIZABETH BOSIAK

LAURENCE W. CARAWAY

\_\_\_\_\_  
(Write-in)

\_\_\_\_\_  
(Write-in)

LIBRARY TRUSTEE

For 3 Years                      Vote for ONE

HARVEY F. HARKNESS

\_\_\_\_\_  
(Write-in)

CEMETERY TRUSTEE

For 3 Years                      Vote for ONE

STEVE KIMBALL

\_\_\_\_\_  
(Write-in)

BUDGET COMMITTEE

For 3 Years                      Vote for THREE

MARY FRAMBACH

DAVID W. GOULET

EDWARD H. NUTTER

\_\_\_\_\_  
(Write-in)

\_\_\_\_\_  
(Write-in)

\_\_\_\_\_  
(Write-in)

SUPERVISOR OF CHECKLIST

For 6 Years                      Vote for ONE

BARBARA A. SMITH

\_\_\_\_\_  
(Write-in)

2002 EPSOM ZONING BALLOT QUESTIONS

**Article 1:** Are you in favor of an extensive amendment to the Epsom Zoning Ordinances which would create a new "residential/light commercial" zone and would generally alter Article II of the ordinances regarding zones and districts? (Recommended by the Planning Board)

YES                      NO

**Article 2:** Are you in favor of a technical amendment to the Epsom Zoning Ordinances which would restrict the use and placement of certain recreational vehicles in certain flood zones, in compliance with the Federal Flood Insurance Program? (Recommended by the Planning Board)

YES                      NO

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 12, 2002

Dawn Blockhouse  
Town Clerk

**Article 3:** Are you in favor of an amendment to the Epsom Zoning Ordinances which would expressly permit the retail sale of landscaping and gardening supplies within the Residential/commercial and Residential/light commercial zones? (Recommended by the Planning Board)

YES NO

**Article 4:** Are you in favor of an amendment to the Epsom Zoning Ordinances which would alter the standard for granting variances to conform to a recent supreme court decision? (Recommended by the Planning Board)

YES NO

**TOWN OF EPSOM WARRANT ARTICLES AS MODIFIED ON  
FEBRUARY 2, 2002**

**Article 1:** Shall the Town of Epsom authorize the Selectmen to enter into a long-term lease/purchase agreement for fiscal year 2002, in the amount of two hundred eighty eight thousand, one hundred and thirty five dollars (\$288,135.00) payable over a term of sixty (60) months at a rate of sixty six thousand five hundred seven dollars (\$66,507.00) per year to purchase a new fire truck and necessary incidental equipment and raise and appropriate the sum of sixty six thousand five hundred seven dollars (\$66,507.00) for the first year's payment with sixty one thousand four hundred seven dollars (\$61,407.00) to be raised by taxation and a sum not to exceed five thousand one hundred dollars (\$5,100.00) to come from the Lillian Morrison Fire Department Trust? **(3/5 BALLOT VOTE REQUIRED) THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Not recommended by the Selectmen) (Not recommended by the Budget Committee)

Estimated tax increase would be \$.38 per thousand.

YES NO

**Article 2:** Should Article 1, above, fire truck lease/purchase, be defeated, shall the Town of Epsom raise and appropriate the sum of thirty two thousand dollars (\$32,000.00) to be placed in the existing Capital Reserve Fund established in 1998 for Fire Department Apparatus Fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$.20 per thousand.

YES NO

**Article 3:** Shall the town appropriate as an operating budget, not including appropriations by special warrant article, the amounts set forth on the budget posted with this warrant or as

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 12, 2002

Dawn Blenkins  
Town Clerk

amended by vote of the first session for the purposes set forth therein totaling \$1,715,357.00? Should this article be defeated, the operating budget shall be \$1,668,460.00, which is the same as last year with certain adjustments required by previous action of Town of Epsom or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Selectmen) (Recommended by the Budget Committee)

Approval of the proposed Town Budget will result in a projected tax decrease of .85 per thousand. Default budget will result in a projected tax decrease of \$1.13 per thousand.

YES NO

**Article 4:** Shall the Town of Epsom raise and appropriate the sum of one hundred twenty thousand dollars (\$120,000.00) to be added to the Capital Reserve Fund previously established for the purpose of reconstruction and improvements to town roads? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$ .73 per thousand.

YES NO

**Article 5:** Shall the Town of Epsom establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of bridge replacement and repair and raise and appropriate the sum of ten thousand dollars (10,000.00) to be put toward this fund, and appoint the Selectmen as agents to expend from the fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$ .06 per thousand.

YES NO

**Article 6:** Shall the Town of Epsom raise and appropriate the sum of fifty thousand dollars (\$50,000.00) to be placed in the existing Capital Reserve Fund established in 1998 for the revaluation of the town? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$ .31 per thousand.

YES NO

**Article 7:** Shall the Epsom Board of Selectmen be empowered to purchase and sell real estate on behalf of the Town of Epsom after public hearings and consultation with the Epsom Planning Board and the Conservation Commission subject to restrictions and regulations

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 12, 2002

Dawn Blackwell  
Town Clerk

imposed under RSA 41:14-a? If approved, this authority shall continue until rescinded or revoked by a future act of town voters. (Recommended by the Selectmen)

YES NO

**Article 8:** Shall the Town of Epsom establish a Capital Reserve Fund, known as the Land Conservation Fund, consistent with the provisions of RSA 35:1 for the purpose of purchasing conservation or agricultural easements and land and raise and appropriate the sum of ten thousand dollars (\$10,000.00) for said fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$.06 per thousand.

YES NO

**Article 9:** Should articles 7 and or 8, above, pass by a majority vote, shall the Epsom Board of Selectmen be designated as agents of the Land Conservation Fund established under Article 8 above? (Recommended by the Selectmen)

YES NO

**Article 10:** Shall the Town of Epsom raise and appropriate the sum of fifty thousand dollars (\$50,000.00) to be expended on the purchase of land adjacent to the Town Hall on which to construct town offices and a library facility and any incidental expenses thereto for the Town of Epsom? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$.31 per thousand.

YES NO

**Article 11:** Shall the Town of Epsom raise and appropriate the sum of sixteen thousand dollars (\$16,000.00) to be used together with an additional eight thousand eighty-six dollars (\$8,086.00) from the Police Department budget's part-time officers line item, if approved as part of question number three, in order to pay for nine months salary and benefits for one (1) additional full-time officer and to reduce the part-time officers from four (4) to two (2)? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$.10 per thousand.

YES NO

**Article 12:** Shall the Town of Epsom raise and appropriate the sum of sixty thousand dollars (\$60,000.00) to be added to the previously established Library Building Capital Reserve Fund?

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 12, 2002

*David Blackman*  
Town Clerk

**MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$.37 per thousand.

YES NO

**Article 13:** Shall the Town of Epsom raise and appropriate the sum of twenty thousand three hundred thirty-two dollars (\$20,332.00) to be used to hire an additional full time firefighter/paramedic? This amount represents one half (1/2) year's salary and benefits together with the expenses necessary to outfit the new firefighter/paramedic with uniform and equipment. **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$.13 per thousand.

YES NO

**Article 14:** Shall the Town of Epsom raise and appropriate the sum of ten thousand dollars (\$10,000.00) to be added to the previously established Library Book Capital Reserve Fund for the purpose of expanding the library collection? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Not Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$.06 per thousand.

YES NO

**Article 15:** Shall the Town of Epsom establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of vehicular equipment fund in order to acquire motorized vehicles and equipment for the highway department and to raise and appropriate the sum of fifteen thousand dollars (\$15,000.00) to be put toward said fund, and to appoint the Selectmen as agents to expend from said fund? **MAJORITY VOTE REQUIRED; THIS IS A SPECIAL WARRANT ARTICLE AND ITS APPROPRIATION IS IN ADDITION TO THE OPERATING BUDGET DESCRIBED IN ARTICLE 3.** (Recommended by the Selectmen) (Recommended by the Budget Committee)

Estimated tax increase would be \$.09 per thousand.

YES NO

**Article 16:** Shall the Town of Epsom adopt the provisions of RSA 31:95-C to appropriate one-half (1/2) of all revenues generated from the sale of timber on town-owned lands up to the sum of \$15,000.00 per annum for the purpose of purchasing easement, conservation lands and agricultural lands and easements? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Epsom Conservation Reserve Fund separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated

OFFICIAL BALLOT  
ANNUAL TOWN ELECTION  
EPSOM, NEW HAMPSHIRE  
MARCH 12, 2002

*Dawn Blackwell*  
Town Clerk

surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for specific purpose related to the purpose of the fund or source of revenue. (Recommended by the Selectmen)

YES NO

**Article 17:** Shall the Town of Epsom appropriate the sum of five thousand dollars (\$5,000.00) obtained from a settlement paid to the Town, involving the King's Grant Manufactured Housing Park, to be added to the principle of the Lillian Morrison Town Trust fund to be administered under the terms and conditions of the said trust? (Recommended by the Selectmen)

YES NO

**Article 18:** Shall the Town of Epsom discontinue the practice of electing a road agent and authorize the Board of Selectmen to hire the road agent? (Recommended by the Selectmen)

YES NO

**Article 19:** Shall the Town of Epsom discontinue the portion of Black Hall Road Extension, so called, between Black Hall Road and Route 4, easterly, abutting the property of the Epsom Bible Church (formerly Epsom Baptist Church)? (Recommended by the Selectmen)

YES NO

**Article 20:** Should Article 19 above pass, shall the Town of Epsom authorize the Board of Selectmen to dispose of said discontinued portion by transferring the same to the abutters on such terms and conditions as deemed appropriate by the board? (Recommended by the Selectmen)

YES NO

**Article 21:** Are you in favor of increasing the Board of Selectmen to five (5) members?  
**BY PETITION**

YES NO

Budget - Town of EPSOM

FY 2002

MS-7

| 1                              | 2                                         | 3                          | 4                                                             | 5                                    | 6                                                                | 7               | 8                                                                        | 9               |
|--------------------------------|-------------------------------------------|----------------------------|---------------------------------------------------------------|--------------------------------------|------------------------------------------------------------------|-----------------|--------------------------------------------------------------------------|-----------------|
| Acct. #                        | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3,V) | WAR. ART.# Approved by DRA | Appropriations<br>Prior Year As<br>Expenditures<br>Prior Year | Actual<br>Expenditures<br>Prior Year | SELECTEN'S APPROPRIATIONS<br>ENSURING FISCAL YEAR<br>RECOMMENDED | NOT RECOMMENDED | BUDGET COMMITTEE'S APPROPRIATIONS<br>ENSURING FISCAL YEAR<br>RECOMMENDED | NOT RECOMMENDED |
| <b>GENERAL GOVERNMENT</b>      |                                           |                            |                                                               |                                      |                                                                  |                 |                                                                          |                 |
| 4130-4139                      | Executive                                 |                            | 104576                                                        | 100851                               | 105979                                                           |                 | 105979                                                                   |                 |
| 4140-4149                      | Election, Reg. & Vital Statistics         |                            | 31721                                                         | 31439                                | 38634                                                            |                 | 38634                                                                    |                 |
| 4150-4159                      | Financial Administration                  |                            | 74206                                                         | 73020                                | 93934                                                            |                 | 93934                                                                    |                 |
| 4160-4169                      | Revaluation of Property                   |                            | X                                                             | X                                    | X                                                                |                 | X                                                                        |                 |
| 4170-4179                      | Legal Expense                             |                            | 20293                                                         | 20293                                | 25001                                                            |                 | 25001                                                                    |                 |
| 4180-4189                      | Personnel Administration                  |                            | 9787                                                          | 10938                                | 11000                                                            |                 | 11000                                                                    |                 |
| 4190-4199                      | Planning & Zoning                         |                            | 33007                                                         | 33739                                | 38076                                                            |                 | 38076                                                                    |                 |
| 4194                           | General Government Buildings              |                            | 7811                                                          | 7811                                 | 21920                                                            |                 | 21920                                                                    |                 |
| 4195                           | Cemeteries                                |                            | 5872                                                          | 6001                                 | 10000                                                            |                 | 10000                                                                    |                 |
| 4196                           | Insurance                                 |                            | 979                                                           | 600                                  | X                                                                |                 | X                                                                        |                 |
| 4197                           | Advertising & Regional Assoc.             |                            | X                                                             | X                                    | X                                                                |                 | X                                                                        |                 |
| 4199                           | Other General Government                  |                            | X                                                             | X                                    | X                                                                |                 | X                                                                        |                 |
| <b>PUBLIC SAFETY</b>           |                                           |                            |                                                               |                                      |                                                                  |                 |                                                                          |                 |
| 4210-4219                      | Police                                    |                            | 266859                                                        | 278729                               | 274055                                                           |                 | 274055                                                                   |                 |
| 4215-4219                      | Rescue                                    |                            | 115810                                                        | 101969                               | 125841                                                           |                 | 125841                                                                   |                 |
| 4220-4229                      | Fire                                      |                            | 155282                                                        | 155721                               | 161707                                                           |                 | 161707                                                                   |                 |
| 4230-4239                      | Building Inspection                       |                            | X                                                             | X                                    | X                                                                |                 | X                                                                        |                 |
| 4240-4249                      | Emergency Management                      |                            | 225                                                           | 225                                  | 230                                                              |                 | 230                                                                      |                 |
| 4250-4259                      | Other (Including Communications)          |                            | X                                                             | X                                    | X                                                                |                 | X                                                                        |                 |
| <b>AIRPORT/AVIATION CENTER</b> |                                           |                            |                                                               |                                      |                                                                  |                 |                                                                          |                 |
| 4301-4309                      | Airport Operations                        |                            |                                                               |                                      |                                                                  |                 |                                                                          |                 |
| <b>HIGHWAYS &amp; STREETS</b>  |                                           |                            |                                                               |                                      |                                                                  |                 |                                                                          |                 |
| 4311                           | Administration                            |                            | 98869                                                         | 58695                                | 102613                                                           |                 | 102613                                                                   |                 |
| 4312                           | Highways & Streets                        |                            | 359000                                                        | 358989                               | 324720                                                           |                 | 324720                                                                   |                 |
| 4313                           | Bridges                                   |                            | 979                                                           | 72                                   | 5000                                                             |                 | 5000                                                                     |                 |

| 1                              | 2                                             | 3                                             | 4                                                   | 5                                                                                 | 6                                                                                       | 7 | 8      | 9 |
|--------------------------------|-----------------------------------------------|-----------------------------------------------|-----------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|---|--------|---|
| Acct. #                        | PURPOSE OF APPROPRIATIONS<br>(REA 32.3.V)     | WARR. Prior Year As<br>ART. # Approved by DRA | Appropriations<br>Actual Expenditures<br>Prior Year | SELECTMEN'S APPROPRIATIONS<br>ENSURING FISCAL YEAR<br>RECOMMENDED NOT RECOMMENDED | BUDGET COMMITTEE'S APPROPRIATION<br>ENSURING FISCAL YEAR<br>RECOMMENDED NOT RECOMMENDED |   |        |   |
| HIGHWAYS & STREETS cont.       |                                               |                                               |                                                     |                                                                                   |                                                                                         |   |        |   |
| 4316                           | Street Lighting                               |                                               | 489                                                 | 438                                                                               | 500                                                                                     |   | 500    |   |
| 4319                           | Other Fire Rd. Mainten                        | 1957                                          | X                                                   |                                                                                   | 2000                                                                                    |   | 2000   |   |
| SANITATION                     |                                               |                                               |                                                     |                                                                                   |                                                                                         |   |        |   |
| 4321                           | Administration                                | X                                             | X                                                   | X                                                                                 | X                                                                                       |   | X      |   |
| 4323                           | Solid Waste Collection                        | X                                             | X                                                   | X                                                                                 | X                                                                                       |   | X      |   |
| 4324                           | Solid Waste Disposal                          | 169550                                        | 169550                                              | 165764                                                                            |                                                                                         |   | 165764 |   |
| 4325                           | Solid Waste Clean-up                          | X                                             | X                                                   | X                                                                                 | X                                                                                       |   | X      |   |
| 4326-4329                      | West Nile<br>Source Coll. & Disposal, & Other | X                                             | X                                                   | 2000                                                                              |                                                                                         |   | 2000   |   |
| WATER DISTRIBUTION & TREATMENT |                                               |                                               |                                                     |                                                                                   |                                                                                         |   |        |   |
| 4331                           | Administration                                | X                                             | X                                                   | X                                                                                 | X                                                                                       |   | X      |   |
| 4332                           | Water Services                                | 3000                                          | 3000                                                | 3000                                                                              |                                                                                         |   | 3000   |   |
| 4335-4339                      | Water Treatment, Conserv. & Other             | X                                             | X                                                   | X                                                                                 | X                                                                                       |   | X      |   |
| ELECTRIC                       |                                               |                                               |                                                     |                                                                                   |                                                                                         |   |        |   |
| 4351-4352                      | Admin. and Generation                         | X                                             | X                                                   | X                                                                                 | X                                                                                       |   | X      |   |
| 4353                           | Purchase Costs                                | X                                             | X                                                   | X                                                                                 | X                                                                                       |   | X      |   |
| 4354                           | Electric Equipment Maintenance                | X                                             | X                                                   | X                                                                                 | X                                                                                       |   | X      |   |
| 4359                           | Other Electric Costs                          | X                                             | X                                                   | X                                                                                 | X                                                                                       |   | X      |   |
| HEALTH/WELEFARE                |                                               |                                               |                                                     |                                                                                   |                                                                                         |   |        |   |
| 4411                           | Administration                                | 2409                                          | 2166                                                | 2545                                                                              |                                                                                         |   | 2545   |   |
| 4414                           | Pest Control                                  | 3312                                          | 3200                                                | 3653                                                                              |                                                                                         |   | 3653   |   |
| 4415-4419                      | Health Agencies & Hosp. & Other               | 8562                                          | 8562                                                | 8740                                                                              |                                                                                         |   | 8740   |   |
| 4441-4442                      | Administration & Direct Assist.               | 12053                                         | 10935                                               | 11704                                                                             |                                                                                         |   | 11704  |   |
| 4444                           | Intergovernmental Welfare Payments            | X                                             | X                                                   | X                                                                                 |                                                                                         |   | X      |   |
| 4445-4449                      | Vendor Payments & Other                       | 54937                                         | 21632                                               | 56905                                                                             |                                                                                         |   | 56905  |   |

| 1                         | 2                                 | 3 | 4              | 5     | 6                          | 7 | 8                                | 9 |
|---------------------------|-----------------------------------|---|----------------|-------|----------------------------|---|----------------------------------|---|
| PURPOSE OF APPROPRIATIONS |                                   |   | Appropriations |       | SELECTMEN'S APPROPRIATIONS |   | BUDGET COMMITTEE'S APPROPRIATION |   |
| WARR. Prior Year As       |                                   |   | Actual         |       | ENSURING FISCAL YEAR       |   | ENSURING FISCAL YEAR             |   |
| ART. # Approved by DRA    |                                   |   | Expenditures   |       | RECOMMENDED                |   | RECOMMENDED                      |   |
| Acct. #                   | (RSA 32:3.V)                      |   | Prior Year     |       | NOT RECOMMENDED            |   | NOT RECOMMENDED                  |   |
| CULTURE & RECREATION      |                                   |   |                |       |                            |   |                                  |   |
|                           |                                   |   | 15923          | 14594 | 27380                      |   | 27380                            |   |
| 4520-4529                 | Parks & Recreation                |   |                |       |                            |   |                                  |   |
| 4550-4559                 | Library                           |   | 68948          | 68948 | 71861                      |   | 71861                            |   |
| 4583                      | Patriotic Purposes                |   | 783            | 783   | 905                        |   | 905                              |   |
| 4589                      | Other Culture & Recreation        |   | 1900           | 1900  | 1900                       |   | 1900                             |   |
| CONSERVATION              |                                   |   |                |       |                            |   |                                  |   |
|                           |                                   |   | 1688           | 1488  | 6690                       |   | 6690                             |   |
| 4611-4612                 | Admin. & Purch. of Nat. Resources |   |                |       |                            |   |                                  |   |
| 4619                      | Other Conservation                |   | X              | X     | X                          |   | X                                |   |
| 4631-4632                 | REDEVELOPMNT & HOUSING            |   | X              | X     | X                          |   | X                                |   |
| 4651-4659                 | ECONOMIC DEVELOPMENT              |   | X              | X     | X                          |   | X                                |   |
| DEBT SERVICE              |                                   |   |                |       |                            |   |                                  |   |
| 4711                      | Princ.- Long Term Bonds & Notes   |   | X              | X     | X                          |   | X                                |   |
| 4721                      | Interest-Long Term Bonds & Notes  |   | X              | 124   | 100                        |   | 100                              |   |
| 4723                      | Int. on Tax Anticipation Notes    |   | 979            | X     | 1000                       |   | 1000                             |   |
| 4790-4799                 | Other Debt Service                |   | X              | X     | X                          |   | X                                |   |
| CAPITAL OUTLAY            |                                   |   |                |       |                            |   |                                  |   |
| 4901                      | Land                              |   | X              | X     | X                          |   | X                                |   |
| 4902                      | Machinery, Vehicles & Equipment   |   | 83451          | 82251 | X                          |   | X                                |   |
| 4903                      | Buildings                         |   | 4400           | 4265  | X                          |   | X                                |   |
| 4909                      | Improvements Other Than Bldgs.    |   | X              | X     | X                          |   | X                                |   |
| OPERATING TRANSFERS OUT   |                                   |   |                |       |                            |   |                                  |   |
| 4912                      | To Special Revenue Fund           |   | 10000          | 10000 | 10000                      |   | 10000                            |   |
| 4913                      | To Capital Projects Fund          |   | X              | X     | X                          |   | X                                |   |
| 4914                      | To Enterprise Fund                |   | X              | X     | X                          |   | X                                |   |
|                           | SEWER                             |   | X              | X     | X                          |   | X                                |   |
|                           | Water                             |   | X              | X     | X                          |   | X                                |   |

| OPERATING TRANSFERS OUT cont. |                               | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
|-------------------------------|-------------------------------|------------|------------|------------|------------|------------|------------|------------|
|                               | Electric-                     |            | X          |            | X          |            |            |            |
|                               | Airport-                      |            | X          |            | X          |            |            |            |
| 4915                          | To Capital Reserve Fund       | 120000     |            | 120000     | X          |            |            | X          |
| 4916                          | To Exp. Fr. Fund-accept #4917 |            | X          |            | X          |            |            | X          |
| 4917                          | To Health Maint. Trust Funds  |            | X          |            | X          |            |            | X          |
| 4918                          | To Nonexpandable Trust Funds  | 5000       |            | 5000       | X          |            |            | X          |
| 4919                          | To Agency Funds               |            | X          |            | X          |            |            | X          |
| SUBTOTAL 1                    |                               | 1854617    |            | 1767929    | 1715357    |            |            | 1715357    |

[illegible]

**"SPECIAL WARRANT ARTICLES"**

Special warrant articles are defined in RSA 32:3.VI, as appropriations 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

| Acct. | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3.V) | WARR.<br>ART. # | Appropriations                   |                 | Actual<br>Expenditures<br>Prior Year | SELECTMEN'S APPROPRIATIONS |                 | BUDGET COMMITTEE'S APPROPRIATION |                 |
|-------|-------------------------------------------|-----------------|----------------------------------|-----------------|--------------------------------------|----------------------------|-----------------|----------------------------------|-----------------|
|       |                                           |                 | Prior Year As<br>Approved by DRA | Approved by DRA |                                      | RECOMMENDED                | NOT RECOMMENDED | RECOMMENDED                      | NOT RECOMMENDED |
|       | Land /town office                         | 10              |                                  |                 |                                      | 50000                      |                 | 50000                            |                 |
|       | Police/Officer                            | 11              |                                  |                 |                                      | 16000                      |                 | 16000                            |                 |
|       | Capital Res/Library                       | 12              |                                  |                 |                                      | 60000                      |                 | 60000                            |                 |
|       | Fire/Paramedic/FF                         | 13              | 1680                             | 1680            |                                      | 20332                      |                 | 20332                            |                 |
|       | Capital Res/Lib/Book                      | 14              | 10000                            | 10000           |                                      |                            | 10000           | 10000                            |                 |
|       | Capital Res/RoadsVel                      | 15              |                                  |                 |                                      | 15000                      |                 | 15000                            |                 |
|       | SUBTOTAL 2 RECOMMENDED                    |                 | XXXXXXXXXX                       | XXXXXXXXXX      |                                      | 163332                     | XXXXXXXXXX      | 173332                           | XXXXXXXXXX      |

**"INDIVIDUAL WARRANT ARTICLES"**

Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

| Acct. | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3.V) | WARR.<br>ART. # | Appropriations                   |                 | Actual<br>Expenditures<br>Prior Year | SELECTMEN'S APPROPRIATIONS |                 | BUDGET COMMITTEE'S APPROPRIATION |                 |
|-------|-------------------------------------------|-----------------|----------------------------------|-----------------|--------------------------------------|----------------------------|-----------------|----------------------------------|-----------------|
|       |                                           |                 | Prior Year As<br>Approved by DRA | Approved by DRA |                                      | RECOMMENDED                | NOT RECOMMENDED | RECOMMENDED                      | NOT RECOMMENDED |
|       | Timber Sales/town land                    | 16              |                                  |                 |                                      | 15000                      |                 | 15000                            |                 |
|       | Kings Grant/Morrison                      | 17              | 5000                             | 5000            |                                      | 5000                       |                 | 5000                             |                 |
|       |                                           |                 |                                  |                 |                                      |                            |                 |                                  |                 |
|       |                                           |                 |                                  |                 |                                      |                            |                 |                                  |                 |
|       |                                           |                 |                                  |                 |                                      |                            |                 |                                  |                 |
|       | SUBTOTAL 3 RECOMMENDED                    |                 | XXXXXXXXXX                       | XXXXXXXXXX      |                                      | 20000                      | XXXXXXXXXX      | 20000                            | XXXXXXXXXX      |

60-2

## ••SPECIAL WARRANT ARTICLES••

3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trusts funds; or 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

|       | 1                                         | 2     | 3                                                         | 4                                    | 5                                                                | 6               | 7                                                                      | 8               | 9     |
|-------|-------------------------------------------|-------|-----------------------------------------------------------|--------------------------------------|------------------------------------------------------------------|-----------------|------------------------------------------------------------------------|-----------------|-------|
|       | PURPOSE OF APPROPRIATIONS<br>(RSA 32-3.V) | WARF. | APPROPRIATIONS<br>Prior Year As<br>ART. # Approved By DBA | Actual<br>Expenditures<br>Prior Year | SELECTMEN'S APPROPRIATIONS<br>ENSUING FISCAL YEAR<br>RECOMMENDED | NOT RECOMMENDED | BUDGET COMMITTEE'S APPROPRIATION<br>ENSUING FISCAL YEAR<br>RECOMMENDED | NOT RECOMMENDED |       |
| Acct. |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       | Fire Truck                                | 1     |                                                           |                                      |                                                                  |                 | 61407                                                                  |                 | 61407 |
|       | Capital Res./FD                           | 3     |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       | Capital Res./Roads                        | 4     | 120000                                                    | 120000                               | 32000                                                            |                 |                                                                        | 32000           |       |
|       | Capital Res./Reval                        | 6     |                                                           |                                      | 120000                                                           |                 |                                                                        | 120000          |       |
|       | Capital Res./Conserv                      | 8     |                                                           |                                      | 50000                                                            |                 |                                                                        | 50000           |       |
|       |                                           |       |                                                           |                                      | 10000                                                            |                 |                                                                        | 10000           |       |
|       | SUBTOTAL 2 RECOMMENDED                    |       | *****                                                     | *****                                | 212000                                                           |                 | *****                                                                  | 212000          | ***** |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        |                 |       |
|       |                                           |       |                                                           |                                      |                                                                  |                 |                                                                        | </              |       |

## “INDIVIDUAL WARRANT ARTICLES”

Individual" warrant articles are not necessarily the same as "special warrant articles". An example of an individual warrant article might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

[illegible]

| 1                                       | 2                                         | 3              | 4                                | 5                                | 6                                     |
|-----------------------------------------|-------------------------------------------|----------------|----------------------------------|----------------------------------|---------------------------------------|
| Acct.#                                  | SOURCE OF REVENUE                         | WARR.<br>ART.# | Estimated Revenues<br>Prior Year | Actual<br>Revenues<br>Prior Year | ESTIMATED<br>REVENUES<br>ENSUING YEAR |
| <b>TAXES</b>                            |                                           |                | XXXXXXXXXX                       | XXXXXXXXXX                       | XXXXXXXXXX                            |
| 3120                                    | Land Use Change Taxes                     |                | 15,000                           | 42,844                           | 20,000                                |
| 3180                                    | Resident Taxes                            |                |                                  |                                  |                                       |
| 3185                                    | Timber Taxes                              |                | 9,000                            | 11,982                           | 10,500                                |
| 3186                                    | Payment in Lieu of Taxes                  |                | 16,500                           | 16,500                           | 16,500                                |
| 3189                                    | Other Taxes                               |                |                                  | 92                               |                                       |
| 3190                                    | Interest & Penalties on Delinquent Taxes  |                | 35,000                           | 47,737                           | 42,000                                |
|                                         | Inventory Penalties                       |                | 6,000                            | 8,006                            | 7,000                                 |
| 3187                                    | Excavation Tax (\$ .02 cents per cu yd)   |                | 300                              | 336                              | 300                                   |
| 3188                                    | Excavation Activity Tax                   |                | 2,000                            | 0                                | 0                                     |
| <b>LICENSES, PERMITS &amp; FEES</b>     |                                           |                | XXXXXXXXXX                       | XXXXXXXXXX                       | XXXXXXXXXX                            |
| 3210                                    | Business Licenses & Permits               |                |                                  |                                  |                                       |
| 3220                                    | Motor Vehicle Permit Fees                 |                | 600,000                          | 649,033                          | 620,000                               |
| 3230                                    | Building Permits                          |                | 11,000                           | 12,415                           | 12,000                                |
| 3290                                    | Other Licenses, Permits & Fees            |                | 7,500                            | 6,863                            | 6,800                                 |
| 3311-3319                               | FROM FEDERAL GOVERNMENT                   |                |                                  |                                  |                                       |
| <b>FROM STATE</b>                       |                                           |                | XXXXXXXXXX                       | XXXXXXXXXX                       | XXXXXXXXXX                            |
| 3351                                    | Shared Revenues                           |                | 21,138                           | 35,577                           | 35,000                                |
| 3352                                    | Meals & Rooms Tax Distribution            |                | 90,000                           | 104,780                          | 104,700                               |
| 3353                                    | Highway Block Grant                       |                | 86,900                           | 93,533                           | 93,500                                |
| 3354                                    | Water Pollution Grant                     |                |                                  |                                  |                                       |
| 3355                                    | Housing & Community Development           |                |                                  |                                  |                                       |
| 3356                                    | State & Federal Forest Land Reimbursement |                |                                  | 95                               | 0                                     |
| 3357                                    | Flood Control Reimbursement               |                |                                  |                                  |                                       |
| 3359                                    | Other (Including Railroad Tax)            |                |                                  | 12,054                           | 0                                     |
| 3379                                    | FROM OTHER GOVERNMENTS                    |                |                                  |                                  |                                       |
| <b>CHARGES FOR SERVICES</b>             |                                           |                | XXXXXXXXXX                       | XXXXXXXXXX                       | XXXXXXXXXX                            |
| 3401-3406                               | Income from Departments                   |                | 80,000                           | 155,681                          | 120,000                               |
| 3409                                    | Other Charges                             |                | 11,000                           | 12,242                           | 12,000                                |
| <b>MISCELLANEOUS REVENUES</b>           |                                           |                | XXXXXXXXXX                       | XXXXXXXXXX                       | XXXXXXXXXX                            |
| 3501                                    | Sale of Municipal Property                |                |                                  | 19,703                           | 0                                     |
| 3502                                    | Interest on Investments                   |                | 100,000                          | 87,506                           | 75,000                                |
| 3503-3509                               | Other                                     |                | 35,000                           | 61,799                           | 50,000                                |
| <b>INTERFUND OPERATING TRANSFERS IN</b> |                                           |                | XXXXXXXXXX                       | XXXXXXXXXX                       | XXXXXXXXXX                            |
| 3912                                    | From Special Revenue Funds                |                |                                  |                                  |                                       |
| 3913                                    | From Capital Projects Funds               |                |                                  |                                  |                                       |

| 1      | 2                 | 3           | 4                                | 5                                | 6                                     |
|--------|-------------------|-------------|----------------------------------|----------------------------------|---------------------------------------|
| Acct.# | SOURCE OF REVENUE | WARR. ART.# | Estimated Revenues<br>Prior Year | Actual<br>Revenues<br>Prior Year | ESTIMATED<br>REVENUES<br>ENSUING YEAR |

## INTERFUND OPERATING TRANSFERS IN cont. XXXXXXXX XXXXXXXX XXXXXXXX

|      |                            |  |       |        |  |
|------|----------------------------|--|-------|--------|--|
| 3914 | From Enterprise Funds      |  |       |        |  |
|      | Sewer - (Offset)           |  |       |        |  |
|      | Water - (Offset)           |  |       |        |  |
|      | Electric - (Offset)        |  |       |        |  |
|      | Airport - (Offset)         |  |       |        |  |
| 3915 | From Capital Reserve Funds |  |       | 64,349 |  |
| 3916 | From Trust & Agency Funds  |  | 4,900 | 11,398 |  |

## OTHER FINANCING SOURCES XXXXXXXX XXXXXXXX XXXXXXXX

|                                   |                                          |  |           |           |           |
|-----------------------------------|------------------------------------------|--|-----------|-----------|-----------|
| 3934                              | Proc. from Long Term Bonds & Notes       |  |           |           |           |
|                                   | Amts VOTED From F/B ("Surplus")          |  |           |           |           |
|                                   | Fund Balance ("Surplus") to Reduce Taxes |  |           | 162,000   |           |
| TOTAL ESTIMATED REVENUE & CREDITS |                                          |  | 1,131,238 | 1,616,525 | 1,225,300 |

## \*\*BUDGET SUMMARY\*\*

|                                                                     | SELECTION'S<br>RECOMMENDED BUDGET | BUDGET COMMITTEE'S<br>RECOMMENDED BUDGET |
|---------------------------------------------------------------------|-----------------------------------|------------------------------------------|
| SUBTOTAL 1 Appropriations Recommended (from page 5)                 | 1,715,357                         | 1,715,357                                |
| SUBTOTAL 2 Special Warrant Articles Recommended (from page 6)       | 373,332                           | 383,332                                  |
| SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 6)  | 20,000                            | 20,000                                   |
| TOTAL Appropriations Recommended                                    | 2,108,689                         | 2,118,689                                |
| Less: Amount of Estimated Revenues & Credits (from above, column 6) | 1,225,300                         | 1,225,300                                |
| Estimated Amount of Taxes to be Raised                              | 883,389                           | 893,389                                  |

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$211,669.00  
(See Supplemental Schedule With 10% Calculation)



**MASON+RICH**

PROFESSIONAL  
ASSOCIATION

CERTIFIED  
PUBLIC  
ACCOUNTANTS

April 27, 2001

Board of Selectmen  
Town of Epsom  
Epsom, New Hampshire

In planning and performing our audit of the financial statements of the Town of Epsom, New Hampshire for the year ended December 31, 2000, we considered the Town's internal control structure to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control structure.

However, during our audit we became aware of several matters that are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters and also reviews the status of the prior year's findings and recommendations. This letter does not affect our report dated April 27, 2001 on the financial statements of the Town of Epsom, New Hampshire.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various Town personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

SIX  
BICENTENNIAL  
SQUARE

CONCORD  
EW HAMPSHIRE  
03301

FAX: (603) 224-2613  
(603) 224-2000

Respectfully submitted,

*Mason+Rich, P.A.*

MASON + RICH PROFESSIONAL ASSOCIATION  
Certified Public Accountants

1247  
WASHINGTON  
ROAD  
SUITE B  
P.O. BOX 520

RYE  
EW HAMPSHIRE  
03870-0520

FAX: (603) 964-6105  
(603) 964-7070

MEMBER  
AMERICAN INSTITUTE OF  
PUBLIC ACCOUNTANTS  
PRIVATE COMPANIES  
PRACTICE SECTION

## STATUS OF PRIOR YEAR'S FINDINGS AND RECOMMENDATIONS:

### GENERAL FUND:

#### *Payroll:*

Finding - We noted that paper documentation of employee pay rates was not maintained. Accordingly, employee pay rates could not be confirmed.

Recommendation - A department list should be maintained with effective pay rates and showing Selectmen's approval of these rates.

Status - This issue has been addressed and a departmental list with rates will be created and approved by the Selectman in the fiscal year ending 2001.

### LIBRARY:

Finding - Library Trustees appear to have misplaced a few passbooks. Also, accurate data on the activity was not maintained.

Recommendation - Accurate records of all funds on hand and their balances should be maintained.

Status - This issue was again found in the year 2000 audit.

## **CURRENT YEAR FINDINGS AND RECOMMENDATIONS:**

### **GENERAL FUND:**

#### **Planning Board Escrows:**

Finding - We noted during our audit, that reimbursements were not made timely to the General Fund for expenditures paid on behalf of the escrow accounts. This is a result of the accounts not being reconciled, and reimbursements being mis-classified in the Engineering Deposits revenue account.

Recommendation -It was recommended to record reimbursements in a new revenue account, reimbursements from Escrows. Also, for the new Bookkeeper to reconcile this account with the Treasurer on a monthly basis to ensure timely reimbursements.

Managements Comments - The new bookkeeper became aware of this situation following the closing of the fiscal year 2000. During 2001, she addressed this with the Treasurer, and they reconciled most of these accounts, and going forward they will notify each other of monthly reimbursements, as well as record reimbursements in a separate account as recommended.



**MASON+RICH**

PROFESSIONAL  
ASSOCIATION

CERTIFIED  
PUBLIC  
ACCOUNTANTS

January 22, 2002

Board of Selectmen  
Town of Epsom  
Town Hall  
Epsom, New Hampshire 03234

We are scheduled to be at the Town Office for the audit field work for the 2001 audit the week of April 1, 2002. We expect at this time, if all the information that we have requested is available for our audit work, that you would have draft reports for your review and comment within three weeks of the completion of our audit field work, with final reports being issued shortly after that date.

If you have any questions, please do not hesitate to contact our Concord office.

Very truly yours,

MASON + RICH PROFESSIONAL ASSOCIATION  
Certified Public Accountants

SIX  
BICENTENNIAL  
SQUARE  
  
CONCORD  
NEW HAMPSHIRE  
03301

FAK: (603) 224-2613  
(603) 224-2000

1247  
WASHINGTON  
ROAD  
SUITE B  
P.O. BOX 520

RYE  
NEW HAMPSHIRE  
03870-0520

FAK: (603) 964-6105  
(603) 964-7070

MEMBER  
AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS  
PRIVATE COMPANIES  
PRACTICE SECTION

Visit us on the web: [www.masonrich.com](http://www.masonrich.com)

## 2001 Selectmen's Report

### Land:

|                           |           |                      |
|---------------------------|-----------|----------------------|
| Current Use Values        | \$        | 756,163.00           |
| Residential               |           | 46,447,298.00        |
| Commercial/Industrial     |           | 11,734,500.00        |
| <b>Total Taxable Land</b> | <b>\$</b> | <b>58,937,961.00</b> |

### Buildings:

|                                      |           |                       |
|--------------------------------------|-----------|-----------------------|
| Residential                          | \$        | 82,225,750.00         |
| Mobile Homes                         |           | 8,301,450.00          |
| Commercial/Industrial                |           | 14,512,778.00         |
| <b>Total Taxable Buildings</b>       | <b>\$</b> | <b>105,039,978.00</b> |
| <b>Total Public Utilities</b>        |           | <b>1,943,746.00</b>   |
| <b>Total Value Before Exemptions</b> | <b>\$</b> | <b>165,921,685.00</b> |
| <b>Less Elderly Exemptions</b>       |           | <b>885,950.00</b>     |

|                                                                                                         |           |                       |
|---------------------------------------------------------------------------------------------------------|-----------|-----------------------|
| <b>Net Valuation on which the Tax Rate for Municipality, County and Local Education Tax is computed</b> | <b>\$</b> | <b>165,035,735.00</b> |
| <b>Less Public Utilities</b>                                                                            |           | <b>1,943,746.00</b>   |
| <b>Net Valuation without Utilities on which Tax Rate for State Educational Tax is computed</b>          | <b>\$</b> | <b>163,091,989.00</b> |
| <b>Total Property Taxes Assessed</b>                                                                    | <b>\$</b> | <b>4,138,189.00</b>   |
| <b>Less Estimated War Service Tax Credits</b>                                                           |           | <b>40,200.00</b>      |
| <b>Total Property Tax Committed</b>                                                                     | <b>\$</b> | <b>4,097,989.00</b>   |

### BREAKDOWN OF TAX RATE

|                   |           |              |
|-------------------|-----------|--------------|
| Town              | \$        | 2.75         |
| Local School      |           | 13.19        |
| State School Rate |           | 6.41         |
| County            |           | 2.80         |
| <b>Total</b>      | <b>\$</b> | <b>25.15</b> |

**Property Tax Rate per \$1,000 of Valuation**  
**Equalization Ration 83%**

## Selectmen's Report

The Selectmen would like to thank those who volunteered their time and energy on behalf of the town and to the many people who donated food, money and gifts to those less fortunate during the holiday season.

We would like to recognize the volunteers of the Epsom Fire/Rescue Department who, once again, have given selflessly of their time and energy. Thank you for your fine work. It was a very busy year with calls increasing by nineteen percent.

This past year saw many changes: the town offices relocated to 27 Black Hall Road, a larger facility complete with a separate space for the town's boards to meet. Board files are now accessible at the meetings and there is increased seating. We are hopeful this move will gain us some time in resolving town office space and building needs.

The Police Department worked hard, greatly increasing the number of arrests, traffic stops, and cases solved over the last year.

The road agent elected to resign mid-year and the selectmen appointed Steve Kimball as a replacement.

The Epsom Roads Advisory Committee was established to improve all aspects of roads maintenance, vehicle maintenance, and accountability and to plan for long-term repairs and upgrades. The committee's volunteers have been doing a great job and have worked closely with the selectmen and road agent.

The Center Hill Road Bridge over Blake's Brook was re-decked at considerable savings thanks to the volunteer efforts of the Road Committee and other citizens who donated their equipment and time. Town bridges are now enrolled in the NH DOT Bridge Aide Program. A survey of all town roads was finally completed and will help establish priorities and guide future maintenance decisions.

The Capital Improvement portion of the Epsom Master Plan was completed and our appreciation goes to the committee volunteers. Once passed, Epsom voters will have the option of saving each year toward specific purchases, gain interest on the money, and buy outright rather than pay all at once or pay interest on a bond. Once priorities are reestablished, these savings will help to level out the tax rate.

The town office staff was reorganized for greater efficiency and will study the need for additional staff. The hours of operation of the Town and Selectmen's Office were made the same as those of the Tax Collector/Town Clerk to better serve the public. The Old Town Hall was closed in October due to safety and handicapped accessibility issues. The Epsom Old Town Hall Renovation Committee was formed with the charge of identifying, planning and overseeing the repairs to the building. Once it is made handicapped accessible and

brought up to safety code, we will reopen the hall for public use. We thank the volunteers of the committee for their quick work. During the second phase, the building will be made more energy efficient to reduce the cost of operating it. The final phase will involve refurbishing the interior.

The selectmen have begun to study land conservation easements as a long-term solution to stabilizing property taxes by paying landowners to keep their acreage out of development. If implemented properly, land conservation easements have the potential to reduce taxes while raising property values and to help maintain Epsom's rural character. To this end the selectmen have increased the Conservation Commission's budget and included warrant articles relative to conservation.

Our thanks go to all who are involved in making Epsom a great place to live.

Respectfully submitted,

John F. Hickey  
Peter P. Bosiak  
Robert W. Berry

**COMPARATIVE STATEMENT OF APPROPRIATIONS  
AND  
EXPENDITURES FOR 2001**

| Purpose of Appropriation    | 2001 Actual<br>Appropriations | 2001<br>Reimb.      | 2001 Total<br>Available | 2001<br>Expenditures  | Under/(Over)<br>Expended | Encumbered<br>For 2002 |
|-----------------------------|-------------------------------|---------------------|-------------------------|-----------------------|--------------------------|------------------------|
| Executive Office            | 104,576.00                    |                     | 104,576.00              | 96,777.00             |                          | 7,675.00               |
| Election & Registration     | 31,721.00                     |                     | 31,721.00               | 31,439.00             | 282.00                   |                        |
| Financial Administration    | 74,206.00                     |                     | 74,206.00               | 73,020.00             | 1,186.00                 |                        |
| Judicial & Legal Expense    | 20,293.00                     |                     | 20,293.00               | 12,608.00             |                          | 7,685.00               |
| Worker's Compensation       | 9,787.00                      |                     | 9,787.00                | 10,938.00             | (1,151.00)               |                        |
| Planning & Zoning           | 33,007.00                     |                     | 33,007.00               | 33,739.00             | ( 732.00)                |                        |
| General Govt. Bldgs.        | 7,811.00                      |                     | 7,811.00                | 6,922.00              |                          | 889.00                 |
| Cemeteries                  | 5,872.00                      |                     | 5,872.00                | 6,001.00              | ( 129.00)                |                        |
| Insurance                   | 979.00                        |                     | 979.00                  | 600.00                | 379.00                   |                        |
| Police Department           | 266,859.00                    | 16,972.00           | 283,831.00              | 278,729.00            | 5,102.00                 |                        |
| Ambulance                   | 115,810.00                    |                     | 115,810.00              | 101,969.00            | 13,841.00                |                        |
| Fire Department             | 155,282.00                    | 5,760.00            | 161,042.00              | 145,568.00            |                          | 15,474.00              |
| Emergency Management        | 225.00                        |                     | 225.00                  | .00                   |                          | 225.00                 |
| Highway Administration      | 98,869.00                     |                     | 98,869.00               | 58,695.00             | 40,174.00                |                        |
| Highway Summer/Winter       | 359,000.00                    |                     | 359,000.00              | 358,989.00            | 11.00                    |                        |
| Bridge Expense              | 979.00                        |                     | 979.00                  | 72.00                 | 907.00                   |                        |
| Street Lighting             | 489.00                        |                     | 489.00                  | 438.00                | 51.00                    |                        |
| Fire Roads                  | 1,957.00                      |                     | 1,957.00                | .00                   | 1,957.00                 |                        |
| Solid Waste Disposal        | 169,550.00                    |                     | 169,550.00              | 169,550.00            | .00                      |                        |
| Water Services              | 3,000.00                      |                     | 3,000.00                | 3,000.00              | .00                      |                        |
| Health Administration       | 2,409.00                      |                     | 2,409.00                | 2,166.00              | 243.00                   |                        |
| Pest Control                | 3,312.00                      |                     | 3,312.00                | 1,269.00              | 122.00                   | 1,921.00               |
| VNA & CAP                   | 8,562.00                      |                     | 8,562.00                | 8,562.00              | .00                      |                        |
| Welfare Administration      | 12,053.00                     |                     | 12,053.00               | 10,935.00             | 1,118.00                 |                        |
| Welfare-Vendor Payments     | 54,937.00                     |                     | 54,937.00               | 21,632.00             | 33,305.00                |                        |
| Parks & Recreation          | 15,923.00                     |                     | 15,923.00               | 14,594.00             | 1,329.00                 |                        |
| Library                     | 68,948.00                     |                     | 68,948.00               | 68,948.00             | .00                      |                        |
| Patriotic Services          | 783.00                        |                     | 783.00                  | 783.00                | .00                      |                        |
| Town Band                   | 1,900.00                      |                     | 1,900.00                | 1,900.00              | .00                      |                        |
| Conservation Commission     | 1,688.00                      |                     | 1,688.00                | 1,488.00              | 200.00                   |                        |
| Interest-Tans               | 979.00                        |                     | 979.00                  | .00                   | 979.00                   |                        |
| Special Revenue Funds       | 10,000.00                     |                     | 10,000.00               | 10,000.00             | .00                      |                        |
| Capitol Reserve Funds       | 120,000.00                    |                     | 120,000.00              | 120,000.00            | .00                      |                        |
| Capital Outlay, Vehicle     | 83,451.00                     |                     | 83,451.00               | 82,251.00             | 1,200.00                 |                        |
| Capital Outlay, L.Roof      | 4,400.00                      |                     | 4,400.00                | 4,265.00              | 135.00                   |                        |
| To Nonexpendable Trust Fund | 5,000.00                      |                     | 5,000.00                | 5,000.00              | .00                      |                        |
| <b>TOTAL</b>                | <b>\$ 1,854,617.00</b>        | <b>\$ 22,732.00</b> | <b>\$1,877,349.00</b>   | <b>\$1,742,847.00</b> | <b>\$ 100,509.00</b>     | <b>\$ 33,869.00</b>    |

\* Expenditures 2001 less \$124.00 for bank services which is not a budgeted line item.

## **SCHEDULE OF TOWN PROPERTY**

|                                          |                     |
|------------------------------------------|---------------------|
| <b>U-04-52, U-04-02</b>                  |                     |
| <b>Town Hall, Land and Building</b>      | <b>130,400.00</b>   |
| <b>Furniture and Equipment</b>           | <b>44,800.00</b>    |
| <b>U-05-05</b>                           |                     |
| <b>Library, Land and Building</b>        | <b>110,200.00</b>   |
| <b>Furniture and Equipment</b>           | <b>24,850.00</b>    |
| <b>U-05-53</b>                           |                     |
| <b>Police Station, Land and Building</b> | <b>532,050.00</b>   |
| <b>Furniture and Equipment</b>           | <b>80,550.00</b>    |
| <b>U-04-41, U-04-43-02</b>               |                     |
| <b>Fire Station, Land and Building</b>   | <b>570,200.00</b>   |
| <b>Furniture and Equipment</b>           | <b>451,200.00</b>   |
| <b>U-15-06, U-15-08</b>                  |                     |
| <b>Parks, Commons and Playground</b>     | <b>198,350.00</b>   |
| <b>Land and Buildings</b>                |                     |
| <b>U-04-01, U-04-34, U-13-54</b>         |                     |
| <b>Water Precinct Facility</b>           | <b>114,950.00</b>   |
| <b>Land and Building</b>                 |                     |
| <b>Equipment</b>                         | <b>184,778.00</b>   |
| <b>U-13-58</b>                           |                     |
| <b>School, Land and Building</b>         | <b>4,714,700.00</b> |
| <b>Furniture and Equipment</b>           | <b>298,632.00</b>   |
| <b>U-06-03</b>                           |                     |
| <b>Highway Department, Land</b>          | <b>22,800.00</b>    |
| <b>Equipment</b>                         | <b>15,000.00</b>    |
| <b>R-02-03</b>                           |                     |
| <b>Land, New Rye Road, .34 Acres</b>     | <b>14,600.00</b>    |
| <b>R-04-01</b>                           |                     |
| <b>Land, Tarleton Road</b>               | <b>64,400.00</b>    |
| <b>148 Acres</b>                         |                     |
| <b>R-04-02</b>                           |                     |
| <b>Land, Tarleton Road</b>               | <b>68,200.00</b>    |
| <b>170 Acres</b>                         |                     |

|                                                        |           |                     |
|--------------------------------------------------------|-----------|---------------------|
| <b>R-12-05</b>                                         |           |                     |
| Land, near Deer Meadow, 2.3 Acres                      |           | <b>21,300.00</b>    |
| <b>R-04-04</b>                                         |           |                     |
| Land, Fort Mountain (Forest, Conservation Deed)        |           | <b>64,200.00</b>    |
| <b>R-14-14</b>                                         |           |                     |
| Land, Range Road, 10 Acres                             |           | <b>14,500.00</b>    |
| <b>R-07-04</b>                                         |           |                     |
| Land, Off Suncook Valley Highway                       |           | <b>3,200.00</b>     |
| <b>R-09-51</b>                                         |           |                     |
| Land, Part of Echo Valley Farm Subdivision<br>12 Acres |           | <b>16,000.00</b>    |
| <b>R-03-18 B</b>                                       |           |                     |
| Land, Kettle Rock Road, 12.9 Acres                     |           | <b>12,800.00</b>    |
| <b>R-03-41-01</b>                                      |           |                     |
| Land, Mount Delight Road, 15.26 Acres                  |           | <b>11,150.00</b>    |
| <b>R-10-08 A</b>                                       |           |                     |
| Land, Lillian Bronstein Conservation Area              |           | <b>3,400.00</b>     |
| <b>R-14-19-01</b>                                      |           |                     |
| Land, Off Locke Hill Road, 50 Acres                    |           | <b>19,000.00</b>    |
|                                                        | <b>\$</b> | <b>7,806,210.00</b> |

**Property Deeded to Town 05-30-2001**

|                                           |           |                 |
|-------------------------------------------|-----------|-----------------|
| <b>U-01-062</b>                           |           |                 |
| Land, Northwood Lake Site #41, .070 Acres | <b>\$</b> | <b>4,900.00</b> |
| <b>U-09-11-01</b>                         |           |                 |
| Land, Off Goboro Road, .50 Acres          |           | <b>250.00</b>   |
|                                           | <b>\$</b> | <b>5,150.00</b> |

## SUMMARY OF RECEIPTS 2001

|                                      |                 |
|--------------------------------------|-----------------|
| Property Tax Revenues                | \$ 3,799,309.01 |
| Property Tax Revenues-previous years | 225,586.99      |
| Current Tax Lien                     | 36,980.81       |
| Previous Years Tax Lien              | 72,926.70       |
| Current Use Tax-current year         | 42,843.68       |
| Current Use Tax-prior years          | 8,161.32        |
| Yield Tax-current year               | 11,982.09       |
| Yield Tax-prior years                | 7,576.44        |
| Payment in Lieu of Taxes             | 16,500.00       |
| Misc. Town Clerk                     | 91.60           |
| Excavation Tax                       | 335.50          |
| Interest & Cost on property Taxes    | 16,392.61       |
| Current Tax Lien charges             | 4,766.95        |
| Other Interest                       | 987.56          |
| Redeemed Interest & Cost             | 21,511.72       |
| Inventory Penalties                  | 8,005.98*       |
| Motor Vehicle Permit Fees            | 632,580.00      |
| Motor Vehicle Registration Fees      | 2,392.00        |
| UCC Filing Fees                      | 2,164.27        |
| Municipal Fees                       | 11,627.00       |
| Buildings Permits                    | 11,600.00       |
| Occupancy Permits                    | 815.00          |
| Dog Licenses                         | 6,111.50        |
| Dog Tax- State                       | 2,190.00        |
| Marriage License Fees-Town           | 189.00          |
| Marriage License Fees-State          | 1,026.00        |
| Vital Statistics Records-Town        | 541.00          |
| Vital Statistics Records-State       | 925.00          |
| Candidate Fees                       | 6.00            |
| Shared Revenue Block Grant           | 35,577.00       |
| Current Use Registration             | 15.00           |
| Highway Block Grant                  | 93,532.52       |
| Forest Fire Reimbursement            | 94.93           |
| State Witness Fees                   | 952.95          |
| Rooms & Meals Tax                    | 104,780.46      |
| State Grants & Reimbursements        | 11,100.96       |
| Revenue from Police Details          | 16,971.76       |
| Zoning Board of Adjustment Fees      | 702.25          |
| Planning & Zoning Fees               | 12,365.93       |
| Pistol Permits                       | 345.00          |
| Town Office Revenue                  | 9,900.87        |
| Ambulance Revenue                    | 117,688.69      |

|                                              |           |
|----------------------------------------------|-----------|
| Income from Franchise Services               | 12,091.64 |
| N.S.F. Charges                               | 150.00    |
| Sale of Tax Deeded Properties                | 14,145.21 |
| Sale of Town Owned Property- Cemetery        | 5,108.37  |
| Sale of Cemetery Lots                        | 450.00    |
| Interest on Checking Account                 | 87,622.99 |
| Court Fines                                  | 3,243.00  |
| Police Reports                               | 2,685.00  |
| Revenue from W/C Insurance                   | 2,433.60  |
| Revenue from Welfare Liens                   | 11,671.93 |
| Transfers from Escrow Accounts               | 30,231.45 |
| Revenue from Fire Department Details         | 5,760.00  |
| Revenue from Paramedic Intercept             | 5,298.55  |
| Revenue from Boat Tax                        | 22,388.90 |
| Revenue from Police Department               | 355.96    |
| Revenue from Legal Fees                      | 441.00    |
| Reimbursement from Cemetery Trustees         | 1,524.68  |
| Reimbursement Health Insurance               | 10,236.61 |
| Insurance Reimbursement-damaged items        | 10,651.01 |
| Junk Yard Permits                            | 75.00     |
| SS/WT Library                                | 1,322.15  |
| IRS Refunds                                  | 866.63    |
| Morrison Trust-Police Department             | 2,529.93  |
| Morrison Trust-Fire Department               | 3,222.00  |
| Morrison Trust- Town                         | 2,211.92  |
| Transfer from Capital Reserve                | 9,551.00  |
| Transfer from Special Revenue Fund-Ambulance | 74,272.52 |
| *Un-reconciled to Treasurer's Report         | ~.10      |

---

|              |                        |
|--------------|------------------------|
| <b>TOTAL</b> | <b>\$ 5,670,695.00</b> |
|--------------|------------------------|

# STATEMENT OF PAYMENTS 2001

|                                                |    |                  |
|------------------------------------------------|----|------------------|
| Executive Office                               | \$ | 100,850.51       |
| Election & Registration                        |    | 31,439.00        |
| Financial Administration                       |    | 73,019.42        |
| Legal Expense                                  |    | 20,292.61        |
| Personnel Administration-Worker's Compensation |    | 10,938.27        |
| Planning Board                                 |    | 20,284.25        |
| Zoning Board of Adjustment                     |    | 2,772.49         |
| Zoning Compliance Officer                      |    | 10,683.37        |
| General Government Buildings                   |    | 7,811.03         |
| Cemeteries                                     |    | 6,001.00         |
| Insurance/Maintenance on computers             |    | 599.94           |
| Police Department                              |    | 278,729.30       |
| Ambulance Department                           |    | 101,969.13       |
| Fire Department                                |    | 155,720.97       |
| Emergency Management                           |    | 225.00           |
| Highway Department Administration              |    | 58,695.30        |
| Highways-Street Maintenance                    |    | 358,989.37       |
| Street Lighting                                |    | 509.25           |
| Solid Waste Disposal                           |    | 169,550.15       |
| Water-Hydrant Rental & Water Usage             |    | 3,000.00         |
| Health Administration                          |    | 2,166.21         |
| Animal Control                                 |    | 3,199.61         |
| Visiting Nurse Association                     |    | 5,000.00         |
| Community Action Program                       |    | 3,562.00         |
| Welfare Administration                         |    | 10,935.49        |
| Welfare-Vendor Payments                        |    | 21,632.04        |
| Parks & Recreation                             |    | 14,594.30        |
| Library                                        |    | 68,948.00        |
| Patriotic Purposes                             |    | 783.00           |
| Band                                           |    | 1,900.00         |
| Conservation Commission                        |    | 1,488.00         |
| Bank Services                                  |    | 221.75           |
| Capitol Outlay                                 |    | 96,516.00        |
| Capital Reserve Funds                          |    | 120,000.00       |
| Nonexpendable Trust Funds                      |    | 5,000.00         |
| Payments to County                             |    | 466,342.00       |
| Payment to School District                     |    | 3,034,512.00     |
| Planning Board Escrow                          |    | 11,717.27        |
| Library Payroll Taxes                          |    | 1,322.15         |
| Tax Lien for 2000 Taxes                        |    | 93,769.76        |
| Discounts, Abatements & Refunds                |    | 30,968.03        |
| IRS Overpayment                                |    | 869.31           |
| Health Insurance Payments                      |    | <u>10,031.04</u> |
| TOTAL                                          | \$ | 5,417,558.32     |

## EMPLOYEE WAGES 2001

|                                                                                                  |           |
|--------------------------------------------------------------------------------------------------|-----------|
| Michele Bachelder, Planning & Zoning Recording Secretary                                         | \$ 947.25 |
| Barbara M. Barton, Fire/Rescue                                                                   | 815.00    |
| Larry D. Barton, Fire/Rescue                                                                     | 771.28    |
| William Barton, Fire/Rescue                                                                      | 600.00    |
| Sheryl G. Belair, Selectmen's Recording Secretary                                                | 200.00    |
| Deborah Black, Fire/Rescue                                                                       | 16,258.41 |
| Dawn E. Blackwell, Tax Collector/Town Clerk                                                      | 28,614.04 |
| Elizabeth A. Bosiak, Selectmen's Recording Secretary                                             | 2,240.00  |
| Peter P. Bosiak, Selectman                                                                       | 1,800.00  |
| Eric A. Bourn, Full Time Police Officer                                                          | 36,964.85 |
| Julie S. Bourn, Fire/Rescue                                                                      | 573.75    |
| Michael L. Briggs, Part-time Police Officer                                                      | 679.50    |
| Barbara Bristol, Library                                                                         | 3,705.00  |
| Bruce, Fire/Rescue & Highway                                                                     | 9,769.84  |
| Derek Carignan, Fire/Rescue                                                                      | 689.60    |
| Nancy Y. Claris, Librarian                                                                       | 19,581.25 |
| Patrick M. Clarke, Part-time Police Officer                                                      | 517.50    |
| Lisa A. Cote, Deputy Tax Collector/Deputy Town Clerk                                             | 5,812.40  |
| Matthew Cox, Fire/Rescue                                                                         | 1,012.50  |
| Marcia F. Crouse, Supervisor of Checklist                                                        | 200.00    |
| Joel P. Dall, Full Time Highway Department                                                       | 33,521.07 |
| Ron Delgado, Fire/Rescue                                                                         | 700.00    |
| Shirley M. Demers, Supervisor of Checklist                                                       | 200.00    |
| Judith M. DeWitt, Health Officer, Recording Secretary for Planning,<br>Zoning & Budget Committee | 1,420.00  |
| Henry L. Farrin, Jr., Police Chief/Interim Road Agent                                            | 38,428.40 |
| Thomas H. Ferguson, Fire/Rescue                                                                  | 3,570.75  |
| Joel S. French, Fire/Rescue                                                                      | 3,013.79  |
| William L. French, Fire/Rescue                                                                   | 500.00    |
| Gregory D. Gagnon, Fire/Rescue                                                                   | 234.00    |
| Floyd P. Graham, Full Time Ambulance Department                                                  | 36,816.45 |
| John F. Hickey, Selectmen                                                                        | 1,800.00  |
| Patricia L. Hickey, Welfare Officer                                                              | 9,929.92  |
| Robert A. Hill, Part Time Police Officer                                                         | 7,136.30  |
| Hiram Jeffers, Fire/Rescue                                                                       | 336.00    |
| Travis Keeler, Fire/Rescue                                                                       | 365.25    |
| Steven Kimball, Road Agent                                                                       | 4,109.75  |
| Robert C. Kitson, Full Time Police Officer                                                       | 25,118.44 |
| Beverly LaFleur, Trustee of Trust Funds                                                          | 200.00    |
| Joshua Lambert, Fire/Rescue                                                                      | 39.60     |
| Anastasia F. Lennon, Part-time Ambulance                                                         | 738.00    |
| Peter Lennon, Full Time Fire Department                                                          | 27,405.34 |

|                                                    |                 |
|----------------------------------------------------|-----------------|
| Brenda Levesque, Library                           | 3,500.65        |
| Stacey L. Manning, Fire/Rescue                     | 1,669.50        |
| Robert A. Martel, Fire/Rescue                      | 1,039.10        |
| Evan M. McIntosh, Fire/Rescue                      | 89.10           |
| Brian A. Michael, Fire/Rescue                      | 3,523.50        |
| Allana Mitchell, Fire/Rescue                       | 1,135.00        |
| Adam W. Morris, Fire/Rescue                        | 120.78          |
| Matthew M. Moulton, Fire/Rescue                    | 1,864.00        |
| Brian D. Nicholson, Fire/Rescue                    | 103.50          |
| Joseph P. Orlando, Jr., Part-Time Police Officer   | 667.75          |
| David M. Palermo, Fire/Rescue                      | 1,631.87        |
| Elmer H. Palmer, Jr., Part-Time Highway Department | 8,334.35        |
| Barbara J. Pellegrini, Secretary/Bookkeeper        | 18,389.40       |
| Wayne Preve, Full Time Police Officer              | 31,750.37       |
| Alan S. Quimby, Fire/Rescue                        | 418.34          |
| Gail M. Quimby, Secretary, Police Department       | 16,549.75       |
| Robert G. Reed, Jr., Fire/Rescue                   | 555.44          |
| April A. Reed, Fire/Rescue                         | 150.00          |
| Gloria J. Reeves, Office Manager                   | 23,946.60       |
| Robert E. Sawyer, Jr., Fire/Rescue                 | 100.00          |
| Daniel Silver, Fire/Rescue                         | 976.50          |
| Barbara A. Smith, Supervisor of Checklist          | 200.00          |
| Paula S. Smith, Treasurer                          | 2,100.00        |
| Patrick Swanson, Fire/Rescue                       | 863.85          |
| Warren T. Virgin, Fire/Rescue                      | 518.34          |
| Christina Welch, Health Officer                    | 1,225.00        |
| Jeanette E. Winslow, Assistant Librarian           | 3,320.25        |
| Keith L. Yeaton, Fire/Rescue & Police Officer      | 13,449.07       |
| Laurence D. Yeaton, Selectman                      | 350.00          |
| R. Stewart Yeaton, Fire Chief                      | <u>2,391.71</u> |

**TOTAL**

**\$ 468,258.95**

## HIGHWAY DEPARTMENT ADMINISTRATION

|                                |              |
|--------------------------------|--------------|
| Joel E. Dail                   | \$ 32,965.63 |
| Steve Kimball                  | 4,109.75     |
| Bryan Bruce                    | 6,962.50     |
| Elmer H. Palmer, Jr.           | 8,316.01     |
| Hiram Jeffers                  | 336.00       |
| Town Share Social Security     | 3,211.00     |
| Town Share Medicare            | 750.96       |
| Transportation System Planning | 2,043.45     |
|                                | <hr/>        |
|                                | \$ 58,695.30 |

## CONTRACTED LABOR

|                       |             |
|-----------------------|-------------|
| B & B Contractors     | \$ 30.00    |
| Randy Cutter          | 1,373.00    |
| Cutter Enterprises    | 1,340.00    |
| William Clark         | 183.00      |
| Steve Kimball         | 1,592.50    |
| James Kouroubacalis   | 700.00      |
| Hodgdon & Sons, Inc.  | 1,575.00    |
| Ponderosa Enterprises | 510.00      |
|                       | <hr/>       |
|                       | \$ 7,303.50 |

## RENTALS & LEASES

(Sub-Contractors)

|                              |              |
|------------------------------|--------------|
| Advanced Excavation & Paving | \$ 2,865.00  |
| B & B Contractors            | 360.00       |
| Randy Cutter                 | 12,784.50    |
| Cutter Enterprises           | 9,852.50     |
| William Clark                | 367.00       |
| Hodgdon & Sons, Inc.         | 1,008.00     |
| Steve Kimball                | 14,999.00    |
| James Kouroubacalis          | 2,800.00     |
| Ponderosa Enterprises        | 1,020.00     |
|                              | <hr/>        |
|                              | \$ 46,056.00 |

### PIPES & CULVERTS

|                             |              |
|-----------------------------|--------------|
| JAF Industries, Inc.        | \$ 4,339.00  |
| Del Gilbert & Son Block Co. | 365.10       |
| E J Prescott, Inc.          | 6,600.00     |
|                             | <hr/>        |
|                             | \$ 11,304.10 |

### HIGHWAY & STREET MAINTENANCE

|                              |               |
|------------------------------|---------------|
| Advanced Excavation & Paving | \$ 3,300.00   |
| B & B Contractors, Inc.      | 10,820.00     |
| B.L.L Fence & Guardrail      | 171.00        |
| Concord Sand & Gravel        | 9,155.05      |
| Catch Basin Cleaners         | 2,755.00      |
| Clark's Grain Store          | 448.75        |
| Dopp & Dopp Associates, Inc. | 6,240.00      |
| F.B. Hale, Inc.              | 1,650.00      |
| Her & W                      | 998.29        |
| Hodgdon & Sons, Inc.         | 24,270.00     |
| James Kouroubacalis          | 5,000.00      |
| NH Bituminous Co.            | 30,000.00     |
| E.J. Prescott, Inc.          | 339.00        |
| Pike Industries, Inc.        | 2,175.38      |
| Solutions                    | 7,889.96      |
| Striping Unlimited of N. E.  | 892.80        |
| Treasurer, State of NH- NHC  | 1,292.55      |
|                              | <hr/>         |
|                              | \$ 107,397.78 |

### RENTAL & LEASES

|                              |             |
|------------------------------|-------------|
| Efficiency Productions, Inc. | \$ 1,075.00 |
| Carl Matthews Equipment, Co. | 63.25       |
| Northwood Power Equipment    | 720.00      |
|                              | <hr/>       |
|                              | \$ 1,858.25 |

### RECONSTRUCTION OF HIGHWAY

|                       |               |
|-----------------------|---------------|
| Brox Industries, Inc. | \$ 37,499.20  |
| Pike Industries, Inc. | 70,075.00     |
|                       | <hr/>         |
|                       | \$ 107,574.20 |

### SALT & SAND

|                            |              |
|----------------------------|--------------|
| Concord Sand & Gravel      | \$ 83.50     |
| Future Supply Corp.        | 3,530.06     |
| F. L. Merrill Construction | 12,347.52    |
| Morton Salt                | 10,430.80    |
|                            | <hr/>        |
|                            | \$ 26,391.88 |

### VEHICLE MAINTENANCE

|                               |              |
|-------------------------------|--------------|
| Alstart                       | \$ 185.00    |
| Carparts Distribution Center  | 1,495.98     |
| Cohen Steel Supply, Inc.      | 10.00        |
| Donovan Spring Co., Inc.      | 684.18       |
| E & K Auto Parts, Inc. - NAPA | 5.98         |
| GCR Truck Tire Center         | 624.00       |
| Grappone Auto Junction        | 3,866.66     |
| Her & W                       | 16,638.96    |
| Heritage True Value Hardware  | 27.22        |
| Howard P. Fairfield, Inc.     | 2,442.92     |
| Jordan Equipment Co.          | 665.35       |
| M & M Ford, Inc.              | 1,520.11     |
| Southworth-Milton, Inc.       | 2,725.16     |
| State Bolt & Supply           | 27.21        |
| Sullivan Tire Co.             | 1,517.54     |
| The Fire Barn                 | 529.00       |
| Wead's Auto Repair            | 20.00        |
|                               | <hr/>        |
|                               | \$ 32,985.27 |

### HIGHWAY FUEL

|                                |             |
|--------------------------------|-------------|
| Davis Fuels of Epsom           | \$ 3,454.65 |
| Evans Express Mart- Motor Fuel | 230.90      |
| Eastern Propane Gas, Inc.      | 60.14       |
|                                | <hr/>       |
|                                | \$ 3,745.69 |

### HIGHWAY OPERATING SUPPLIES

|                              |             |
|------------------------------|-------------|
| Alltex                       | \$ 803.03   |
| Arch Wireless                | 67.62       |
| Barton Lumber Co.            | 238.80      |
| Robert W. Berry              | 10.00       |
| Bound Tree Parr, LLC         | 12.50       |
| Concord Monitor              | 84.06       |
| Joel Dail                    | 79.82       |
| Davis Fuels of Epsom         | 318.42      |
| Donbeck Sales                | 154.00      |
| Heritage True Value Hardware | 548.41      |
| Steve Kimball                | 9.00        |
| Merriam-Graves Corp.         | 130.00      |
| Mobile Home Sales & Service  | 40.00       |
| Nextel Communications        | 339.54      |
| Sanel Auto Parts             | 18.62       |
| State Bolt Supply            | 42.34       |
| University of NH             | 690.00      |
| Union Leader Corp.           | 101.25      |
| U S Cellular                 | 854.76      |
| Waste, Inc.                  | 63.50       |
|                              | <hr/>       |
|                              | \$ 4,605.67 |

**EQUIPMENT PURCHASE**

|                            |             |
|----------------------------|-------------|
| Cady Communications        | \$ 2,030.00 |
| Eastern Propane Gas, Inc.  | 625.00      |
| Granite State Trailer      | 750.00      |
| Nextel Communications      | 111.98      |
| E. W. Sleeper Co.          | 6,160.05    |
| Traffic Safety & Sign Inc. | 90.00       |
|                            | <hr/>       |
|                            | \$ 9,767.03 |

**STREET LIGHTING**

|                               |           |
|-------------------------------|-----------|
| Concord Electric Co.          | \$ 228.13 |
| NH Electric Cooperative, Inc. | 209.62    |
|                               | <hr/>     |
|                               | \$ 437.75 |

**BRIDGE EXPENSE**

|               |          |
|---------------|----------|
| Steve Kimball | \$ 71.50 |
|---------------|----------|

## TOWN CLERK'S REPORT FOR 2001

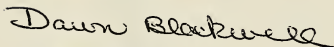
Non-disabled Veteran plates are now available at renewal time or on a new registration. You must start the registration at the town and finish it at the DMV. To qualify for these plates, the registrant must provide a copy of their DD214 verification of service form, NA Form 13038, NAVPERS-553, WD AGO Form 53-55, WD AGO Form 53-98, NAVMC 78-PD, NAVCG-2510, U.S. Department of Veteran Affairs (VA) Verification of Service letter, NA Form 1341, or NCG Form 553 indicating that they were **Honorably Discharged**. The plates are non-transferable and expire upon the death of the veteran. No transfer credit is allowed. The normal state registration and town fees will be assessed, along with the \$5.00 plate fee and a one-time \$25.00 fee. Vanity Veteran plates are available at an additional fee of \$25.00 each year and may contain up to six characters.

To qualify for a Disabled Veteran plate the registrant must show that they are permanently and totally disabled from a service-connected disability. There is no charge for the state except for a one-time \$5.00 plate fee. There is no charge for the town portion if the veteran served during a time of conflict.

If the budget passes, we will begin doing registrations by mail in 2002. Renewal letters will be sent out for all registrations we have on file. If the registrant wants to register their vehicle by mail, they will need to return the letter or a copy of the registration along with payment and a self-addressed stamped envelope. To help offset the costs a \$1.00 fee will be charged for each registration that is renewed by mail.

As of December 1, 2001 we have registered 5,894 vehicles. We have licensed 963 dogs. The increase of 228 dogs over last year is due mainly to our new Animal Control Officer, Lisa Cote. Thanks Lisa for a job well done.

Respectfully submitted,



Dawn Blackwell  
Town Clerk/Tax Collector

TOWN CLERK'S REPORT  
For the Year Ending December 31, 2001

DEBITS

|                                           |                  |
|-------------------------------------------|------------------|
| Auto Registration Permits                 | \$632,580.00     |
| State Dog License Fees                    | \$2,190.00       |
| Town Dog License Fees                     | 3,790.50         |
| Dog Fines                                 | 2,321.00         |
| State Marriage License Fees               | 1,026.00         |
| State Vital Records Certified Copies Fees | 925.00           |
| Town Marriage License Fees                | 189.00           |
| Town Vital Records Certified Copies Fees  | 541.00           |
| Motor Vehicle Title Fees                  | 2,392.00         |
| UCC Filing Fees                           | 2,164.27         |
| Municipal Agent Fees                      | 11,627.00        |
| Miscellaneous                             | 97.60            |
| <br>TOTAL RECEIPTS                        | <br>\$659,843.37 |

CREDITS

|                                           |                  |
|-------------------------------------------|------------------|
| Auto Registration Permits                 | \$632,580.00     |
| State Dog License Fees                    | \$2,190.00       |
| Town Dog License Fees                     | 3,790.50         |
| Dog Fines                                 | 2,321.00         |
| State Marriage License Fees               | 1,026.00         |
| State Vital Records Certified Copies Fees | 925.00           |
| Town Marriage License Fees                | 189.00           |
| Town Vital Records Certified Copies Fees  | 541.00           |
| Motor Vehicle Title Fees                  | 2,392.00         |
| UCC Filing Fees                           | 2,164.27         |
| Municipal Agent Fees                      | 11,627.00        |
| Miscellaneous                             | 97.60            |
| <br>TOTAL RECEIPTS TO TREASURER           | <br>\$659,843.37 |

## TAX COLLECTOR'S REPORT FOR 2001

Hours for the Town Clerk/Tax Collector are Mondays – 8:00 to 1:00 and 4:30 to 6:30; Tuesdays– 10:00 to 3:00; Thursdays and Fridays – 8:00 to 3:00 and the second and last Saturday of each month from 8:00 to noon. The office is closed to the public on Wednesdays.

The office will be closed for holidays on the following days in the year 2002: January 1, February 18, May 25, May 27, July 4, August 31, September 2, November 11, November 28, November 29 and December 25. The office will be closing at noon on December 24, 2002. The office will also be closed for the following elections: March 12, September 10 and November 5, 2002.

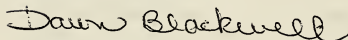
Our new tax rate is \$25.12. This is an increase of \$3.23 or approximately 15%. The local school rate increased by \$2.76, the county rate increased by 59 cents, the state school rate decreased by 12 cents and the town rate remained the same.

As of December 5, 2001, the property tax warrants totaled \$4,112,476.74 and 92% of these taxes have been paid. Warrants for current use change tax totaled \$50,954.02. Warrants for the earth excavation tax totaled \$335.50. The excavation activity tax warrants totaled \$7,219.32. The total timber tax or yield tax warrants were \$15,115.49.

\$93,769.76 was liened in 2001. Four properties were deeded to the town this year. The previous owners have redeemed two of the properties.

Each May a tax lien is placed on property for any past due taxes. The interest rate will then be 18%. A report of the lien is recorded with the Merrimack County Registry of Deeds. A tax lien will show up on your credit report for seven years after the lien has been released.

Respectfully submitted,



Dawn Blackwell  
Town Clerk/Tax Collector

| DEBITS                                        |       | Levy for Year of<br>this Report | PRIOR LEVIES<br>(Please specify years) |           |
|-----------------------------------------------|-------|---------------------------------|----------------------------------------|-----------|
| <b>UNCOLLECTED TAXES-<br/>BEG. OF YEAR* :</b> |       | 2000                            | 2001                                   |           |
| Property Taxes                                |       |                                 | 224,409.71                             |           |
| Resident Taxes                                |       |                                 |                                        |           |
| Land Use Change                               |       |                                 | 8,161.32                               |           |
| Yield Taxes                                   |       |                                 | 7,576.44                               |           |
| Excavation Tax @ \$.02/yd                     |       |                                 |                                        |           |
| Excavation Activity Tax                       |       |                                 |                                        |           |
| <del>Utility Charges</del> Inventory Penal    |       |                                 | 1,355.93                               |           |
| Timber Tax Bond                               |       |                                 | -1,791.50                              |           |
| <b>TAXES COMMITTED</b>                        |       |                                 |                                        |           |
| Property Taxes                                | #3110 | 4,111,945.71                    | 325.51                                 |           |
| Resident Taxes                                | #3180 |                                 |                                        |           |
| Land Use Change                               | #3120 | 50,954.02                       |                                        |           |
| Yield Taxes                                   | #3185 | 15,115.49                       |                                        |           |
| Excavation Tax                                | #3187 | 335.50                          |                                        |           |
| Excav. Activity Tax                           | #3188 | 7,219.32                        |                                        |           |
| <del>Utility Charges</del> Inv Penalties      | #3189 | 8,278.22                        |                                        |           |
|                                               |       |                                 |                                        |           |
| <b>OVERPAYMENT:</b>                           |       |                                 |                                        |           |
| Property Taxes                                | #3110 | 11,515.07                       | 1,092.44                               |           |
| Resident Taxes                                | #3180 |                                 |                                        |           |
| Land Use Change                               | #3120 | 15.34                           |                                        |           |
| Yield Taxes                                   | #3185 |                                 |                                        |           |
| Excavation Tax                                | #3187 |                                 |                                        |           |
| Excav. Activity Tax                           | #3188 |                                 |                                        |           |
| Costs Before Lien                             |       |                                 | 2,458.25                               |           |
| Interest - Late Tax                           | #3190 | 4,639.31                        | 12,740.86                              |           |
| Resident Tax Penalty                          | #3190 |                                 |                                        |           |
| <b>TOTAL DEBITS</b>                           |       | <b>\$4,210,017.98</b>           | <b>\$256,328.96</b>                    | <b>\$</b> |

\* This amount should be the same as the last year's ending balance. If not, please explain.

| CREDITS                                        | Levy for This Year | PRIOR LEVIES<br>(Please specify years) |    |    |
|------------------------------------------------|--------------------|----------------------------------------|----|----|
| REMITTED TO TREASURER:                         |                    |                                        |    |    |
| Property Taxes                                 | 3,799,309.01       | 139,899.54                             |    |    |
| Resident Taxes                                 |                    |                                        |    |    |
| Land Use Change                                | 42,843.68          | 8,161.32                               |    |    |
| Yield Taxes                                    | 13,773.59          | 5,784.94                               |    |    |
| Interest                                       | 4,639.31           | 7,116.80                               |    |    |
| Penalties - Inventory                          | 6,650.05           | 1,355.93                               |    |    |
| Excavation Tax @ \$.02/yd.                     | 335.50             |                                        |    |    |
| Excavation Activity Tax                        |                    |                                        |    |    |
| Utility Charges                                |                    |                                        |    |    |
| Conversion to Lien (should equal line 2, pg.3) |                    | 93,769.76                              |    |    |
|                                                |                    |                                        |    |    |
| DISCOUNTS ALLOWED:                             |                    |                                        |    |    |
| ABATEMENTS MADE:                               |                    |                                        |    |    |
| Property Taxes                                 | 5,968.34           | 240.67                                 |    |    |
| Resident Taxes                                 |                    |                                        |    |    |
| Land Use Change                                | 8,125.68           |                                        |    |    |
| Yield Taxes                                    |                    |                                        |    |    |
| Excavation Tax @ \$.02/yd.                     |                    |                                        |    |    |
| Excavation Activity Tax                        | 7,219.32           |                                        |    |    |
| Utility Charges x Inv. Penalties               | 47.66              |                                        |    |    |
|                                                |                    |                                        |    |    |
| CURRENT LEVY DEEDED                            | 1,191.91           |                                        |    |    |
| UNCOLLECTED TAXES - END OF YEAR #1080          |                    |                                        |    |    |
| Property Taxes                                 | 316,991.52         |                                        |    |    |
| Resident Taxes                                 |                    |                                        |    |    |
| Land Use Change                                |                    |                                        |    |    |
| Yield Taxes                                    | 1,341.90           |                                        |    |    |
| Excavation and Excavation Activity Taxes       |                    |                                        |    |    |
| Utility Charges x Inv. Penalties               | 1,580.51           |                                        |    |    |
|                                                |                    |                                        |    |    |
| TOTAL CREDITS                                  | \$4,210,017.98     | \$256,328.96                           | \$ | \$ |

## TAX COLLECTOR'S REPORT

MS-61

FOR THE MUNICIPALITY OF Epsom YEAR ENDING 2001

| DEBITS                                            | Last Year's Levy<br>2001 | PRIOR LEVIES<br>(Please specify years) |                     |                  |
|---------------------------------------------------|--------------------------|----------------------------------------|---------------------|------------------|
|                                                   |                          | 2000                                   | 1999                | 1998             |
| Unredeemed Liens Balance at Beg. of Fiscal Yr.    |                          | 56,028.71                              | 53,749.64           | 294.10           |
| Liens Executed During Fiscal Yr.                  | 93,769.76                |                                        |                     |                  |
| Interest & Costs Collected (After Lien Execution) | 2,852.63                 | 5,761.78                               | 15,260.10           | 37.99            |
|                                                   |                          |                                        |                     |                  |
|                                                   |                          |                                        |                     |                  |
| <b>TOTAL DEBITS</b>                               | <b>\$ 96,622.39</b>      | <b>\$ 61,790.49</b>                    | <b>\$ 69,009.74</b> | <b>\$ 332.09</b> |

## CREDITS

| REMITTED TO TREASURER:                                     | Last Year's Levy<br>2001 | PRIOR LEVIES<br>(Please specify years) |                     |                  |
|------------------------------------------------------------|--------------------------|----------------------------------------|---------------------|------------------|
|                                                            |                          | 2000                                   | 1999                | 1998             |
| Redemptions                                                | 36,980.81                | 26,020.71                              | 46,662.89           | 243.10           |
| Interest & Costs Collected (After Lien Execution)<br>#3190 | 2,035.63                 | 6,211.78                               | 15,484.02           | 88.99            |
|                                                            |                          |                                        |                     |                  |
|                                                            |                          |                                        |                     |                  |
| Abatements of Unredeemed Taxes                             |                          |                                        | 105.56              |                  |
| Liens Deeded To Municipality                               | 2,787.60                 | 2,383.87                               | 3,579.82            |                  |
| Unredeemed Liens Bal. End of Yr.<br>#1110                  | 54,818.35                | 27,174.13                              | 3,177.45            |                  |
| <b>TOTAL CREDITS</b>                                       | <b>\$ 96,622.39</b>      | <b>\$ 61,790.49</b>                    | <b>\$ 69,009.74</b> | <b>\$ 332.09</b> |

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? yesTAX COLLECTOR'S SIGNATURE Dawn Blackwell DATE: 11/16/02

## Report of Town Treasurer

|                        |              |
|------------------------|--------------|
| Building Permits       | \$ 11,600.00 |
| Occupancy Permit       | 815.00       |
| Planningboard & Zoning | 12,365.93    |
| ZBA                    | 702.25       |
| Junk Yard Permits      | 75.00        |
| Pistol Permits         | 345.00       |
| Current Use Reg.       | <u>15.00</u> |
|                        | \$ 25,918.18 |

### Dawn Blackwell, Town Clerk

|                     |               |
|---------------------|---------------|
| 2001 Auto Permits   | \$ 632,580.00 |
| 2001 Dog Tax State  | 2,190.00      |
| 2001 Dog Licenses   | 6,111.50      |
| Ucc Filings         | 2,164.27      |
| Municipal Fees      | 11,627.00     |
| Title Fees          | 2,392.00      |
| Marriage Fees State | 1,026.00      |
| Marriage Fees Town  | 189.00        |
| Vital Records State | 925.00        |
| Vital Records Town  | 541.00        |
| Candidate Fees      | 6.00          |
| Misc. Tax           | <u>91.60</u>  |
|                     | \$ 659,843.37 |

### Dawn Blackwell, Tax Collector

|                                 |                 |
|---------------------------------|-----------------|
| Prior Year Redeemed Tax         | \$ 72,926.70    |
| Current Yr. Redeemed Tax        | 36,980.81       |
| Redeemed Interest & Costs       | 21,511.72       |
| Mort. Notice & Tax Lein Charges | <u>4,766.95</u> |
|                                 | \$ 136,186.18   |

|                         |               |
|-------------------------|---------------|
| Prior Year Property Tax | \$ 225,586.99 |
| Prior Year Interest     | 16,392.61     |
| Prior Year Current Use  | 8,161.32      |
| Prior Year Yield Tax    | 7,576.44      |
| Other Interest          | <u>987.56</u> |
|                         | \$ 258,704.92 |

|                     |                 |
|---------------------|-----------------|
| 2001 Property Tax   | \$ 3,799,309.01 |
| 2001 Current Use    | 42,843.68       |
| 2001 Yield Tax      | 11,982.09       |
| Inventory Penalties | 8,005.88        |
| Excavation Tax      | <u>335.50</u>   |
|                     | \$ 3,862,476.16 |

#### State of NH

|                         |               |
|-------------------------|---------------|
| Shared Rev. Block Grant | \$ 35,577.00  |
| Highway Block Grant     | 93,532.52     |
| State Witness Fees      | 952.95        |
| Rooms & Meals Tax       | 104,780.46    |
| Disaster SN Removal     | 11,100.96     |
| Forest Fire Reim.       | <u>94.93</u>  |
|                         | \$ 246,038.82 |

#### Miscellaneous Receipts

|                          |              |
|--------------------------|--------------|
| Payment in Lieu of Taxes | \$ 16,500.00 |
| Town Office Revenue      | 9,900.87     |
| Ambulance Revenues       | 117,688.69   |
| Police Detail            | 16,971.76    |
| Franchise Income         | 12,091.64    |
| NSF Charge               | 150.00       |
| Tax Deeded Property      | 14,145.21    |
| Sale of Town Property    | 5,108.37     |
| Cemetery Lot Sales       | 450.00       |
| Interest on Checking     | 87,622.99    |
| Court Fines              | 3,243.00     |
| Police Reports           | 2,685.00     |
| Dividend W.C. Ins.       | 2,433.60     |
| Reim. Health Ins.        | 10,236.61    |
| Escrow Accounts          | 30,231.45    |
| Reim. Welfare            | 11,671.93    |
| SS/WT Library            | 1,322.15     |
| Fire Dept. Revenue       | 5,298.55     |
| Police Dept. Revenue     | 355.96       |
| Boat Tax                 | 22,388.90    |
| Cemetery Trustees        | 1,524.68     |
| Morrison Account Police  | 2,529.93     |
| Morrison Account Fire    | 3,222.00     |
| Legal Reim.              | 441.00       |
| Morrison Account Town    | 2,211.92     |
| IRS Refunds              | 866.63       |
| Capital Reserve          | 83,823.52    |

|                                     |                        |
|-------------------------------------|------------------------|
| Fire Dept. Special Detail           | 5,760.00               |
| Ins. For Damaaged Items Reim.       | <u>10,651.01</u>       |
|                                     | \$ 481,527.37          |
| <br>TOTAL AVAILABLE RECEIPTS        | <br>\$ 5,670,695.00    |
| Balance brought forwarded Jan. 2001 | 2,676,054.30           |
| Less Selectmens Orders              | - <u>5,417,558.32</u>  |
| <u>CASH ON HAND JANUARY 1, 2002</u> | <u>\$ 2,929,190.98</u> |

Respectfully submitted

Paula S. Smith  
Town Treasurer

### Conservation Fund

|                                 |                 |
|---------------------------------|-----------------|
| Balance on Hand January 1, 2001 | \$ 12,018.20    |
| Interest                        | 136.25          |
| Deposits                        | <u>1,472.50</u> |
| Balance in Fund                 | \$ 13,636.95    |

### Ambulance Replacement Fund

|                                 |                       |
|---------------------------------|-----------------------|
| Balance on Hand January 1, 2001 | \$ 63,906.11          |
| Interest                        | 366.41                |
| Deposits                        | 10,000.00             |
| Withdrawal 2001                 | \$ - <u>74,272.52</u> |
| Balance in Fund                 | .00                   |

### Escrow Account N. Pembroke Road

|                                 |              |
|---------------------------------|--------------|
| Balance on Hand January 1, 2001 | \$ 1,422.30  |
| Interest                        | <u>15.99</u> |
| Balance in Fund                 | \$ 1,438.29  |

### Escrow Account AM Builders

|                                 |                     |
|---------------------------------|---------------------|
| Balance on Hand January 1, 2001 | \$ 10,100.02        |
| Interest                        | <u>113.58</u>       |
| Balance in Fund                 | <u>\$ 10,213.60</u> |

### Escrow Account Post Office

|                                 |                 |
|---------------------------------|-----------------|
| Balance on Hand January 1, 2001 | \$ 757.12       |
| Interest                        | <u>1.82</u>     |
| Withdrawal 2001                 | - <u>758.94</u> |
| Balance in Fund                 | \$ .00          |

### **Escrow Account Frank Merrill**

|                                 |             |
|---------------------------------|-------------|
| Balance on Hand January 1, 2001 | \$ 3,349.86 |
| Interest                        | 25.77       |
| Deposits                        | 5,667.10    |
| Withdrawal 2001                 | - 7,104.04  |
| Balance in Fund                 | \$ 1,938.69 |

### **Water Expansion for Fire Protection**

|                                 |              |
|---------------------------------|--------------|
| Balance on Hand January 1, 2001 | \$ 3,164.22  |
| Interest                        | <u>35.59</u> |
| Balance in Fund                 | \$ 3,199.81  |

### **Escrow Account Road Project Bob Cutter**

|                                 |                   |
|---------------------------------|-------------------|
| Balance on Hand January 1, 2001 | \$ 1,559.32       |
| Interest                        | 12.19             |
| Withdrawal 2001                 | - <u>1,571.51</u> |
| Balance in Fund                 | <u>.00</u>        |

### **Escrow Account King's Grant**

|                                 |                    |
|---------------------------------|--------------------|
| Balance on Hand January 1, 2001 | \$ 22,740.66       |
| Interest                        | 153.13             |
| Deposits                        | 12,088.58          |
| Withdrawal 2001                 | - <u>23,276.58</u> |
| Balance in Fund                 | \$ 11,704.79       |

### **Escrow Account ATC Realty**

|                                 |                   |
|---------------------------------|-------------------|
| Balance on Hand January 1, 2001 | \$ 944.08         |
| Interest                        | 10.35             |
| Deposits                        | 917.68            |
| Withdrawal 2001                 | - <u>1,234.53</u> |
| Balance in Fund                 | \$ 637.58         |

### **Escrow Account Monty Subdivision**

|                                 |                   |
|---------------------------------|-------------------|
| Balance on Hand January 1, 2001 | \$ 1,001.31       |
| Interest                        | 92.49             |
| Deposits                        | 10,500.00         |
| Withdrawal 2001                 | <u>- 1,262.31</u> |
| Balance in Fund                 | \$ 10,331.49      |

# REPORT OF THE TRUST FUNDS OF THE CITY/TOWN OF Epsom, NH

Please duplicate these pages if you need additional lines.

| DATE OF<br>CREATION | NAME OF<br>TRUST FUND<br><small>Start with common trust funds</small> | Purpose<br>of Trust | HOW<br>INVESTED<br>Bank, deposits,<br>stocks, bond, etc. | ***PRINCIPAL***         |                      |                                          |
|---------------------|-----------------------------------------------------------------------|---------------------|----------------------------------------------------------|-------------------------|----------------------|------------------------------------------|
|                     |                                                                       |                     |                                                          | Balance Beg.<br>Of Year | New Funds<br>Created | Cash Gains<br>or Losses on<br>Securities |
| 1 1903-<br>1984     | Cemeteries                                                            | Perpetual<br>Care   | 1 Yr. CD<br>12-2-00-01                                   | 38,473.14               | 950.00               |                                          |
| 2 1916-<br>1984     | Library                                                               | Library             | " "                                                      | 4,400.00                |                      |                                          |
| 3 1989              | Lillian<br>Morrison Trust                                             | Town of<br>Epsom    | NH Public<br>Invest. Pool                                | 100,000.00              | 5,000.00             |                                          |
| 4 1990              | Lillian<br>Morrison Trust                                             | Fire Dept.          | "                                                        | 50,000.00               |                      |                                          |
| 5 1990              | Lillian<br>Morrison Trust                                             | Police Dept.        | "                                                        | 50,000.00               |                      |                                          |
| 6                   |                                                                       |                     |                                                          | 200,000.00              | 5,000.00             |                                          |
| 7                   | Total Trust Fund                                                      |                     |                                                          | 242,873.14              | 5,950.00             |                                          |
| 8                   | Capital Reserve                                                       |                     |                                                          |                         |                      |                                          |
| 9 1995              | Library<br>Building Fund                                              | Library             | NH Public<br>Invest. Pool                                | 147,237.48              |                      | 5,614.94                                 |
| 10 1997             | Epsom Road<br>Construction                                            | Road<br>Const.      | "                                                        | 64,475.67               |                      | 2,458.84                                 |
| 11 1997             | Library<br>Book Fund                                                  | Library<br>Books    | "                                                        | 11,413.96               | 10,000.00            | 437.64                                   |
| 12 1998             | Epsom Reval.<br>Fund                                                  | Revaluation         | "                                                        | 11,122.27               |                      | 424.02                                   |
| 13 1998             | Epsom Fire<br>Apparatus Fund                                          | Fire<br>Apparatus   | "                                                        | 11,344.62               |                      | 267.67                                   |
| 14 2000             | Epsom School<br>Const. Renov.                                         | Epsom<br>School     | "                                                        | 151,253.13              |                      | 5,766.51                                 |
| 15                  | Total Capital Reserve                                                 |                     |                                                          | 396,847.13              | 10,000.00            | 14,969.62                                |
| 16 2000             | Exp. General<br>Cemeteries                                            | Cemeteries          | NH Public<br>Invest. Pool                                | 3,177.27                |                      | 121.14                                   |
| 17 1996             | Epsom School<br>District                                              | Technology          | Sav. Book<br>Bank of NH                                  | 656.89                  |                      | 7.39                                     |
| 18 1990             | Epsom Village<br>Dist. Fund                                           | Tank Maint.<br>Fund | 1 Yr. CD<br>12/4/00-01                                   | 39,975.05               | 4,000.00             | 1,999.07                                 |
| 19 1990             | Epsom Village<br>Dist. Fund                                           | Water<br>System     | 1 Yr. CD<br>12/4/00-01                                   | 41,168.56               |                      | 2,058.66                                 |
| 20                  | Total Village Dist.                                                   |                     |                                                          | 81,143.61               | 4,000.00             | 4,057.73                                 |
| 21                  | Total All Funds                                                       |                     |                                                          | 724,698.04              | 19,950.00            | 19,155.88                                |

FOR YEAR ENDING 12-31-01

| PRINCIPAL   |                        | ***INCOME***            |                    |           |                         |                        | GRAND TOTAL<br>Principal & Income<br>End of Year |    |
|-------------|------------------------|-------------------------|--------------------|-----------|-------------------------|------------------------|--------------------------------------------------|----|
| Withdrawals | Balance End<br>Of Year | Balance Beg.<br>Of Year | Income During Year |           | Expended<br>During Year | Balance End<br>Of Year |                                                  |    |
|             |                        |                         | %                  | Amount    |                         |                        |                                                  |    |
|             | 39,423.14              | 4,406.89                |                    | 2,013.92  | 1,895.11                | 5,563.55               | 43,948.84                                        | 1  |
|             | 4,400.00               |                         |                    | 223.64    | 223.64                  |                        | 4,400.00                                         | 2  |
|             | 105,000.00             | 18,694.46               |                    | 4,520.41  | 1,331.92                | 21,882.95              | 126,882.95                                       | 3  |
|             | 50,000.00              | 3,501.74                |                    | 2,038.78  | 3,222.00                | 2,318.52               | 52,318.52                                        | 4  |
|             | 50,000.00              | 3,971.66                |                    | 2,057.12  | 2,529.93                | 3,498.85               | 53,498.85                                        | 5  |
|             | 205,000.00             | 26,167.86               |                    | 8,616.31  | 7,083.85                | 27,700.32              | 232,700.32                                       | 6  |
|             | 248,823.14             | 30,574.75               |                    | 10,853.87 | 9,202.60                | 33,263.87              | 281,049.16                                       | 7  |
|             |                        |                         |                    |           |                         |                        |                                                  | 8  |
|             | 152,852.42             |                         |                    |           |                         |                        | 152,852.42                                       | 9  |
|             | 66,934.51              |                         |                    |           |                         |                        | 66,934.51                                        | 10 |
|             | 21,851.60              |                         |                    |           |                         |                        | 21,851.60                                        | 11 |
|             | 11,546.29              |                         |                    |           |                         |                        | 11,546.29                                        | 12 |
| 9,551.00    | 2,061.29               |                         |                    |           |                         |                        | 2,061.29                                         | 13 |
|             | 157,019.64             |                         |                    |           |                         |                        | 157,019.64                                       | 14 |
| 9,551.00    | 412,265.75             |                         |                    |           |                         |                        | 412,265.75                                       | 15 |
|             | 3,298.41               |                         |                    |           |                         |                        | 3,298.41                                         | 16 |
|             | 664.28                 |                         |                    |           |                         |                        | 664.28                                           | 17 |
|             | 45,974.12              |                         |                    |           |                         |                        | 45,974.12                                        | 18 |
|             | 43,227.22              |                         |                    |           |                         |                        | 43,227.22                                        | 19 |
|             | 89,201.34              |                         |                    |           |                         |                        | 89,201.34                                        | 20 |
| 9,551.00    | 754,252.92             | 30,574.75               |                    | 10,853.87 | 9,202.60                | 33,263.87              | 786,478.94                                       | 21 |

## 2002 ZONING AMENDMENT QUESTIONS

- 1- Are you in favor of an extensive amendment to the Epsom Zoning Ordinances which would create a new "residential/light commercial" zone and would generally alter Article II of the ordinances regarding zones and districts?  
**Recommended by the Planning Board**
  
- 2- Are you in favor of a technical amendment to the Epsom Zoning Ordinances which would restrict the use and placement of certain recreational vehicles in certain flood zones, in compliance with the Federal Flood Insurance Program?  
**Recommended by the Planning Board**
  
- 3- Are you in favor of an amendment to the Epsom Zoning Ordinances which would expressly permit the retail sale of landscaping and gardening supplies within the Residential/commercial and Residential/light commercial zones?  
**Recommended by the Planning Board**
  
- 4- Are you in favor of an amendment to the Epsom Zoning Ordinances which would alter the standard for granting variances to conform to a recent supreme court decision?  
**Recommended by the Planning Board**

## **EPSOM LIBRARY END OF YEAR REVIEW FOR 2001 TOWN REPORT**

This year found the library updating service to the public by adding 2 new computers resulting in 2 public use computers. The library contracted for a cable connection in order to offer much faster internet service.

The collection continues to be of highest quality despite the need to locate part of it in a storage trailer. Access to back issues of periodicals, part of the children's collection and fiction written prior to 1980 is often logistically difficult requiring patience on the part of the public and staff.

Eric Orff and Alison Parodi offered a program on wildlife and the town forest. The Historical Society and the Library co-sponsored an extremely popular program on the history of Epsom.

We do appreciate the support services of the town resulting in a new roof and the processing of staff salaries. We are hopeful that the Capital Improvement Plan being proposed by the Selectmen will aid the library in its quest for needed space and required safety codes.

The addition of an outside sign will serve to remind the public of library programs.

Our gracious and knowledgeable librarian has enabled our patrons to experience a wide range of services that might not always be available in a library of this size. The trustees wish to thank Nancy and her loyal volunteers; our volunteers donate in excess of 1,000 hours each year helping to provide outstanding support. The accommodations of our staff to the conditions in which they work, and the highest level of service to our patrons, make us extremely proud to donate our time to the Epsom Public Library.

Respectfully submitted,



**R. L. (Bobby) Mongeon**  
Trustees' Secretary

EPSOM PUBLIC LIBRARY

2001 APPROPRIATIONS ACCOUNT

|                               | Appropriation | Expenditures |
|-------------------------------|---------------|--------------|
| MATERIALS                     |               |              |
| Books                         | \$10,500      | \$12,756.64  |
| Reference Books               | \$1,200       | \$1,330.77   |
| Audio Books                   | \$1,000       | \$1,017.50   |
| Videos                        | \$500         | \$527.75     |
| Periodicals                   | \$1,000       | \$704.54     |
| Technology Equipment/Supplies | \$2,500       | \$2,457.90   |
|                               | \$16,700      | \$18,795.10  |
| MAINTENANCE                   |               |              |
| Building Maintenance          | \$1,500       | \$1,431.31   |
| Utilities                     | \$2,200       | \$2,113.71   |
| Fuel                          | \$850         | \$943.63     |
| Storage Trailer               | \$1,200       | \$1,140.00   |
|                               | \$5,750       | \$5,628.85   |
| PAYROLL                       |               |              |
| Director                      | \$19,500      | \$19,581.25  |
| Librarian                     | \$3,900       | \$3,320.25   |
| Clerk                         | \$3,900       | \$3,500.65   |
| Page                          | \$3,588       | \$3,705.00   |
| Social Security/Medicare      | \$2,370       |              |
|                               | \$33,348      | \$30,107.15  |
| OTHER                         |               |              |
| Programs                      | \$750         | \$540.46     |
| Supplies/Postage              | \$1,500       | \$1,765.25   |
| Insurance                     | \$150         |              |
| Professional                  | \$550         | \$248.00     |
| Exterior Sign                 |               | \$1,444.00   |
| Miscellaneous                 | \$200         | \$353.65     |
|                               | \$3,150       | \$4,351.36   |
| TOTAL FY 2001                 | \$58,948      | \$58,882.46  |
| Auditor's Adjustment FY 1999  | \$1,900       |              |
| Auditor's Adjustment FY 2000  | \$752.30      |              |
| GRAND TOTAL                   | \$61,600      | \$58,882.46  |

LIBRARY VOLUNTEERS  
(Value of Donated Time)

| Volunteer         | Hours | Equivalent - \$7.00 per Hour |
|-------------------|-------|------------------------------|
| Betty Bickford    | 156   | \$1,092                      |
| Diane Bird        | 78    | \$546                        |
| Esther LaChapelle | 156   | \$1,092                      |
| Valerie Long      | 78    | \$546                        |
| Barbara Harkness  | 182   | \$1,274                      |
| Julia Oderwald    | 156   | \$1,092                      |
| Emily Odey        | 84    | \$588                        |
| Barbara Wendler   | 120   | \$840                        |
| Miscellaneous     | 50    | \$350                        |
| Total             | 1,065 | \$7,455                      |

EPSOM PUBLIC LIBRARY

NON-LAPSING ACCOUNT

BEGINNING BALANCE

\$1,602.69

INCOME

|                     |          |
|---------------------|----------|
| Donations           | \$251.70 |
| Fines               | \$903.71 |
| Non-residence Cards | \$10.00  |
| Book Sales          | \$108.08 |
| Copy Machine        | \$46.90  |
| Magnets             | \$18.40  |
| Trust Fund          | \$201.78 |

|       |            |
|-------|------------|
| Total | \$1,540.57 |
|-------|------------|

EXPENDITURES

|                                    |          |
|------------------------------------|----------|
| Staples Office Store               | \$119.37 |
| Transfer to Appropriations Account | \$2,000  |

|       |            |
|-------|------------|
| Total | \$2,119.37 |
|-------|------------|

ENDING BALANCE

\$1,023.89

**CAPITAL RESERVE ACCOUNTS**  
(Administered by Trustees of Epsom Trust Funds)

|                                       |              |
|---------------------------------------|--------------|
| Epsom Public Library Building Account |              |
| Beginning Balance                     | \$147,247.48 |
| Interest Earned                       | \$5,614.94   |
| Ending Balance                        | \$152,852.42 |

|                                         |             |
|-----------------------------------------|-------------|
| Epsom Public Library Collection Account |             |
| Beginning Balance                       | \$21,413.96 |
| Interest Earned                         | \$437.64    |
| Ending balance                          | \$21,851.60 |

**TRUST FUNDS**  
(Administered by Trustees of Epsom Trust Funds)

|                          |          |
|--------------------------|----------|
| Susan E. P. Forbes Trust | \$2,000  |
| Mary E. Evans Trust      | \$500    |
| Charles S. Hall Trust    | \$200    |
| Warren Tripp Trust       | \$200    |
| May F. Brown Trust       | \$500    |
| Gilbert H. Knowles Trust | \$1,000  |
| Earned income            | \$223.64 |

**PRIVATE GIFTS AND DONATIONS**  
(Administered by Library Trustees)

|                                    |             |
|------------------------------------|-------------|
| Epsom Public Library Building Fund |             |
| Beginning Balance                  | \$29,378.88 |
| Interest Earned                    | \$1,125.04  |
| Deposits                           | \$5,346.37  |
| Ending Balance                     | \$35,850.29 |

Memorial Fund

|                                             |            |
|---------------------------------------------|------------|
| Memorial CD (opened 5/1/98)                 | \$5,456.95 |
| Jonathan Crafts Memorial CD (opened 8/1/98) | \$1,839.79 |

## EPSOM PUBLIC LIBRARY

### COLLECTION

|                                           |        |
|-------------------------------------------|--------|
| Books                                     |        |
| Adult                                     | 9,980  |
| Juvenile                                  | 6,369  |
| Reference                                 | 507    |
| Audio Recordings                          | 263    |
| Audio Books                               | 420    |
| Video                                     | 324    |
| Total                                     | 17,863 |
| Periodical Subscriptions                  | 32     |
| Patron Use Computers with Internet Access | 2      |

### CIRCULATION

|             |        |
|-------------|--------|
| Adult       | 6,269  |
| Juvenile    | 4,071  |
| Periodicals | 1,684  |
| Audio       | 909    |
| Video       | 1,428  |
| Total       | 14,361 |

### INTERLIBRARY LOAN

|              |       |
|--------------|-------|
| Loaned       | 289   |
| Borrowed     | 451   |
| Cards Issued | 1.331 |

### MEMORIAL BOOKS

The New Games Treasury given in memory of *Erika Fischer*, A Book of Orchids given in memory of *Anita Kelso*, Strong Stuff: Mother's Stories given in memory of *Cora Sias*, Using Herbs in the Landscape given in memory of *Louise Dowst*, Birding a& Backyard Bird Attraction given in memory of *Dorothy Robb* by the Epsom Woman's Club.

Brother Crow, Sister Corn, Fruits and Berries for the Home Gardener, The Rodale Book of Composting, The Organic Gardener's Handbook of Natural Insect and Disease Control, The New Organic Gardener, and Seed to Seed given in memory of *Susanne Clements* by the Northeast Organic Farming Association of New Hampshire.

**EPSOM POLICE DEPARTMENT**  
**2001 ANNUAL REPORT**

**CHIEF**

Henry L. Farrin Jr.

**SECRETARY**

Gail Quimby

**SUPERVISOR**

Sergeant Eric Bourn

**ANIMAL CONTROL**

Lisa Cote

**FULL TIME PATROLMAN**

Officer Wayne Preve

Officer Keith Yeaton

**PART TIME PATROLMAN**

Officer Brian Michael

Officer Robert Hill

I would like to dedicate this year's Annual Police Report to the HERO'S of America, both living and who have lost their lives in the tragic events of September 11, 2001.

I am proud to present this year's Annual Police Report to the Citizen's of Epsom and thank them for the continued support they have shown the police department.

This year, like those past we have again bridged last year's statistics in our calls for service, motor vehicle activity, and criminal investigations. We have worked in conjunction with both the Attorney General's Drug Task Force and State Police Drug Task Force to investigate and convict several drug dealers in our community and are focused on several others.

We have also investigated and solved numerous thefts, burglaries, sexual assaults, and domestic assaults. The patrol force has done an excellent job in removing Impaired Drivers as well as has executed numerous drug related arrests.

I would like to thank the Epsom Police Association for their donation of several pieces of equipment, to include a radar unit, cruiser laptop mounts and emergency systems control consoles for the patrol cars. We also received through state funded grants state of the art analog/digital cruiser radios and are waiting for the same funding for portable radios.

I also would like to thank the Board of Selectmen, the other Department's in Epsom, Budget Committee and Capitol Improvement Committee for the support they all have shown as we enter the New Year with positive thinking and community intentions.

Respectfully,

Henry L. Farrin Jr.  
Chief of Police

Accident Statistics By Time of Day

|        | <u>SUN</u> | <u>MON</u> | <u>TUE</u> | <u>WED</u> | <u>THR</u> | <u>FRI</u> | <u>SAT</u> | <u>TOTALS</u> |
|--------|------------|------------|------------|------------|------------|------------|------------|---------------|
| 1 AM   | 0          | 0          | 0          | 0          | 0          | 0          | 2          | 2             |
| 2 AM   | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0             |
| 3 AM   | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0             |
| 4 AM   | 0          | 0          | 0          | 0          | 0          | 1          | 0          | 1             |
| 5 AM   | 0          | 0          | 0          | 0          | 1          | 0          | 0          | 1             |
| 6 AM   | 0          | 0          | 2          | 1          | 0          | 0          | 1          | 4             |
| 7 AM   | 1          | 1          | 2          | 0          | 0          | 0          | 0          | 4             |
| 8 AM   | 1          | 0          | 2          | 0          | 0          | 1          | 0          | 4             |
| 9 AM   | 0          | 2          | 0          | 0          | 1          | 0          | 3          | 6             |
| 10 AM  | 0          | 1          | 0          | 0          | 0          | 1          | 0          | 2             |
| 11 AM  | 0          | 0          | 2          | 2          | 0          | 3          | 1          | 8             |
| 12 PM  | 1          | 2          | 2          | 2          | 0          | 2          | 2          | 11            |
| 1 PM   | 2          | 2          | 0          | 1          | 1          | 2          | 1          | 9             |
| 2 PM   | 2          | 3          | 1          | 1          | 3          | 2          | 3          | 15            |
| 3 PM   | 4          | 1          | 1          | 2          | 0          | 4          | 0          | 12            |
| 4 PM   | 1          | 2          | 0          | 1          | 0          | 0          | 2          | 6             |
| 5 PM   | 2          | 0          | 1          | 3          | 1          | 1          | 4          | 12            |
| 6 PM   | 1          | 1          | 1          | 1          | 0          | 1          | 1          | 6             |
| 7 PM   | 1          | 0          | 1          | 0          | 2          | 2          | 1          | 7             |
| 8 PM   | 1          | 1          | 0          | 0          | 0          | 0          | 0          | 2             |
| 9 PM   | 1          | 1          | 2          | 1          | 0          | 1          | 1          | 7             |
| 10 PM  | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0             |
| 11 PM  | 0          | 1          | 0          | 0          | 1          | 0          | 1          | 3             |
| 12 AM  | 2          | 0          | 0          | 1          | 0          | 0          | 1          | 4             |
| TOTALS | 20         | 18         | 17         | 16         | 10         | 21         | 24         | 126           |

Accident Particulars

|                                            | Occurrence(s) | Percentage |
|--------------------------------------------|---------------|------------|
| Average posted speed at the accident scene |               | 41 MPH     |
| Occurred at On-ramps                       | 0             | 0.0        |
| Occurred at Off-ramps                      | 0             | 0.0        |
| Occurred at an intersection                | 23            | 18.3       |
| Occurred at a rotary                       | 16            | 12.7       |
| Occurred on a one lane road/highway        | 2             | 1.6        |
| Occurred on a two lane road/highway        | 65            | 51.6       |
| Occurred on a three lane road/highway      | 9             | 7.1        |
| Occurred on a four lane road/highway       | 1             | 0.8        |
| Occurred on other number of lanes          | 49            | 38.9       |
| Involved OUI violation(s)                  | 8             | 6.3        |
| Photos were taken                          | 42            | 33.3       |
| Measurements were taken                    | 10            | 7.9        |
| Investigation took place                   | 77            | 61.1       |

## Citation Analysis by Day Time

From: 01/01/2001 Thru: 12/31/2001

| <u>Time</u>  | <u>SUN</u> | <u>MON</u> | <u>TUE</u> | <u>WED</u> | <u>THR</u> | <u>FRI</u> | <u>SAT</u> | <u>TOTALS</u> |
|--------------|------------|------------|------------|------------|------------|------------|------------|---------------|
| 12 AM        | 43         | 3          | 7          | 4          | 3          | 21         | 32         | 113           |
| 1            | 20         | 4          | 10         | 3          | 8          | 11         | 24         | 80            |
| 2            | 12         | 2          | 4          | 0          | 5          | 7          | 5          | 35            |
| 3            | 7          | 2          | 7          | 2          | 5          | 4          | 5          | 32            |
| 4            | 8          | 0          | 7          | 5          | 10         | 10         | 3          | 43            |
| 5            | 14         | 2          | 11         | 13         | 35         | 20         | 7          | 102           |
| 6            | 14         | 5          | 10         | 23         | 28         | 15         | 20         | 115           |
| 7            | 11         | 6          | 8          | 18         | 13         | 10         | 14         | 80            |
| 8            | 15         | 5          | 1          | 5          | 6          | 6          | 13         | 51            |
| 9            | 28         | 1          | 4          | 2          | 3          | 2          | 23         | 63            |
| 10           | 28         | 3          | 2          | 3          | 8          | 4          | 24         | 72            |
| 11           | 30         | 1          | 1          | 3          | 3          | 7          | 32         | 77            |
| 12 PM        | 25         | 3          | 1          | 6          | 4          | 2          | 30         | 73            |
| 1            | 28         | 2          | 4          | 1          | 2          | 7          | 35         | 79            |
| 2            | 36         | 5          | 4          | 13         | 7          | 7          | 38         | 110           |
| 3            | 12         | 8          | 8          | 11         | 6          | 6          | 13         | 64            |
| 4            | 15         | 20         | 28         | 23         | 10         | 13         | 23         | 132           |
| 5            | 19         | 24         | 29         | 25         | 23         | 26         | 23         | 169           |
| 6            | 25         | 14         | 16         | 23         | 14         | 23         | 15         | 130           |
| 7            | 26         | 22         | 16         | 26         | 17         | 25         | 15         | 147           |
| 8            | 20         | 17         | 24         | 18         | 11         | 36         | 17         | 143           |
| 9            | 18         | 18         | 28         | 23         | 11         | 42         | 32         | 172           |
| 10           | 24         | 21         | 24         | 30         | 19         | 45         | 33         | 196           |
| 11           | 14         | 12         | 10         | 11         | 15         | 47         | 52         | 161           |
| <u>TOTAL</u> | <u>492</u> | <u>200</u> | <u>264</u> | <u>293</u> | <u>266</u> | <u>396</u> | <u>528</u> | <u>2439</u>   |

Incidents By Time of Day

|        | <u>SUN</u> | <u>MON</u> | <u>TUE</u> | <u>WED</u> | <u>THR</u> | <u>FRI</u> | <u>SAT</u> | <u>TOTALS</u> |
|--------|------------|------------|------------|------------|------------|------------|------------|---------------|
| 1 AM   | 17         | 5          | 4          | 3          | 6          | 12         | 18         | 65            |
| 2 AM   | 9          | 1          | 6          | 3          | 4          | 10         | 20         | 53            |
| 3 AM   | 13         | 1          | 4          | 1          | 7          | 7          | 5          | 38            |
| 4 AM   | 2          | 1          | 2          | 2          |            | 3          | 2          | 12            |
| 5 AM   | 6          | 2          |            | 1          | 3          |            | 2          | 14            |
| 6 AM   |            | 1          | 5          | 5          | 3          | 5          | 5          | 24            |
| 7 AM   | 4          | 3          | 5          | 7          | 7          | 11         | 9          | 46            |
| 8 AM   | 23         | 9          | 16         | 8          | 10         | 14         | 16         | 96            |
| 9 AM   | 17         | 20         | 12         | 9          | 20         | 16         | 18         | 112           |
| 10 AM  | 13         | 11         | 15         | 18         | 13         | 15         | 25         | 110           |
| 11 AM  | 19         | 12         | 18         | 15         | 17         | 14         | 19         | 114           |
| 12 PM  | 20         | 10         | 19         | 12         | 16         | 16         | 19         | 112           |
| 1 PM   | 17         | 11         | 13         | 21         | 13         | 13         | 21         | 109           |
| 2 PM   | 13         | 16         | 16         | 23         | 10         | 11         | 10         | 99            |
| 3 PM   | 13         | 29         | 22         | 29         | 28         | 27         | 24         | 172           |
| 4 PM   | 23         | 34         | 25         | 26         | 30         | 41         | 30         | 209           |
| 5 PM   | 14         | 27         | 24         | 31         | 23         | 28         | 26         | 173           |
| 6 PM   | 14         | 18         | 21         | 28         | 21         | 26         | 15         | 143           |
| 7 PM   | 21         | 26         | 18         | 27         | 22         | 25         | 17         | 156           |
| 8 PM   | 19         | 28         | 17         | 18         | 28         | 32         | 29         | 171           |
| 9 PM   | 11         | 13         | 21         | 13         | 16         | 15         | 30         | 119           |
| 10 PM  | 11         | 14         | 13         | 11         | 12         | 21         | 20         | 102           |
| 11 PM  | 6          | 11         | 6          | 5          | 19         | 23         | 35         | 105           |
| 12 AM  | 22         | 3          | 4          | 6          | 4          | 9          | 18         | 66            |
| TOTALS | 327        | 306        | 306        | 322        | 332        | 394        | 433        | 2420          |

Arrests By Time of Day

|        | <u>SUN</u> | <u>MON</u> | <u>TUE</u> | <u>WED</u> | <u>THR</u> | <u>FRI</u> | <u>SAT</u> | <u>TOTALS</u> |
|--------|------------|------------|------------|------------|------------|------------|------------|---------------|
| 1 AM   | 1          |            |            | 2          |            |            | 6          | 9             |
| 2 AM   | 1          |            | 1          |            |            | 2          | 7          | 11            |
| 3 AM   | 17         | 1          | 1          | 1          |            | 2          | 3          | 25            |
| 4 AM   | 8          |            |            |            |            |            |            | 8             |
| 5 AM   |            |            |            |            | 1          |            |            | 1             |
| 6 AM   |            |            | 1          |            |            | 17         | 1          | 19            |
| 7 AM   |            | 1          |            |            |            | 1          |            | 2             |
| 8 AM   | 1          | 1          |            | 1          |            |            | 1          | 4             |
| 9 AM   |            | 1          |            |            |            |            |            | 1             |
| 10 AM  |            |            | 1          | 1          |            |            | 1          | 3             |
| 11 AM  | 1          |            |            | 1          | 1          | 1          |            | 4             |
| 12 PM  | 2          |            |            | 1          |            |            | 2          | 5             |
| 1 PM   |            |            |            | 8          | 1          | 2          |            | 11            |
| 2 PM   |            | 1          | 2          |            |            |            |            | 3             |
| 3 PM   |            | 1          | 2          | 1          | 1          |            |            | 9             |
| 4 PM   | 4          | 1          | 3          | 3          | 1          | 9          | 1          | 18            |
| 5 PM   | 5          | 5          | 4          | 1          | 2          | 8          | 8          | 33            |
| 6 PM   | 1          | 1          | 2          | 3          |            | 3          | 2          | 12            |
| 7 PM   | 1          | 1          | 5          | 9          | 1          | 1          | 5          | 23            |
| 8 PM   | 1          | 5          | 1          |            | 2          | 5          | 3          | 17            |
| 9 PM   | 2          | 10         | 2          | 5          | 3          | 7          | 4          | 33            |
| 10 PM  | 3          | 1          | 3          | 1          | 1          | 2          | 4          | 15            |
| 11 PM  | 1          |            | 1          |            | 1          | 7          | 6          | 16            |
| 12 AM  | 12         | 2          | 1          |            |            | 2          | 7          | 24            |
| TOTALS | <u>61</u>  | <u>32</u>  | <u>30</u>  | <u>38</u>  | <u>15</u>  | <u>69</u>  | <u>61</u>  | <u>306</u>    |

## **DOG OFFICER REPORT FOR 2001**

### **963 DOGS HAVE BEEN LICENSED**

Pursuant to New Hampshire RSA 466:16 entitled "Returns", the following is a summary from the warrant for unlicensed dogs in the Town of Epsom.

541 friendly reminders were sent in the form of a postcard from the Town Clerks Office.

277 dogs were listed on the warrant dated 6/04/01.

153 Civil Forfeitures were physically issued.

2 Civil forfeitures were mailed.

153 Civil Forfeitures issued:

215 dogs were licensed.

42 dogs were moved or deceased.

2 dogs were transferred from another Town.

1 dog is a service dog in training and as per State Regulations, no license is necessary.

Respectfully submitted,



Lisa Cote  
Dog Officer

**Epsom Fire Department**  
**1714 Dover Road**  
**Epsom, New Hampshire 03234**

**2001      Fire Department Report      2001**

The Epsom Fire and Rescue responded to over 850 calls this year, which was a substantial increase over last year. This increase in volume has essentially required an even greater commitment from all of our members. Unfortunately, we lost some very well experienced members this year due to job displacements, retirements, etc. We did acquire, however, four new members this year who are currently going through training classes. We look forward to them becoming important assets to our Department.

With the passing of Article 15 in fiscal year 2001, our full-time coverage of both fire and rescue increased from 5 days per week to 6 days per week, 9 hour shifts per day to 12-hour shifts per day. We were exceedingly fortunate to have an existing Fire Fighter/Paramedic as an active member on our Department who was very qualified to fill this newly established position. Therefore, Deborah Black was hired in July of this year into this new full-time position, which did give the Department our first full-time Paramedic, as well as allow us to increase our daytime coverage. The only unfortunate aspect was that we did lose Deborah as a Volunteer.

As usual, we continue to staff the ambulance on Sundays during the hours of 8 a.m. thru 5 p.m. by our part-time employees. The volunteer members perform all nighttime coverage for both fire and rescue emergencies.

Consequently, it has become a serious matter that the town is clearly in need of more volunteer personnel. Therefore, the Epsom Fire and Rescue is looking to increase our membership with both firefighters and E.M.T.'s. If our call volume continues to increase at that rate such as it did this year and our membership remains at the status quo, we will be left with no other options but to request additional full-time personnel in order to provide the services to the Town of Epsom which we've strived to maintain.

The events of September 11, 2001, affected our department significantly. When the State of N.H. called looking for volunteers to assist in NYC, several members volunteered their services. Although our assistance was not needed, I was proud of our members in offering to NYC to do whatever was requested of them. For it's through all of our training that when these two towers came down, we all knew their were many firefighters and rescue personnel going down with them while trying to rescue as many victims as possible; for that's what we, as firefighters, do. We go into burning buildings that people are running out of to try to save one more life. That is why I am extremely proud of my Department, and the Town of Epsom should be as well.

That day, 9/11/01, has helped all of us truly re-examine what our life's priorities are and for that I believe we have all learned an invaluable lesson.

Respectfully Submitted,

R. Stewart Yeaton  
Chief, Epsom Fire Department

## Alarm Time Analysis

Alarm Date Between {01/01/2001} And {12/31/2001}

| Alarm Hour | Count | Percent |
|------------|-------|---------|
| 00:00      | 26    | 3.0%    |
| 01:00      | 18    | 2.0%    |
| 02:00      | 13    | 1.5%    |
| 03:00      | 11    | 1.2%    |
| 04:00      | 12    | 1.3%    |
| 05:00      | 11    | 1.2%    |
| 06:00      | 21    | 2.4%    |
| 07:00      | 33    | 3.8%    |
| 08:00      | 62    | 7.2%    |
| 09:00      | 37    | 4.3%    |
| 10:00      | 48    | 5.5%    |
| 11:00      | 52    | 6.0%    |
| 12:00      | 40    | 4.6%    |
| 13:00      | 53    | 6.1%    |
| 14:00      | 51    | 5.9%    |
| 15:00      | 57    | 6.6%    |
| 16:00      | 55    | 6.4%    |
| 17:00      | 43    | 5.0%    |
| 18:00      | 55    | 6.4%    |
| 19:00      | 51    | 5.9%    |
| 20:00      | 37    | 4.3%    |
| 21:00      | 28    | 3.2%    |
| 22:00      | 23    | 2.6%    |
| 23:00      | 22    | 2.5%    |

01/10/2002 10:45

## Incident Type Report (Summary)

Alarm Date Between {01/01/2001} And {12/31/2001}

| Incident Type                                               |                                                    | Count      | Percent        |
|-------------------------------------------------------------|----------------------------------------------------|------------|----------------|
| <b>1 Fire</b>                                               |                                                    |            |                |
| 100                                                         | Fire, Other                                        | 5          | 0.58 %         |
| 111                                                         | Building fire                                      | 20         | 2.32 %         |
| 113                                                         | Cooking fire, confined to container                | 2          | 0.23 %         |
| 114                                                         | Chimney or flue fire, confined to chimney or flue  | 7          | 0.81 %         |
| 118                                                         | Trash or rubbish fire, contained                   | 2          | 0.23 %         |
| 131                                                         | Passenger vehicle fire                             | 4          | 0.46 %         |
| 141                                                         | Forest, woods or wildland fire                     | 2          | 0.23 %         |
| 142                                                         | Brush, or brush and grass mixture fire             | 11         | 1.28 %         |
|                                                             |                                                    | <b>53</b>  | <b>6.17 %</b>  |
| <b>2 Overpressure Rupture, Explosion, Overheat -no fire</b> |                                                    |            |                |
| 200                                                         | Overpressure rupture, explosion, overheat other    | 1          | 0.11 %         |
| 251                                                         | Excessive heat, scorch burns with no ignition      | 1          | 0.11 %         |
|                                                             |                                                    | <b>2</b>   | <b>0.23 %</b>  |
| <b>3 Rescue &amp; Emergency Medical Service Incidents</b>   |                                                    |            |                |
| 311                                                         | Medical assist, assist EMS crew                    | 2          | 0.23 %         |
| 320                                                         | Emergency medical service, Other (conversion only) | 2          | 0.23 %         |
| 321                                                         | EMS call, excluding vehicle accident with injury   | 466        | 54.24 %        |
| 322                                                         | Vehicle accident with injuries                     | 43         | 5.00 %         |
| 323                                                         | Motor vehicle/pedestrian accident (MV Ped)         | 2          | 0.23 %         |
| 352                                                         | Extrication of victim(s) from vehicle              | 9          | 1.04 %         |
|                                                             |                                                    | <b>524</b> | <b>61.00 %</b> |
| <b>4 Hazardous Conditions (No fire)</b>                     |                                                    |            |                |
| 400                                                         | Hazardous condition, Other                         | 3          | 0.34 %         |
| 411                                                         | Gasoline or other flammable liquid spill           | 3          | 0.34 %         |
| 413                                                         | Oil or other combustible liquid spill              | 2          | 0.23 %         |
| 441                                                         | Heat from short circuit (wiring), defective/worn   | 1          | 0.11 %         |
| 442                                                         | Overheated motor                                   | 1          | 0.11 %         |
| 443                                                         | Light ballast breakdown                            | 1          | 0.11 %         |
| 444                                                         | Power line down                                    | 17         | 1.97 %         |
| 445                                                         | Arcing, shorted electrical equipment               | 1          | 0.11 %         |
| 460                                                         | Accident, potential accident, Other                | 1          | 0.11 %         |
| 461                                                         | Building or structure weakened or collapsed        | 1          | 0.11 %         |
| 463                                                         | Vehicle accident, general cleanup                  | 27         | 3.14 %         |
|                                                             |                                                    | <b>58</b>  | <b>6.75 %</b>  |

01/08/2002 16:47

# Epsom Fire & Rescue

## Incident Type Report (Summary)

Alarm Date Between {01/01/2001} And {12/31/2001}

| Incident Type                                  |                                                    | Count      | Percent        |
|------------------------------------------------|----------------------------------------------------|------------|----------------|
| <b>5 Service Call</b>                          |                                                    |            |                |
| 500                                            | Service Call, Other                                | 3          | 0.34 %         |
| 511                                            | Lock-out                                           | 2          | 0.23 %         |
| 520                                            | Water problem, Other                               | 1          | 0.11 %         |
| 521                                            | Water evacuation                                   | 1          | 0.11 %         |
| 522                                            | Water or steam leak                                | 1          | 0.11 %         |
| 531                                            | Smoke or odor removal                              | 2          | 0.23 %         |
| 553                                            | Public service                                     | 4          | 0.46 %         |
| 554                                            | Assist invalid                                     | 4          | 0.46 %         |
| 561                                            | Unauthorized burning                               | 29         | 3.37 %         |
| 571                                            | Cover assignment, standby, moveup                  | 8          | 0.93 %         |
|                                                |                                                    | <b>55</b>  | <b>6.40 %</b>  |
| <b>6 Good Intent Call</b>                      |                                                    |            |                |
| 600                                            | Good intent call, Other                            | 6          | 0.69 %         |
| 611                                            | Dispatched & canceled en route                     | 11         | 1.28 %         |
| 621                                            | Wrong location                                     | 2          | 0.23 %         |
| 631                                            | Authorized controlled burning                      | 6          | 0.69 %         |
| 641                                            | Vicinity alarm (incident in other location)        | 1          | 0.11 %         |
| 650                                            | Steam, Other gas mistaken for smoke, Other         | 1          | 0.11 %         |
| 651                                            | Smoke scare, odor of smoke                         | 10         | 1.16 %         |
| 652                                            | Steam, vapor, fog or dust thought to be smoke      | 4          | 0.46 %         |
| 671                                            | Hazmat release investigation w/ no hazmat          | 1          | 0.11 %         |
|                                                |                                                    | <b>42</b>  | <b>4.88 %</b>  |
| <b>7 False Alarm &amp; False Call</b>          |                                                    |            |                |
| 700                                            | False alarm or false call, Other                   | 1          | 0.11 %         |
| 730                                            | System malfunction, Other                          | 2          | 0.23 %         |
| 733                                            | Smoke detector activation due to malfunction       | 1          | 0.11 %         |
| 735                                            | Alarm system sounded due to malfunction            | 2          | 0.23 %         |
| 740                                            | Unintentional transmission of alarm, Other         | 24         | 2.79 %         |
| 741                                            | Sprinkler activation, no fire - unintentional      | 1          | 0.11 %         |
| 743                                            | Smoke detector activation, no fire - unintentional | 9          | 1.04 %         |
| 744                                            | Detector activation, no fire - unintentional       | 17         | 1.97 %         |
| 745                                            | Alarm system sounded, no fire - unintentional      | 66         | 7.68 %         |
| 746                                            | Carbon monoxide detector activation, no CO         | 1          | 0.11 %         |
|                                                |                                                    | <b>124</b> | <b>14.43 %</b> |
| <b>8 Severe Weather &amp; Natural Disaster</b> |                                                    |            |                |
| 814                                            | Lightning strike (no fire)                         | 1          | 0.11 %         |
|                                                |                                                    | <b>1</b>   | <b>0.11 %</b>  |

Total Incident Count: 859



# EPSOM FIRE & RESCUE

---

1714 Dover Road  
Epsom, NH 03234  
Phone: (603) 736-9291  
Fax: (603) 736-9299

## EPSOM FIRE AND RESCUE AMBULANCE BILLING REPORT

January 8, 2002

Billing period of 01/01/01 to 12/31/01

|                       |              |
|-----------------------|--------------|
| TOTAL BILLED FOR 2001 | \$159,282.00 |
| AMOUNT RECEIVED       | \$117,231.85 |
| AMOUNT ADJUSTED       | \$ 37,811.62 |
| AMOUNT OUTSTANDING    | \$ 31,394.50 |

# EPSOM RESCUE SQUAD

2001

## ANNUAL REPORT

The Epsom Rescue Squad has had a very busy year. The volume of calls has increased tremendously as well as keeping up with the training necessary to give the quality of care the Town of Epsom has come to expect and deserve.

The new Ambulance arrived this year and has worked out very well.

WE added some new equipment to the ambulance with a grant from Concord Hospital. The grant upgraded the heart monitor so we now have the capability to do 12- lead EKG's and send them over a modem from the ambulance directly to Concord Hospital's Emergency room to obtain a interpretation directly from the Emergency Room Dr.

Last but not least , the Epsom Rescue Squad cannot keep going at this pace forever, The squad is down to nine volunteers and with work schedules and families coming first , it is harder and harder to keep crews responding to calls. We are in need of several volunteers that have the want to help your neighbor and make a difference or within a few years a heavy burden will have to be placed on the taxpayers of Epsom to keep the quality of care that is needed.

Respectfully Submitted,



Matthew Moulton Capt.  
Epsom Rescue Squad

## COMMUNITY FOREST FIRE WARDEN AND STATE FOREST RANGER REPORT

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests and Lands cooperate and coordinate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ALL outside burning. Fire permits are mandatory for any open burning unless the ground where the burning is to be done (and surrounding areas) is completely covered with snow. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs. Open burning is a privilege, **NOT** a right. Help us to protect you and our forest resource! Build small brush piles that can be quickly burned and extinguished.

New Hampshire experienced over 940 wildland fires in 2001. Most of the fires were human caused. Due to dry conditions fires spread quickly impacting more than 20 structures. Homeowners can help protect their homes by maintaining adequate green space around the house and make sure that the house number is correct and visible. **Only You Can Prevent Wildland Fires.** Contact your local Fire Department or the New Hampshire Division of Forests and Lands website at [www.nhdfi.com](http://www.nhdfi.com) or call 271-2217 for wildland fire safety information.

### 2001 FIRE STATISTICS

(All fires Reported thru November 26, 2001)

#### TOTALS BY COUNTY

|              | <u># of Fires</u> | <u>Acres</u> |
|--------------|-------------------|--------------|
| Belknap      | 89                | 18           |
| Carroll      | 62                | 12           |
| Cheshire     | 147               | 41           |
| Coos         | 53                | 16           |
| Grafton      | 109               | 99           |
| Hillsborough | 198               | 68           |
| Merrimack    | 70                | 20           |
| Rockingham   | 135               | 90           |
| Strafford    | 57                | 54           |
| Sullivan     | 22                | 10           |

#### CAUSES OF FIRES REPORTED

|                    |            |
|--------------------|------------|
| Illegal            | 279        |
| Unknown            | 201        |
| Smoking            | 86         |
| Children           | 69         |
| Campfires          | 49         |
| Rekindle of Permit | 45         |
| Arson              | 31         |
| Lightning          | 24         |
| Misc *             | <u>158</u> |
|                    | 942        |

(Misc: powerlines, fireworks, railroad, ashes, debris, structures, equipment, etc.)

|      | <u>Total Fires</u> | <u>Total Acres</u> |
|------|--------------------|--------------------|
| 2001 | 942                | 428                |
| 2000 | 516                | 149                |
| 1999 | 1301               | 452                |

## CAPITAL AREA MUTUAL AID FIRE COMPACT

105 Loudon Road  
P.O. Box 7206  
Concord, NH 03301  
Telephone: 225-8988  
Fax: 228-0983

### **2001 ANNUAL REPORT TO BOARD OF DIRECTORS**

The following is a brief and general summary of activities by the Capital Area Fire Compact for the year 2001.

The Compact continues to serve eighteen communities in the Capital Area encompassing 644 square miles. The year 2000 resident population of the area served is now listed as 102,513. Delivery of emergency service varies daily by community, based on tourism, special events, weather, and commercial activity.

Fire and Emergency Medical dispatch service continues to be provided by the City of Concord Fire Department through contract. The number of dispatched incidents increased again by over a thousand to a total of 14,385. A detailed report by community is attached. One additional dispatcher was provided in 2001 with another planned for 2002 to keep pace with the increasing number of emergencies.

The events surrounding and following the September 11, 2001 national tragedy have greatly impacted the need for safety services across the nation. Although our departments have always trained for mass casualty and terrorism responses, these new incidents and threats required a new awareness and preparedness in handling anthrax and other threats. The Compact and its personnel have been active participants in working with state and community agencies in the planning and responses to mitigate these incidents.

The Chief Coordinator responded to more than 100 mutual aid incidents, and handles the administrative functions of the Compact. He participates on several state and regional committees, including Hazardous Materials, NH Federation of Mutual Aids, NH Association of Fire Chiefs (and Legislative Committee), E 911 Remote ANI/ALI Implementation Group, Forest Fire Wardens Associations, and others.

The Compact operated with a 2001 budget appropriation of \$ 490,939. This amount included dispatch service, and Compact operations. Funding is provided by the member communities.

## CAPITAL AREA MUTUAL AID FIRE COMPACT

105 Loudon Road  
P.O. Box 7206  
Concord, NH 03301  
Telephone: 225-8988  
Fax: 228-0983

### Page 2 (2001 Annual Report)

The following members served the Compact in 2001 in the following positions:

|                               |                                                                                                                                                                                                               |
|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| President:                    | Chief H. Dana Abbott, Bow                                                                                                                                                                                     |
| Vice President:               | Chief Paul Welcome, Webster                                                                                                                                                                                   |
| Secretary:                    | Past Chief Peter Russell, Hopkinton                                                                                                                                                                           |
| Treasurer:                    | Firefighter John R. Burton, Bow                                                                                                                                                                               |
| Chief Coordinator:            | Chief Richard E. Wright, Loudon                                                                                                                                                                               |
| Executive Committee:          | Chief H. Dana Abbott, Pres., Bow<br>Chief Paul Welcome, V. Pres., Webster<br>Chief Richard Brown, Warner<br>Chief Leonard Deane, Pittsfield<br>Chief Harold Paulsen, Pembroke<br>Chief Edwin Bowne, Salisbury |
| Dispatch Committee Chair:     | Chief Harold Paulsen, Pembroke                                                                                                                                                                                |
| Training Committee Chair:     | Asst. Chief Richard Pistey, Bow                                                                                                                                                                               |
| Haz-Mat Committee Chair:      | Batt. Chief Donald DeAngelis, Concord                                                                                                                                                                         |
| Central NH HazMat Team Chief: | Asst. Chief Richard Siegel, Belmont                                                                                                                                                                           |

The Dispatch Committee under the direction of Chief Paulsen continues to assist with CAD issues, and has worked with Lt. Petrin to receive E 9 1 1 direct download data at Fire Alarm. The Compact contracts with the CAD provider for maintenance and training support of the computer aided dispatch system.

Assistant Chief Dick Pistey and the Compact Training Committee once again assisted all departments in hosting a mutual aid training exercise. Drills were held throughout the Compact practicing fire suppression and safety, emergency medical and mass casualty, and specialized areas concerning hazardous materials. We appreciate the efforts, time, and expertise that the Training Committee contributes to the Compact.

# CAPITAL AREA MUTUAL AID FIRE COMPACT

105 Loudon Road  
P.O. Box 7206  
Concord, NH 03301  
Telephone: 225-8988  
Fax: 228-0983

## Page 3 (2001 Annual Report)

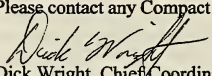
The Central New Hampshire Haz-Mat Team, comprised of Capital Area and Lakes Region members continues to train bi-weekly and responds to 53 communities in our combined coverage areas. The team operates with three response units and will welcome personnel interested in joining, training, and operating with the team. Through donations and volunteer efforts, two of the vehicles will be upgraded with newer (used) vehicles in early 2002. In addition to routine hazardous materials accidents and spills, the team has played a major role in response to terrorism threats. Because there are few if any hazmat trained responders in several northern New Hampshire communities, the Central New Hampshire Team has responded to many requests for assistance well outside the primary response areas. We extend our thanks and appreciation to all team members for their willingness to respond to these emergencies. We continue to apply for and use grant funding to perform data collection of hazardous materials inventories reported by facilities in our operating area.

As we start the year 2002, the Capital Area Fire Compact's Regional Approach Committee has met several times and is collecting data from our communities. The purpose of the committee is to conduct a study to determine the current levels of Fire and Emergency Medical Services and the utilization of these resources within the Capital Area Mutual Aid Fire Compact. A report will then be provided to the Board of Directors identifying ways that we might be able to improve our service delivery levels.

We encourage all departments to send representatives and actively participate in all Compact meetings. Your input is needed on all issues and your members need to be informed of Compact activities and planning.

Thanks to all departments for your great cooperation.

Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

  
Dick Wright, Chief Coordinator  
CAPITAL AREA FIRE COMPACT

cc: Fire Chiefs  
Boards of Selectmen

01/16/2002



**CONCORD FIRE DEPARTMENT**  
**COMMUNICATIONS CENTER**  
 24 Horseshoe Pond Lane  
 Concord NH 03301

*Providing Dispatch Services for the*  
**Capital Area Mutual Aid**  
**Fire Compact**

The following incident totals have been compiled for the year 2001 for the Capital Area Fire Mutual Aid Compact communities:

| Town            | Square Miles | 2000 Est. Population | 2000 Incidents | 2001 Incidents | % change    |
|-----------------|--------------|----------------------|----------------|----------------|-------------|
| Allenstown      | 20.4         | 4,843                | 684            | 677            | - 1%        |
| Boscawen        | 24.4         | 3,672                | 187            | 212            | + 13%       |
| Bow             | 31.6         | 7,138                | 757            | 683            | - 10%       |
| Canterbury      | 44.8         | 1,979                | 198            | 219            | + 11%       |
| Chichester      | 21.8         | 2,236                | 343            | 324            | - 6%        |
| Concord         | 65.5         | 40,687               | 5872           | 6369           | + 8%        |
| Epsom           | 33.9         | 4,021                | 723            | 859            | + 19%       |
| Dunbarton       | 31.9         | 2,226                | 146            | 219            | + 50%       |
| Henniker        | 44.3         | 4,433                | 545            | 649            | + 19%       |
| Hopkinton       | 44.4         | 5,399                | 916            | 944            | + 3%        |
| Loudon          | 46.4         | 4,481                | 541            | 528            | - 2%        |
| Pembroke        | 22.7         | 6,897                | 325            | 363            | + 12%       |
| Penacook Rescue | N/A          |                      | 402            | 424            | + 5%        |
| Webster         | 28.2         | 1,579                | 114            | 129            | + 13%       |
| HazMat Team     | N/A          |                      | 10             | 41             | + 410%      |
| Northwood       | 29.7         | 3,640                | 467            | 492            | + 5%        |
| Pittsfield      | 24.2         | 3,931                | 566            | 631            | + 11%       |
| Salisbury       | 39.6         | 1,137                | 82             | 90             | + 10%       |
| Warner          | 55.1         | 2,760                | 283            | 294            | + 4%        |
| Bradford        | 35.6         | 1,454                | 201            | 238            | + 18%       |
| <b>TOTALS</b>   | <b>644.5</b> | <b>102,513</b>       | <b>13,362</b>  | <b>14385</b>   | <b>+ 8%</b> |

-Population estimate from NH Office of State Planning - June 25, 2001

Sincerely,

Lt. Ernest G. Petrin  
 Communications Supervisor

## PLANNING BOARD 2001 REPORT

The Planning Board has completed another very busy year. There were many non-residential site plan reviews and subdivision requests presented this year for consideration.

The Board approved another telecommunication tower site as well as a Montessori School and a new business location on Route 4. Applications were reviewed and approved for several in-home businesses.

Several residential subdivisions requests were reviewed and approved. These have ranged from one to six lots. The Board currently is reviewing a major subdivision on Jug City Road.

The final four chapters of the Master Plan have been completed. The Planning Board adopted these units. With the completion and adoption of the Master Plan, a committee was formed to develop a Capitol Improvement Program for the Town. The Planning Board has adopted the Capitol Improvement Program. The various Town Department Heads have begun to utilize this program in future planning for their departments. A special thank you to Rob Berry, Harvey Harkness, Bernadette Pelczar, and all the department heads for all their work on the Capitol Improvement Program. Their efforts will improve the budgeting process for many years to come for major projects.

The Planning Board has relocated from the Old Town Hall to the new town office on Black Hall Road. Our meetings will also be held at the new town office, which has a very good meeting space.

I wish to thank Judy DeWitt who resigned as the Board's secretary after several years. Michele Bachelder is the Board's new secretary. I would also like to thank all the town officials and volunteers who have assisted us through out the past year. It has often been difficult for the Board to balance the interests of the land and business owners with those of the community in our decisions. I would also like to thank the Board members for all their help during the past year.

Respectfully submitted  
Elizabeth A. Bosiak, Chairman

## ***Capital Improvements Program***

The Planning Board was given approval in March 2001 to create a Capital Improvements Program (CIP). The CIP is a program budget and schedule that lays out a series of planned municipal expenditures for capital improvement over the next six years.

Essentially, the CIP is a plan that identifies when, how, and at what cost Epsom intends to expand or renovate its services and facilities to accommodate existing and anticipated needs of the community.

Although the Capital Improvements Plan is an advisory document without the force of law, a properly prepared CIP will be effective and credible when annual consideration of the budget takes place.

A capital improvement is defined in the following way: (1) the item must have a cost of greater than \$10,000 and; (2) it must have a useful life of two years or more. Eligible items included heavy equipment, vehicles, expansion of water and sewer systems, special studies, the purchase of land, as well as construction of roads and buildings. Recurring costs, such as personnel and supplies, are not capital improvements, and are not included within the CIP.

The primary purposes for the CIP are as follows:

1. **Stability in Tax Rates and Budgets:** The Capital Improvements Program will contribute to stabilizing the Town's tax rate and budget each year by planning and budgeting for major capital expenditures well in advance. Financing methods, such as bonding and capital reserve funds, are recommended in order to make annual capital expenditures more stable, predictable, and manageable. Wide fluctuations in annual Town budgets caused by sudden or large one-time capital expenditures will be reduced.
2. **State Statutory and other Legal Requirements:** Communities that wish to regulate the timing of development through the establishment of growth controls must have adopted both a Master Plan and the Capital Improvements Plan (CIP). With the adoption of the CIP, the Town may be able to regulate the rate of growth, should the need for such control become necessary. In the meantime, the CIP, in conjunction with the Master Plan, will enable the Planning Board to use its power under RSA 674:36 to deny applications for development that are premature due to the lack of sufficient public services and/or infrastructure. The CIP demonstrates that the Town is attempting to accommodate growth, and that there is a good faith effort on the part of the Town to provide those services at some later date. If impact fees are assessed to a developer,

the Town should request the fees in accordance with the CIP and should also fund its portion of the necessary infrastructure improvement.

3. **A Management Tool for Town Officials:** The 2001 Master Plan Update contains projections and analyses of the Town's demographic trends and finances that all local officials should find useful in planning and delivering public services. A comprehensive, longer-term picture of capital needs is created because all capital items are placed in one schedule. By providing a thorough analysis of anticipated expenditures, the Capital Improvements Program can be used by local officials as a potent financial management tool.
4. **Citizens' and Developers' Guide to Planned Expenditures:** The Capital Improvements Program will serve both citizens and developers as a useful guide for expenditures planned by the Town to accommodate projected growth. The citizen who wants to know when and at what costs a particular service will be expanded can consult the Capital Improvements Program, as can the developer who wants to know when, for example, school capacity will be expanded.
5. **Use by the Selectmen and Budget Committee:** Another key function of the CIP is to act as an advisory document to the Board of Selectmen and Budget Committee to help them plan more efficiently for current and future expenditures. The goal of a CIP is to help minimize sharp fluctuations in the tax rate and plan how to pay for larger projects, thus helping to insure a sound fiscal future for the community.
6. **A Basis for Enacting an Impact Fee Ordinance:** In order to implement an impact fee schedule in accordance with NH RSA 674:21, communities must enact and maintain a Capital Improvement Programs. Through the adoption of this CIP, as well as the 2001 Master Plan Update, Epsom now has the legal ability to assess impact fees to developers through the development of an impact fee ordinance. Such fees are used to construct or acquire necessary public infrastructure in order to accommodate demands created by new growth.

The Planning Board approved the CIP following a public hearing held on December 12, 2001. An important key to the success of the CIP will be the annual update of the document in future years. It is envisioned that the Planning Board will appoint a committee to update the CIP each fall for use by the Budget Committee, the Selectmen, and all Epsom residents.

## BOARD OF ADJUSTMENT 2001 REPORT

The Board of Adjustment was established through the adoption of the zoning ordinances and given the powers to 1) hear and decide appeals due to administrative decisions, 2) issue "special use permit" for junk yard use, 3) grant "special exceptions" to the terms of the zoning ordinances and 4) grant waivers to the zoning ordinances by "variance". The appeals for an administrative decision are commonly the result of non-issuance of a building permit due to interpretation of the zoning ordinances by the administrative officer or land use board such as the Zoning Compliance Officer, Planning Board and/or the Board of Selectmen.

The Board of Adjustment consists of five appointed members, three alternate appointed members and a secretary. All Board members are appointed by the Board of Selectmen and serve in a three-year voluntary position. The Board meets only when specific application/appeal is submitted and operates under bylaws as established by the Board.

During this past year (2001), the Board of Adjustment processed eight (8) applications for various appeals to the zoning ordinances and held nine (9) Public Hearings concerning these appeals. The zoning appeals consisted of four (4) special exceptions, three (3) variances to the ordinance and one (1) appeal of administrative decision for the denial of building and driveway permit. Summaries of these appeals are as follows:

| <u>CASE NO.<br/>(MONTH)</u> | <u>APPLICANT<br/>(OWNER)</u>                | <u>TAX MAP<br/>(LOT NO.)</u> | <u>APPEAL<br/>TYPE</u>     | <u>APPEAL<br/>DESCRIPTION</u>                                                                                                                                          | <u>APPEAL<br/>DECISION</u> |
|-----------------------------|---------------------------------------------|------------------------------|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| 2001-01<br>(January)        | Alfred Brown                                | R-03<br>(18-6)               | Variance                   | Construction of single-family home within 50 ft setback from public highway (Mount Delight Road)                                                                       | Approved                   |
| 2001-02<br>(February)       | Ricky Belanger<br>(Cynthia Belanger)        | U-05<br>(39)                 | Special<br>Exception       | Sale of autos and trucks<br>(US Rte 4/202 & Brimstone Hill Road)                                                                                                       | Approved                   |
| 2001-03<br>(February)       | Northeastern<br>Forklift.<br>(John Jackson) | U-06<br>(14-2)               | Special<br>Exception       | Sales and repair of motorized equipment and accessories; and Business sign with internal lighting<br>(US Rte 4/202)                                                    | Approved                   |
| 2001-04<br>(April)          | Richard Uchida<br>(John & Martha Woodworth) | R-10<br>(14)                 | Administrative<br>Decision | Appeal for denial of building and driveway permits for construction of single-family home on lot with no frontage on publicly maintained roadway (Barry Lane, private) | Denied                     |

EPSOM BOARD OF ADJUSTMENT  
2001

| <u>CASE NO.<br/>(MONTH)</u>    | <u>APPLICANT<br/>(OWNER)</u>                                       | <u>TAX MAP<br/>(LOT No.)</u> | <u>APPEAL<br/>TYPE</u>     | <u>APPEAL<br/>DESCRIPTION</u>                                                                                                                                                  | <u>APPEAL<br/>DECISION</u> |
|--------------------------------|--------------------------------------------------------------------|------------------------------|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| Rehearing<br>2001-04<br>(June) | Richard Uchida<br>(John & Martha<br>Woodworth)                     | R-10<br>(14)                 | Administrative<br>Decision | Reconsideration of<br>ZBA decision to<br>uphold denial of<br>building and<br>driveway permits<br>for single-family<br>home on lot with<br>no frontage<br>(Barry Lane, private) | Denied                     |
| 2001-05<br>(March)             | Wayne & Julie<br>Anderson<br>(CIT Small Business<br>Lending Corp.) | U-05<br>(47-1)               | Special<br>Exception       | Operation of -<br>daycare and<br>Montessori<br>school for K-8<br>(Sawyers Avenue)                                                                                              | Approved                   |
| 2001-06<br>(March)             | Robert Griggs                                                      | U-01<br>(15)                 | Variance                   | Placement of<br>manufactured home<br>on residential lot.<br>(Lords Mill Road)                                                                                                  | Denied                     |
| 2001-07<br>(September)         | Glenn Berwick<br>(Robert &<br>Beulah Yeaton)                       | U-11<br>(13)                 | Special<br>Exception       | Construction of -<br>single-family home<br>on lot with 1.8 acres<br>(NH Rte 28, South)                                                                                         | Approved                   |
| 2001-08<br>(December)          | Paxson<br>Communications<br>Inc.<br>(Francis DiRico)               | R-04<br>(26)                 | Variance                   | Expansion of<br>communication<br>building and<br>adjustment of<br>Variance 97-06<br>Conditions<br>(Fort Mountain)                                                              | Approved                   |

Of the cases decided during 2001, the Board received two requests for rehearing on the Board's prior decisions. The requests for rehearing were made for Case 2001-04 (Woodworth) and Case 2001-06 (Griggs). The Board granted both requests for rehearing. The applicant for Case 2001-06 (Griggs) withdrew the appeal for reconsideration of the Board's denial on the variance and request for rehearing. As a result, the Board's original decision for the variance was upheld for Case 2001-06.

After rehearing Case 2001-04 (Woodworth), the Board continued to uphold the administrative decisions for the denial of the building and driveway permits by the Zoning Compliance Officer and Road Agent. The applicant appealed the Board's decision to the Merrimack Superior Court. The Superior Court consolidated Case 2001-04 with a prior variance denial for Case 2000-12 (Woodworth) and heard the arguments for both cases on January 7, 2002. A decision from the Superior Court has not been rendered by the time of preparing this report.

EPSOM BOARD OF ADJUSTMENT  
2001

As Chairman, I would like to take this opportunity to extend my appreciation to the Board of Adjustment members and Board secretary for their dedication and commitment throughout this past year. As shown by the Board's decisions made throughout this past year, their volunteered service continues to provide an essential "safety value" for the citizens of Epsom to appeal zoning and land use issues. While the Board's decisions can be emotionally difficult and trying at times, a solid understanding of the regulations remains an important ingredient for making these decisions in combination with good common sense. As a resident of this community, I truly appreciate their thankless efforts and hours of dedication.

Should you be interested in becoming an active member within your community by taking the time to serve on planning and zoning land use boards and/or the Conservation Commission, please feel free to contact the respective chairpersons. Thank you.

Respectfully submitted by,  
Keith A. Cota, Chairman

## EPSOM ZONING COMPLIANCE OFFICER'S REPORT

2001

Please be advised fines for zoning violations are now four times the permit cost plus the cost of the permit fee.

Mobile Home permits issued this year consisted of five replacements. Old mobile homes were replaced with new ones.

Once again we have had a very active year with a constant upgrade of regulations. I'm sure the action is just going to increase. Please feel free to call if you have any questions, as I would much rather answer them than issue fines and citations.

I want to thank the various departments for all their help, especially the office secretaries who are always ready to give a helping hand.

The following is a breakdown of Zoning Permits for the year 2001:

|                                      |    |
|--------------------------------------|----|
| Single Family Residences             | 39 |
| Residential additions                | 13 |
| Mobile Homes                         | 18 |
| Commercial Improvements              | 1  |
| Sheds                                | 25 |
| Decks and Porches                    | 22 |
| Garages                              | 22 |
| Barns                                | 1  |
| Occupancy Permits                    | 39 |
| Seasonal Business                    | 2  |
| Renewals                             | 5  |
| Swimming Pools                       | 3  |
| Commercial Business                  | 8  |
| Commercial Buildings                 | 0  |
| Sign Permits                         | 10 |
| Signal Towers                        | 0  |
| In Home Business                     | 2  |
| Major Single Family Home Renovations | 2  |

Respectfully submitted,

Alfred G. Bickford  
Zoning Compliance Officer

## WELFARE REPORT

Challenges continued in the Epsom Welfare Department in 2001. 25 applications were submitted and approved for assistance. When autumn arrived with chilly temperatures, people who were homeless needed help. Some found apartments, which in and of itself is an amazing feat because available housing is less than 0.5 % in this area. Some found rooms to rent. Others were accepted into shelters, their names having been on waiting lists for several weeks.

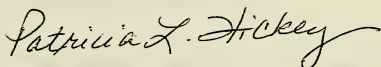
Some of the 25 families requested assistance monthly. Most received assistance for a short time, sometimes one time, and then they were on their own. Some families were assisted by parents and some parents were assisted by adult children. Family helping family occurred more often this year than in the recent past. Disabled, single people top the numbers list qualifying for and receiving town assistance. State and Federal programs can take months to begin helping those people who qualify for various programs. We are not, as yet, greatly affected by lay-offs and the difficulties they bring. But the people who are laid off struggle to learn and live a different lifestyle.

I offer my thanks to the women in the Town Offices who are always ready and willing to help me.

Thank-you to the children at Epsom Central School who collected over 3,000 canned goods and nonperishable items before Thanksgiving. It was an amazing result from an incredibly enthusiastic student population.

There was a person who, at the last minute, received Christmas wish lists and money to shop. No complaining or delay. She was out there, shopping in the final days before Christmas, making such a difference. There were people who annually donated turkeys for Thanksgiving and Christmas. Many people sponsored children at Christmas, buying them toys and clothing. There were other people and organizations who donated money for the children. There were people who donated clothing, food, and other items throughout the year. Many thanks to you all. You are great blessings to our town.

Respectfully submitted,

A handwritten signature in cursive script that reads "Patricia L. Hickey". The signature is written in dark ink and is positioned above the printed name.

Patricia L. Hickey

## **HEALTH OFFICER 2001 REPORT**

I would like to start out by saying thank you, to the Selectmen for giving me a chance at the job as Health Officer for the Town of Epsom, and say thank you to the women in the Town Office for all the help they have given me. It has been a learning experience for me so far, and I think I will have a lot more to learn in the future. I have enjoyed the opportunity to attend the conferences, that taught me the skills I needed to do my job more efficiently, and acquired some knowledge on laws needed to better serve the community.

The following is a list of calls I responded to for the year 2001:

|                                                   |   |
|---------------------------------------------------|---|
| Contaminated Well                                 | 1 |
| Septic Systems                                    | 5 |
| Unknown Location of Septic                        | 1 |
| Nursing Home Inspection with Al Bickford          | 1 |
| Report of leaches in Suncook River (Park)         | 1 |
| Water complaint with high Iron, Manganese, Radon  | 1 |
| Crow sent to State Lab to be tested for West Nile | 1 |

Respectfully Submitted,

Christina M. Welch  
Health Officer

## **EPSOM ROADS ADVISORY COMMITTEE - ROAD AGENT REPORT 2001**

The Roads Advisory Committee (RAC) was formed by the Selectmen in July 2001, for the purpose of promoting better roads throughout the town. There are currently nine members of RAC; six citizen members, appointed by the Selectmen following the posting of a Public Notice requesting volunteers to serve, the Road Agent, a representative from the Budget Committee, and a representative from the Selectmen. The citizen members serve for two years. The RAC operates under a Charter supplied by the Selectmen that includes a requirement to meet at least once a month. The RAC has been meeting weekly since the first meeting on August 6, 2001.

The goals of the RAC are to work with the Road Agent and Selectmen to improve the condition of the town maintained roads; to improve the record keeping in order to know what work has been done on each road and when; to promote efficient use of the Highway Department resources, whether those are people, equipment or money; and to plan for the future of the town. As stated in the Charter, the members of RAC are "to provide routine administrative organization, planning and advisory oversight of all aspects of town road operations." The RAC gives information and makes recommendations to the Selectmen on projects and issues, but the final decisions rest with the Selectmen.

The RAC has set up road files to keep track of the work done on each road in town. The files include the type of work done, who performed the work – whether the Highway Department or a subcontractor, when it was done, materials used, and the time and money spent. Forms for time reporting have been developed. These are used by the Road Agent to track the work performed each day. These forms include the activity performed, the location of the job, and time involved. This information is used to update the road files. Vehicle maintenance forms have also been developed to keep track of work performed on the trucks and other equipment. Files are maintained on the various pieces of equipment to ensure that proper maintenance is being performed as well as to help identify potential future problems and plan for replacement purchases.

Since August, the Highway Department equipment has been inspected and repaired as needed so that it is in good, safe working condition. An inventory of equipment and tools has been conducted. A preliminary draft of the survey of roads that the Town commissioned this year, has been reviewed by the RAC and corrections sent back to Ned Connell of Transportation Systems Planning, the firm that conducted the survey. The town roads have been looked at and recommendations for maintenance and improvement have been made. Work schedules for the fall were developed and much of the work has been performed. Preliminary project and maintenance lists for 2002 have been developed and will be finalized in early 2002.

Although the RAC has only been in existence for a few months, it has made good progress on meeting the goals set for it. The members are looking forward to continuing to work to promote better roads in 2002.

**The Epsom Roads Advisory Committee**

Selectmen's Office  
P.O. Box 10  
Epsom, NH 03234  
(603) 736-9002  
Fax (603) 736-8539



EPSOM, NEW HAMPSHIRE 03234

July 31, 2001

## CHARTER

### Epsom Roads Advisory Committee

1. The Epsom Roads Advisory Committee (RAC) is formed this thirty-first day of July 2001. Members are appointed by the Board of Selectmen (BOS) to provide routine administrative organization, planning, and advisory oversight of all aspects of town road operations.
2. The RAC will regularly meet and report to the BOS as required to implement this charter, but no less often than once per month. The RAC will provide a draft copy of all minutes of meetings to the Town Office no later than (NLT) 72 hours following a meeting, and the final copy NLT 144 hours.
3. The RAC is established to cooperatively promote better roads maintenance by assisting with the administrative and planning burden of the Epsom Roads Department (ERD).
  - A. The RAC will develop, recommend, and administer specific accountability, planning, and reporting mechanisms for regular monitoring of ERD duties to better ensure proper and efficient management of roads activities, and accountability of resources. These mechanisms will include, but not be limited to; annual, seasonal, monthly, weekly, and daily roads work schedules, hours worked and specific work performed, routine maintenance schedules, emergency equipment maintenance, equipment purchases, a work bidding/contracting process, and annual budget recommendation.
  - B. The RAC will forecast, plan, schedule, and monitor roads maintenance throughout the Town. The RAC will monitor in-progress and completed work to ensure all design and contract specifications are met, and that costs are kept within the contract and the annual budget.

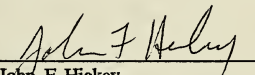
C. The RAC will ensure detailed and constant updating of files on every town road.

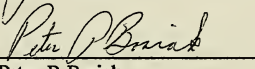
D. The RAC will review and specifically comment to the Selectmen on all proposed expenditures in excess of \$500.00 (See Annex C - Reporting Mechanisms).

E. Neither the RAC, nor individual members will directly supervise the ERD in the performance of daily roads activities, nor direct the specific manner in which work is performed; that is the responsibility of the BOS in consultation with the road agent and the other members of the RAC (See Annex B - Road Agent Job Description).

4. The RAC will be comprised of permanent positions and rotating citizen positions. Specialty consultant positions may be established as required. Permanent members of the RAC are appointed to a three year term. Rotating members are appointed for a two year term. Permanent members may also serve as citizen representatives if there is not sufficient community interest, and as speciality consultants if they have the required expertise. The objective is maximum citizen involvement representing geographically diverse portions of Epsom. (See Annex A - RAC Membership).

Selectmen:

  
John F. Hickey dated 8-6-01

  
Peter P. Bosiak dated 8-6-01

  
Robert W. Berry dated 6 Aug 01

Encl:

Annex A - RAC Membership  
Annex B - Road Agent Job Description  
Annex C - Reporting Mechanisms

**Leadership:**

The chair, secretary and any committee positions will be voted annually by a majority of the RAC. All votes must have a majority of the RAC membership in attendance. \*

**Permanent positions (appointed):**

- Road Agent
- Selectman's Representative (Vice-Chair and vote tie breaker)
- Budget Committee Representative
- Police Department Representative
- Recording Secretary
- Maintenance Representative\*\*
- Engineering Representative\*\*

**Rotating positions (appointed):**

Two to six citizens representing different areas of Epsom.

**Speciality positions (as required - non-voting):**

- Planning Board
- Historical Society
- Conservation Commission
- Parks & Recreation Commission
- Water District
- Other

\* The RAC can only function effectively with maximum participation by its members. Therefore, any member who misses three consecutive meetings of the RAC will be removed from the RAC at the discretion of the selectmen.

\*\* As available

## EPSOM ROAD AGENT JOB DESCRIPTION AND DUTIES

### JOB SUMMARY:

Responsible for maintaining a safe and efficient town road system in all seasons, weather conditions, and time of day or night. Works under the direct supervision of the Epsom Board of Selectmen (BOS) in conjunction with, and as a permanent member of the Epsom Roads Advisory Committee (RAC). Assists the RAC to develop and adhere to a short and long term work project and goal agenda. Assists the RAC in evaluating and contracting for services. Prepares, annual, seasonal, monthly, weekly and daily reports and schedules as required by the BOS. Prepares timely reports of employee work time, training time, work schedules, work accomplished, budgetary expenses, etc. as directed. Maintains current and detailed files accounting for all work performed on each town road. Personally performs summer and winter road maintenance and public works projects. Personally directs, supervises and monitors the work of Epsom Roads Department (ERD) employees, temporary hires, and contracted personnel and equipment. Works under the provisions of New Hampshire Law 231:65, and any other applicable statutes. Adheres to the Town of Epsom Employee Policy.

### SPECIFIC DUTIES, TASKS, and SKILLS:

Personally responsible for ensuring proper and timely snow removal, salting and sanding, and summer maintenance and repairs of all town roads. Must possess and keep current a valid New Hampshire Class A or Class B Commercial drivers license. Must be available on 24 hour call to meet emergency situations. Must be responsive to public complaints and calls for assistance. Must be willing and able to work in adverse weather conditions for extended periods. Must routinely participate in strenuous activities such as frequent reaching, bending, and lifting as well as activities that require fine manual dexterity and coordination.

#### Tasks Include, but are Not Limited to the Following:

- Installs, maintains, and repairs: catch basins and culverts, guardrails, signs, posts, snow fences.
- Performs roadside maintenance: cuts brush, cleans ditches, patches and resurfaces pavement, removes roadside trash and dead animals, and keeps roadway surfaces clear of obstacles and debris.
- Operates and performs required operator maintenance on all Town owned and leased equipment, to include but not limited to: power mowing machines, maintenance trucks, loaders, backhoes, road graders, sanders, rakes, snow removal equipment, etc.
- Ensures completion of scheduled maintenance on all Town and leased equipment. Keeps accurate equipment maintenance records.
- Maintains current and detailed files accounting for all work performed on each town road.

Appendix 1 - Record of Hours and Specific Work Performed

Appendix 2 - Equipment Maintenance Record

Appendix 3 - Monthly Summary of Work Performed

Appendix 4 -



### Epsom Conservation Commission Report 2001

The year 2001 marked another active year for the Epsom Conservation Commission. Commission members participated in drafting the Conservation and Natural Resources chapter of the new master plan. The chapter will serve as a reference and guide for the community to utilize in protecting its valuable natural resources. Included in the chapter is information on wetlands, aquifers, forests, conservation land and open space areas in town.

Members continued to monitor and enjoy the 463-acre town forest located off of Tarleton Rd. The Jackson and Smith conservation easements were also monitored to ensure the terms of the easements were being followed. Collectively, these conservation areas help to protect over 600 acres of forest, wetlands and wildlife habitat in the town's largest remaining expanse of open space. The Commission also reviewed and commented on wetlands dredge and fill applications.

The Commission worked diligently on two warrant articles to create a conservation fund. Establishing a permanent and adequately funded conservation will allow the Commission to respond to conservation opportunities in a timely manner. A conservation fund will also provide a ready source of matching funds for the state LCHIP program. Proceeds from the conservation fund will be used primarily to purchase conservation easements and cover expenses associated with donated easements such as surveys and appraisals.

As always residents are encouraged to join the Conservation Commission. If you care about Epsom's natural resources and would like to contribute to maintaining the town's rural character please join, new members are always welcome.

Respectfully Submitted,

Epsom Conservation Commission  
Alison Parodi Bieling, Chair 736-9744  
Chuck Hersey 435-8720  
Elsie Fife  
Glenn Horner  
Eric Orff  
Al Bickford



### **Epsom Swimming Lessons Proposed Budget 2002**

|                              |                    |
|------------------------------|--------------------|
| Instructors                  | \$ 1,450.00        |
| Aides                        | \$ 300.00          |
| Equipment                    | \$ 35.00           |
| Beach Rental                 | \$ 125.00          |
| Scholarships                 | \$ 200.00          |
| <b>Total Proposed Budget</b> | <b>\$ 2,110.00</b> |

**130 Epsom children participated in the Red Cross Certified Swimming Lessons for 2001 from July 16 through July 27. The Epsom Rescue Squad participated by teaching a Spinal Injury Rescue, Rescue Breathing and CPR one morning.**

**The program was very successful, although we did have two days of rain. Many dedicated parents and Better Buddies came daily to their lessons.**

**Jimmy Hering completed the Water Safety Aide Class and would be eligible to be paid along with our other certified Aides. This program has been offered to the community for over 30 years and the instructors are competent, maintain a scholarship fund to assist students and instructors with necessary certifications.**

**We appreciate all the efforts of the community to make this a successful program.**

**Alison Parodi-Bieling, Coordinator**

**Home - 736-9744 – no voice mail**

**Work - 224-2759 ext. 3045 – voice mail**

**WEBSTER PARK COMMISSION REPORT  
JANUARY 1, 2001 THROUGH DECEMBER 31,2001**

Webster Park opened it's official summer season with activities that run from April 1st to October 31st.

Because of the abundant snowfall this winter activity at the park got off a late start. As soon as the snow was gone the EYAA baseball and softball team volunteers, parents, and kids cleaned the playing fields of pine needles, pine cones and brush. Shortly thereafter the electricity was turned on, the toilets put in operation and the trash canisters delivered.

Webster Park enjoyed a successful year with many visible improvements occurring during the course of the summer. Among them were the removal of shingles and replacement of the original roof of the Pavilion with a **new metal roof**, an **Eagle Scout project** done by **Adam Morris** of **Epsom Boy Scout Troop #80**, and the construction of a **new rest room building** located near the Pavilion which will house 2 permanent portapottys, also an **Eagle Scout project** done by **Evan MacIntosh** of **Epsom Boy Scout Troop #80**.

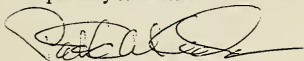
Additional improvements were removal of the old playground apparatus to make room for a **new playground**, the first pieces to be installed in the summer of 2002, the installation of a **new flag pole**, upgrades to the electrical system at the Pavilion and other areas within the park, the **creation of a beautiful walking trail** starting at the playground area and winding along the 1800' of river frontage done through the efforts of **Epsom Girl Scout Troop #118** and **Girl Scout Troop #2390**.

Park reservations were busy this year with some type of event almost every weekend, from birthday parties, weddings, EYAA softball games as well as other various leagues, the Circus coming to town, **Old Home Day**, the **Antique Auto Club**, the **Indian Pow Wow**, EYAA Soccer games, and finally ending on October 20th with a wonderful **Fall Festival** put on by the **Friends of Webster Park Fundraising Committee**, a fund raiser for the new handicapped accessible playground to begin installation in the summer of 2002!

The Park Commissioners wish to thank everyone who contributed to the improvement of the park this year. It is because of your generous contribution of time, resources and effort that the park is maintained in such good condition. Special thanks to **Ivan Rutherford** for the countless hours of mowing, clearing brush, and swimming area clean up, to **Sarah Heath** for taking the reservations this year, to **Bill Gelinis** and **Ricky Belanger** for help in removing the old playground, barbecue pit, site work, and cleaning up areas of need, **Gary Perry** for his many hours of upgrading the electricity, to **Crystal Gosselin** and **Kim Keeler** and all the **Girl Scouts of Troop #118 and Troop #2390**, and all EYAA volunteers for your help in clearing debris this spring.

Additional thanks go out to the **Friends of Webster Park Fundraising Committee**, including **Sharon Gelinis**, **Cerina Yeaton**, **Sharon Streeter**, **Kim Keeler**, **Crystal Gosselin**, **Sharon Soltani**, **Eric Keeler**, **Rachel Eames**, , and **Dennis Skora**. These people are overseeing the fundraising of \$50,000 for improvements to the recreational areas of the park playground, trails, and the creation of other amenities coming soon to the park.

Respectfully submitted.



Patrick Keeler, Chairman  
on behalf of the Webster Park Commissioners

## EPSOM TOWN HALL RESTORATION

The Epsom Town Hall provided adequate space to meet all of our local government needs from 1850 until 1979. At that point the hall was no longer large enough to conduct town meetings, operate town offices and meet government requirements of the 20<sup>th</sup> century. Recently it was determined that continued use of the building presented serious liability and insurance problems for the town. This was confirmed in August when the Epsom Safety Committee conducted its mandated semi-annual inspection of all town facilities and recommended the selectmen close the building for public use. A number of concerned citizens approached the selectmen to urge the building be restored and made useable once again for the community. The selectmen posted an advertisement in the local media requesting volunteers to determine the size and scope of the project and oversee its implementation. The committee conducted a number of careful site reviews and identified deficiencies as follows:

- Upgrade the electrical system to meet code and fire safety requirements
- Provide accessibility for individuals with disabilities
- Provide public lavatory
- Repair walls and ceiling
- Add to attic insulation
- Paint interior
- Restore floor
- Replace all or part of rear sill
- Align foundation stones
- Replace front doors and fire exit hardware
- Replace front steps
- Replace storm windows
- Grade and improve drainage at rear of building
- Pave and grade front access

Work on the first phase of the project began in January 02 and consists of the construction of a ramp for handicapped accessibility, new lavatory facility and upgrading the electrical system. Funds for the next phase of the project are included in the FY 02 budget as recommended by the selectmen and budget committee. It is planned that the fully restored town hall will be completed March 03.

### Restoration Committee

- Nancy Claris
- Joan Fowler
- Glenna Nutter
- Beulah Yeaton
- Richard Fowler
- Kenneth Stiles
- Philip S. Yeaton
- Robert Yeaton
- Harvey Harkness

### Ex-Officio

- Linda Pate
- Edward Nutter
- Carleton Rand

Selectmen's Office  
P.O. Box 10  
Epsom, NH 03234  
(603) 736-9002  
Fax (603) 736-8539



EPSOM, NEW HAMPSHIRE 03234

October 15, 2001

## CHARTER

### Epsom Old Town Hall Renovation Committee

1. The Epsom Old Town Hall Renovation Committee (EOTHRC) is formed this 15th day of October 2001. All interested citizens of the Town of Epsom are appointed by the Board of Selectmen (BOS) to plan, make structural and historic renovation recommendations, and upon approval by the BOS, to oversee and implement approved renovations.

2. The EOTHRC will meet and report to the BOS as required to implement this charter, but no less often than once per month. The EOTHRC will provide a draft copy of all minutes of meetings to the selectmens office no later than (NLT) 72 hours following a meeting, and the final committee approved copy NLT 72 hours after approval by the EOTHRC at the next meeting.

3. The EOTHRC is established to quickly and efficiently address the present safety, structural, historic and energy efficiency condition of the Old Town Hall building and ells.

A. The EOTHRC will vote at their first meeting to elect a chairperson, vice-chair, and recording secretary. Other positions may be created by vote as needed. Following this initial meeting, a valid vote will require a majority of all sworn members of the committee to be present. The chairperson will supply to the selectmans office a list of all members of the committee. Members must individually go to the town office to be sworn in by the town clerk. Citizen interest and active participation is critical to the success of this committee. Any member of the committee who misses three consecutive meetings may be removed from the committee at the discretion of the selectmen.

B. The selectmen may allocate money from the FY2001 budget for any work which can be performed this calendar year. Monies for next year will have to be requested in the FY2002 budget. Contracts signed this year can carry over into next year's budget or default budget.

C. The EOTHRC will solicit the required expertise and develop a detailed plan for the cost effective renovation of the building. Renovations should be historically accurate commensurate with modern day function, meet applicable safety and Americans With Disabilities Act (ADA) requirements for a public place, correct the deficiencies identified in reports of the Epsom Safety Committee for years 1997-2001, and make the structure as efficient in energy use as practical. All renovations will be made with the intention of lasting for a minimum of 30-50 years, with routine maintenance.

D. The committee is also tasked to recommend the desirability and practicality of moving the Old Town Hall structure on to adjoining property already donated to the town by Hazel Steele, or on to adjacent property offered for sale by Mary Frambach. The impact of possibly moving the structure will be considered as part of renovation planning, but will not preclude these renovations from being implemented immediately.

4. We selectmen anticipate this committee's full recommendations NLT November 20, 2001. Construction could begin upon approval. It would be very desirable to have all renovations completed before December 31, 2001. It is our hope that we will not have to close the town hall for very long or have to winterize it. We want it open for use.

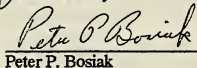
5. The Old Town Hall belongs to all the people of Epsom. As such, we selectmen would expect much public support for this project. We hope that this endeavor will serve to unite public interest in our town and carry forward to other town projects. Therefore, we request that all involved citizens participate with an open mind, set aside old prejudices and feuds, and cooperate with each other and the committee to complete the work properly, and in a timely fashion. There is sufficient expertise resident in this town among all the trades necessary to complete this project. Epsom residents should be given every opportunity to ply their trades. Ideally, these same tradespersons might be willing to donate some or all of their labor.

6. Thank you for volunteering.

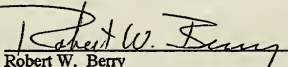
The Selectmen:

  
\_\_\_\_\_  
John F. Hickey

10-16-01  
\_\_\_\_\_  
dated

  
\_\_\_\_\_  
Peter P. Bosiak

10-16-01  
\_\_\_\_\_  
dated

  
\_\_\_\_\_  
Robert W. Berry

16 OCT 01  
\_\_\_\_\_  
dated

## Selectmen Study Committee 2001 Final Report

The Selectmen Study Committee 2001 was appointed by the Town Moderator and charged with assessing the question posed in Article 18 of the 2000 Town elections. That question is: "Shall the Town authorize the moderator to appoint a panel to study whether the Town would be better served by a five member Board of Selectmen."

Those citizens of the Town who accepted committee appointments from the Town Moderator included: Greg Vrakatitsis, Chair, Paul Bradley, Vice Chair, Mary Frambach, David Minnis, Carl Osborne, Mark Reidel, and Robin Stamm. Their methodology, findings and consensus opinions follow. Gloria Reeves, Office Manager, who served as a non-voting member, assisted the committee.

The committee met on four occasions, October 18, November 1, November 19, and December 3, 2001.

The study methodology included the following:

1. Phone interviews with approximately thirty current and former Town leaders (ZBA, Planning, Water, Treasurer, Select Board members, and various trustees) and Town employees.
2. Committee-wide interview with current Select Board members Jay Hickey and Peter Bosiak.
3. Phone interviews with town officials from three other communities of similar size (i.e. Deerfield, Hinsdale, and Bethlehem) that have gone to five member boards. As well, Gloria Reeves was able to talk with leaders from Bow who are going from three to five members at a recent conference.
4. Review and analysis of the previous twelve elections for Select Board in Epsom.

### Findings:

1. The clear majority of phone interview respondents in the Town of Epsom would support staying with three members on the Select Board. The vast majority of those same respondents support adding Administrative support to improve the effectiveness and reduce the workload of Board members (The definition of "administrative" support ranged from increasing to full-time i.e. 40 hours per week the hours of current office staff to an empowered Town Administrator. The committee believes that the decision of what level position, the degree authority and amount of time required would need further study by those familiar with the day-to-day operation.).
2. The Select Board members from towns that have gone to five members appear in large measure to agree that it was a good decision. While some had enjoyed lower individual levels of work not all of those we spoke with did. Town employees in one case appeared to favor three because "five was more work than three."
3. The analysis of the previous twelve elections shows that in eight, or 66 percent of the races, two candidates ran for the one open seat. In three or 25 percent of the races, only one person ran for the one open seat. Only one race featured three candidates for one seat.
4. Many respondents in Town expressed concerns about the quality and quantity of candidates were the Town to go to five. Also, concern was raised about candidates slipping in due to low competition who have a specific agenda that's not in the best interest of the town.

### Majority Recommendation:

The committee's majority recommends increasing the Select Board to five Elected members. This position is well supported by those in other similar sized communities who have made the change. However, the recommendation is tied to three important issues that need to be addressed in any plan that would move us from three to five members.

Those issues are:

1. Additional administrative support is provided to the Select Board
2. More candidates for the Board are generated by deliberate action
3. Board member responsibilities are structured in a manner which adds capacity to capitalize on new opportunities for the Town versus simply adding two more debaters and voters to the Board.

**Minority Report:**

The benefits of increasing the Board to five members would be undermined if the Town and Select Board does not first act to expand the level and degree of administrative support provided to the Select Board. Therefore, the minority cannot support increasing the Board to five without first seeing additional administrative support for the Select Board.

**Consensus opinion of the committee:**

The Moderator ought to recommend a plan for increasing the administrative support the Town provides the three-member Select Board.

END OF REPORT - December 4, 2001.

## ANNUAL REPORT OF THE TOWN OF EPSOM

The Concord Regional Visiting Nurse Association (CRVNA) continues to offer comprehensive health services to the residents of Epsom. The following is a description of these services:

Home Care services respond to the health care needs of those patients with acute or chronic illnesses that require skilled professional and para-professional care so they may return to or remain in their homes. Emphasis is on promoting independence and maximum functioning of the patient within the least restrictive setting. Patients who receive services range from children who have a complex medical condition to frail elders who require supportive assistance to stay in their own homes.

Hospice services provide professional and para-professional services to the terminally ill patient with a limited life expectancy. The goal is to enhance the quality of the patient's remaining life by helping he/she remain at home in comfort and dignity. Emphasis is on pain and symptom management and skilled intervention to meet the patient's special physical, emotional and spiritual needs.

CRVNA's Hospice House provides residential care to terminally ill patients who have no primary caregiver or need a supported residential setting. Often times patients are transferred into the Hospice House when a caregiver is exhausted and unable to care for them at home any longer. To date, this house has provided a home to approximately 500 terminally ill residents.

Community Health services include health education, health maintenance and preventive health services. The program includes preventive care, adult and senior health, child health, Baby's First Homecoming, immunizations for all ages, supportive services to school districts parent education and support, health education and nutritional counseling.

Community Health includes health promotion services which focus on the low and marginal income families and individuals to prevent illness by professional assessment and screening for health risks and needs, by early intervention to prevent, eliminate, or minimize the impact of illness and/or disability, and by anticipatory guidance and health teaching. Emphasis is on promoting healthy children, families and individuals through early intervention and health teaching. Services rendered in the clinic setting are: child health, adult screening, and immunizations. Home visits are made in crisis situations or when needed health care cannot be given in the clinic. Senior health services are provided at congregated housing sites.

Over the past two years Senior Health Clinics have expanded to reach out to seniors who may require a monthly check by a nurse of their blood sugar, blood pressure, and/or diabetes management. The expansion of these services was in response to the decrease in Medicare services to seniors.

Professional and para-professional hourly home services are provided on a private fee-for-service basis. Health education and instruction are part of each home visit or clinic visit.

Anyone in Epsom may request service; patient, doctor, health facility, pastor, friend or neighbor. The nurse who completes an assessment will coordinate with the patient's physician a plan of care to meet the patient's specific needs. If the patient does not have a physician the nurse will assist the patient to identify one and schedule a visit. The agency has developed a program with the NH-Dartmouth Family Practice Residency Program to coordinate a house call visit by a resident to a frail elder's home who is unable to leave his/her home.

A call to Concord Regional Visiting Nurse Association (1-800-924-8620) is all that is necessary to start services or make inquiries. The CRVNA office is open Monday through Friday from 7:30am to 5:00pm. A nurse is on call twenty-four hours a day. The On-Call Nurse can be reached by calling 1-800-924-8620.

Federal regulations specify a charge is applicable to all visits. Fees are scaled for the individual without health insurance and/or who is unable to pay the full charge. However, to fee scale, federal regulations require a financial statement be completed by the patient or responsible person. The community health services are provided to residents often times free of charge. Town monies subsidize those visits that are scaled or that no fee is collectible.

This agency is certified as a Medicare/Medicaid Provider, licensed by the State of New Hampshire, accredited by the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) with commendation and is a member agency of the United Way of Merrimack County.

Total visits made during October 1, 2000 through September 30, 2001:

|                                 | <u>No of Clients</u> | <u>Visits</u> |
|---------------------------------|----------------------|---------------|
| Home Care/Hospice               | 48                   | 2,267         |
| Community Health Services       |                      |               |
| - Immunizations                 | 16                   | 16            |
| - Dental                        | 2                    | 2             |
| - Senior Health                 | 36                   | 142           |
| - Health Clinic                 | 5                    | 5             |
| - Baby's Homecoming             | <u>17</u>            | <u>17</u>     |
| Community Health Total          | 76                   | 182           |
| <b>Total Clients and Visits</b> | <b>124</b>           | <b>2,449</b>  |

- 12 Senior Health Clinics
  - 1 Flu Clinic
  - 1 Parent Friend Training Group
  - 1 Community Education Program
  - 3 Adult Bereavement Support Groups
  - 3 Hospice Volunteer Training Group

COMMUNITY ACTION PROGRAM  
BELKNAP-MERRIMACK COUNTIES, INC.

2002 SUNCOOK AREA CENTER  
PROJECTED OPERATING BUDGET

PERSONNEL:

|                                   |               |
|-----------------------------------|---------------|
| Area Center Director              | \$ 23,948     |
| Outreach Worker                   | 19,013        |
| Part-Time Substitute Office Clerk | 1,500         |
| Payroll Taxes/Fringe Benefits     | <u>23,735</u> |

\$ 68,196

OTHER COSTS:

|                                               |            |
|-----------------------------------------------|------------|
| Program Travel 10,500 miles x .32             | 3,360      |
| Rent/Heating Costs                            | 10,500     |
| Electricity                                   | 1,125      |
| Telephone                                     | 2,250      |
| Postage                                       | 275        |
| Office/Copier/Computer/Supplies               | 900        |
| Advertising                                   | 275        |
| Staff Development/Training                    | 100        |
| Publications                                  | 150        |
| Liability/Malpractice/Contents/Bond Insurance | <u>350</u> |

19,285

TOTAL BUDGET:

\$ 87,481

|                 |                            |
|-----------------|----------------------------|
| Federal Share:  | 42% - \$ 36,835            |
| All Town Share: | <u>58%</u> - <u>50,646</u> |
| Total:          | 100% - \$ 87,481           |

SUMMARY OF SERVICES 2001  
PROVIDED TO  
EPSOM RESIDENTS  
BY THE SUNCOOK AREA CENTER  
COMMUNITY ACTION PROGRAM  
BELKNAP-MERRIMACK COUNTIES, INC.

| SERVICE DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                          | UNITS OF SERVICE | HOUSEHOLDS/PERSONS | VALUE        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|--------------------|--------------|
| <b>COMMODITY SUPPLEMENTAL FOOD PROGRAM</b> is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby. Value \$22.00 per unit. *(An individual may not be enrolled in both the WIC Program and CSFP but a family may have members on both programs.) |                  |                    |              |
|                                                                                                                                                                                                                                                                                                                                                                                                                              | PACKAGES-422     | PERSONS-35         | \$ 9,284.00  |
| <b>CONGREGATE MEALS-</b> All elders are welcome to our congregate meal sites/ Senior Centers for nutritious hot meals, social/recreational activities and special events. Value \$6.43 per meal.                                                                                                                                                                                                                             |                  |                    |              |
|                                                                                                                                                                                                                                                                                                                                                                                                                              | MEALS-1361       | PERSONS-40         | \$ 8,751.23  |
| <b>EMERGENCY FOOD PANTRIES</b> provide up to three days of food for people facing temporary food crisis. Value \$3.00 per meal.                                                                                                                                                                                                                                                                                              |                  |                    |              |
|                                                                                                                                                                                                                                                                                                                                                                                                                              | MEALS-12,306     | PERSONS-631        | \$ 36,918.00 |
| <b>FUEL ASSISTANCE</b> is available to income eligible households to help with energy costs during the prime heating season. Priority is given to the elderly and disabled. The average benefit for the 2000-01 program was \$645.00.                                                                                                                                                                                        |                  |                    |              |
|                                                                                                                                                                                                                                                                                                                                                                                                                              | APPLICATIONS-103 | PERSONS-247        | \$ 60,606.00 |
| <b>MEALS-ON-WHEELS</b> provides the delivery of nutritionally balanced hot meals to homebound elderly or adult residents five days per week. Value \$6.43 per meal                                                                                                                                                                                                                                                           |                  |                    |              |
|                                                                                                                                                                                                                                                                                                                                                                                                                              | MEALS-\$645      | PERSONS-50         | \$ 37,583.35 |
| <b>NEIGHBOR HELPING NEIGHBOR</b> provides emergency energy assistance up to \$250 for those not eligible for fuel assistance.                                                                                                                                                                                                                                                                                                |                  |                    |              |
|                                                                                                                                                                                                                                                                                                                                                                                                                              | GRANTS-5         | PERSONS-N/A        | \$ 1,050.00  |
| <b>SENIOR COMPANION PROGRAM</b> provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60+) serve as companions. Value to companions includes mileage, weekly stipend (\$6.73 per hour). Value to visitees is comparable to similar private sector services(\$6.73 per hour).                                                                                                       |                  |                    |              |
|                                                                                                                                                                                                                                                                                                                                                                                                                              | HOURS-61.5       | VISITEES-2         | \$ 413.90    |
| <b>WOMEN, INFANTS AND CHILDREN</b> provides specific food to supplement daily diet of pregnant or nursing women as well as children under five. Participants receive medical/nutritional screening, counseling and education. Value includes value of vouchers and clinical services at \$41.10 per unit.                                                                                                                    |                  |                    |              |
|                                                                                                                                                                                                                                                                                                                                                                                                                              | VOUCHERS-532     | PERSONS-44         | \$ 21,865.00 |

Epsom

| SERVICE DESCRIPTION                                                                                                                                                                                                                                                                      | UNITS OF SERVICE | HOUSEHOLDS/PERSONS | VALUE               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|--------------------|---------------------|
| <b>WEATHERIZATION</b> improves the energy efficiency of income eligible households. Supplemental program also includes furnace replacement, water heater replacement and roof repair. Value includes average material and labor.                                                         | HOMES-1          | PERSONS-1          | \$ 2,673.00         |
| <b>TRANSPORTATION</b> provides regularly scheduled demand response to and from towns in Belknap and Merrimack Counties to medical and professional facilities, shopping centers, and congregate meal sites. Value \$6.95 per ridership.                                                  | RIDES-305        | PEOPLE-N/A         | \$ 2,119.75         |
| <b>SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM</b> provides income eligible seniors with meaningful training and employment experiences within community based non-profit agencies. Seniors are paid for twenty hours of work weekly until appropriate unsubsidized employment is found. | HOURS-1082       | PERSONS-2          | \$9,160.31          |
| <b>USDA COMMODITY SURPLUS</b> foods are now distributed directly to local food pantries and kitchens on a quarterly basis. These pantries and soup kitchens service all in need, not just town residents.                                                                                | CASES-257        |                    | <u>\$4,678.11</u>   |
| <b>EMERGENCY ASSISTANCE FUND</b> provides resources to pay back rent, utility bills, etc. to prevent homelessness.                                                                                                                                                                       | GRANTS-1         |                    | \$330.42            |
|                                                                                                                                                                                                                                                                                          |                  | <b>GRAND TOTAL</b> | <b>\$125,433.07</b> |
| <b>INFORMATION AND REFERRAL-CAP</b> provides utility, landlord/tenant, legal and health counseling as well as referrals for housing, transportation and other life concerns. These support/advocacy services are not tracked.                                                            |                  |                    |                     |

# B.C.E.P. Solid Waste District

*towns of*  
**Barnstead - Chichester - Epsom - Pittsfield**  
115 Laconia Road - P.O. Box 426 - Pittsfield, NH 03263-0426  
Tel: (603) 435-6237 - Fax: (603) 435-7258

December 27, 2001

Town of Epsom  
Board of Selectmen  
P.O. Box 10  
Epsom, NH 03234

Dear Board Members:

Below is your FY 2002 apportionment and payment schedule for the B.C.E.P. Solid Waste District. As soon as 2001 actuals have been finalized we will forward the budget to you for publication in your Town Report.

Please note that the first installment is due on or before January 10, 2002.

## Apportionment

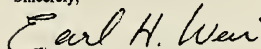
| <u>Town</u>         | <u>*Population</u> | <u>Percentage</u> | <u>Amount</u>     |
|---------------------|--------------------|-------------------|-------------------|
| Barnstead .....     | 3886               | 27.6112           | 160,198.79        |
| Chichester .....    | 2236               | 15.8875           | 92,178.20         |
| Epsom .....         | 4021               | 28.5704           | 165,764.11        |
| Pittsfield .....    | <u>3931</u>        | <u>27.9309</u>    | <u>162,053.89</u> |
| <b>Totals .....</b> | <b>14,074</b>      | <b>100.0000</b>   | <b>580,194.99</b> |

\*Populations are 2000 U.S. census.

## Payment Schedule

| <u>Date Due</u> | <u>Barnstead</u>  | <u>Chichester</u> | <u>Epsom</u>      | <u>Pittsfield</u> |
|-----------------|-------------------|-------------------|-------------------|-------------------|
| 01/10/2002      | 55,581.02         | 31,981.25         | 57,511.90         | 56,224.63         |
| 04/01/2002      | 34,872.59         | 20,065.65         | 36,084.07         | 35,276.42         |
| 07/01/2002      | 34,872.59         | 20,065.65         | 36,084.07         | 35,276.42         |
| 10/01/2002      | <u>34,872.59</u>  | <u>20,065.65</u>  | <u>36,084.07</u>  | <u>35,276.42</u>  |
| <b>Totals</b>   | <b>160,198.79</b> | <b>92,178.20</b>  | <b>165,764.11</b> | <b>162,053.89</b> |

Sincerely,



Earl H. Weir  
District Administrator

*Solid Waste Management and Recycling*

# BCEP Solid Waste District

www.bcepsolidwaste.com

## A Message from the District Committee

The Committee has avoided increasing taxes for the upcoming year, 2002. Having said this, an explanation is required, as payments by the towns have changed. The District agreement between the four towns requires that taxes be apportioned between the towns based on population. During 2000, the Federal Government conducted a census, with the results becoming available in mid 2001. The District's 2002 budget was the first year to apply the new population figures. The table below contains the relevant trivia as to the population growth of each of the four towns, and its impact on the share of District taxes each town pays.

| Town          | 1990<br>Census | 2000<br>Census | 10 Year<br>Growth | 2002<br>Rate     | 2002<br>Apportionment | Increase<br>(Decrease) |
|---------------|----------------|----------------|-------------------|------------------|-----------------------|------------------------|
| Barnstead     | 3,100          | 3,886          | 25.35%            | 27.6122%         | 160,198.79            | 15,841.02              |
| Chichester    | 1,942          | 2,236          | 15.13%            | 15.8875%         | 92,178.20             | 606.62                 |
| Epsom         | 3,591          | 4,021          | 11.97%            | 28.5704%         | 165,764.11            | (3,786.04)             |
| Pittsfield    | 3,701          | 3,931          | 6.21%             | 27.9309%         | 162,053.89            | (12,661.60)            |
| <b>Totals</b> | <b>12,334</b>  | <b>14,074</b>  | <b>14.10%</b>     | <b>100.0000%</b> | <b>580,194.99</b>     | <b>-0-</b>             |

2001 was a challenging year on the revenue side of the budget. While the Committee expected some lowering of prices paid for recyclables, the drop was extreme from the beginning of the year to the end. 2002 recycling revenues don't look much better.

While lower revenues would normally require adjustments to taxes or expenditures for 2002, a couple of benefits have accrued to the District which avoid the necessity for any net changes. First, the Committee's capital improvement plan, coupled with the new building, has finally reduced maintenance expenditures to a manageable level. In addition, the public has improved their separation efforts, which has held down disposal costs. Installation of scales has proven a much more accurate and fair way of charging for demolition as reflected by many positive comments and an increase in disposal revenue.

Comments from the public are always welcome. The District Committee meets the last Thursday of each month and the District facility at 7:00 PM. The Public is welcome.

| <b>Tonnage Comparisons</b> | <b>1999</b>    | <b>2000</b>    | <b>2001</b>    |
|----------------------------|----------------|----------------|----------------|
| Garbage                    | 2,468.5        | 2,315.1        | 2,134.6        |
| Demolition                 | 696.7          | 853.7          | 743.2          |
| Tires                      | 73.4           | 73.8           | 55.3           |
| <b>Total Waste</b>         | <b>3,238.6</b> | <b>3,242.6</b> | <b>2,933.1</b> |
| Cardboard                  | 196.2          | 271.2          | 205.9          |
| Newspaper                  | 165.3          | 138.9          | 153.4          |
| Mixed Paper                | 210.6          | 705.6          | 392.0          |
| Aluminum Cans              | 17.8           | 14.8           | *20.0          |
| Tin Cans                   | 60.1           | 46.7           | 55.0           |
| Plastic                    | 45.9           | 52.0           | 76.8           |
| Auto Batteries             | 32.9           | 9.1            | 8.5            |
| Scrap Metal                | 0.0            | 491.1          | 600.9          |
| All Other Materials        | 71.1           | 66.9           | 75.2           |
| <b>Total Recycled</b>      | <b>799.9</b>   | <b>1,786.3</b> | <b>1,567.7</b> |

| <b>Tax Benefit of Recycling</b> | <b>1999</b>        | <b>2000</b>         | <b>2001</b>         |
|---------------------------------|--------------------|---------------------|---------------------|
| Recycling Revenue               | 42,432.23          | 97,510.15           | 54,181.34           |
| Avoided Tipping Fees            | 48,839.04          | 56,418.29           | 63,589.50           |
| <b>Total Tax Savings</b>        | <b>\$91,271.27</b> | <b>\$153,928.44</b> | <b>\$117,770.84</b> |

\* 20 Ton of Aluminum Cans Not Sold in 2001 due to low pricing.

# B.C.E.P. SOLID WASTE DISTRICT

PITTSFIELD, NEW HAMPSHIRE

| EXPENDITURE BUDGET          |                             | CURRENT YEAR      |                  | ENSUING YEAR       |                     |                   |
|-----------------------------|-----------------------------|-------------------|------------------|--------------------|---------------------|-------------------|
| (ZREVBUD)                   | 14:39                       | Adopted<br>Budget | Expended<br>2001 | Proposed<br>Budget | Budget<br>Committee | Adopted<br>Budget |
| <b>Administrative</b>       |                             |                   |                  |                    |                     |                   |
| 1.01                        | Void Documents              | 0.00              | 0.00             | 0.00               | 0.00                | 0.00              |
| 1.02                        | Administrator's Salary      | 43,417.50         | 48,102.80        | 45,593.60          | 45,593.60           | 45,593.60         |
| 1.03                        | Telephone                   | 3,500.00          | 3,037.41         | 3,000.00           | 3,000.00            | 3,000.00          |
| 1.04                        | Office Supplies             | 1,200.00          | 1,381.68         | 1,200.00           | 1,200.00            | 1,200.00          |
| 1.05                        | Legal Fees                  | 50.00             | 0.00             | 50.00              | 50.00               | 50.00             |
| 1.06                        | Accounting Fees             | 3,300.00          | 3,281.05         | 3,300.00           | 3,300.00            | 3,300.00          |
| 1.08                        | Secretary-Treasurer         | 30,000.00         | 34,718.74        | 32,000.00          | 32,000.00           | 32,000.00         |
| 1.09                        | Postage                     | 350.00            | 405.88           | 375.00             | 375.00              | 375.00            |
| 1.10                        | Advertising                 | 800.00            | 1,056.00         | 900.00             | 900.00              | 900.00            |
| 1.11                        | Dues                        | 280.00            | 249.00           | 275.00             | 275.00              | 275.00            |
| 1.12                        | Office Furniture            | 150.00            | 818.48           | 500.00             | 500.00              | 500.00            |
| 1.13                        | Permits & Licenses          | 600.00            | 540.00           | 600.00             | 600.00              | 600.00            |
| 1.14                        | Transfers to Petty Cash     | 0.00              | 0.00             | 0.00               | 0.00                | 0.00              |
| 1.15                        | Bottled Water, Coffee, etc. | 1,600.00          | 1,689.50         | 1,500.00           | 1,500.00            | 1,500.00          |
| 1.16                        | Unclassified Payments       | 0.00              | 1,264.70         | 0.00               | 0.00                | 0.00              |
| 1.17                        | Reimbursed Expenditures     | 0.00              | 0.00             | 0.00               | 0.00                | 0.00              |
| SUBTOTAL FOR Administrative |                             | 85,247.50         | 96,545.24        | 89,293.60          | 89,293.60           | 89,293.60         |
| <b>Maintenance</b>          |                             |                   |                  |                    |                     |                   |
| 2.01                        | Tools                       | 1,500.00          | 779.29           | 1,000.00           | 1,000.00            | 1,000.00          |
| 2.02                        | Building                    | 2,500.00          | 3,473.00         | 3,000.00           | 3,000.00            | 3,000.00          |
| 2.03                        | Machinery & Equipment       | 3,500.00          | 0.00             | 1,000.00           | 1,000.00            | 1,000.00          |
| 2.04                        | Spare Parts & Supplies      | 6,500.00          | 1,838.61         | 2,500.00           | 2,500.00            | 2,500.00          |
| 2.05                        | Cleaning Supplies           | 1,000.00          | 1,442.60         | 1,400.00           | 1,400.00            | 1,400.00          |
| 2.06                        | Air Compressor              | 0.00              | 39.63            | 100.00             | 100.00              | 100.00            |
| 2.07                        | Fuel Tanks                  | 200.00            | 0.00             | 100.00             | 100.00              | 100.00            |
| 2.08                        | Loader                      | 1,000.00          | 406.26           | 1,000.00           | 1,000.00            | 1,000.00          |
| 2.09                        | Pickup                      | 250.00            | 586.43           | 300.00             | 300.00              | 300.00            |
| 2.10                        | Conveyer                    | 500.00            | 140.99           | 300.00             | 300.00              | 300.00            |
| 2.11                        | Horizontal Bailer           | 1,500.00          | 741.01           | 1,000.00           | 1,000.00            | 1,000.00          |
| 2.12                        | Pressure Washer             | 200.00            | 0.00             | 100.00             | 100.00              | 100.00            |
| 2.13                        | Glass Breaker               | 0.00              | 1,998.40         | 1,500.00           | 1,500.00            | 1,500.00          |
| 2.14                        | Trailers                    | 0.00              | 0.00             | 0.00               | 0.00                | 0.00              |
| 2.18                        | Forklift                    | 500.00            | 39.38            | 0.00               | 0.00                | 0.00              |
| 2.19                        | Compactors                  | 1,000.00          | 892.76           | 1,000.00           | 1,000.00            | 1,000.00          |
| 2.20                        | Site Work                   | 1,000.00          | 250.00           | 1,000.00           | 1,000.00            | 1,000.00          |
| 2.21                        | Oil Collection System       | 250.00            | 0.00             | 100.00             | 100.00              | 100.00            |
| 2.22                        | Skid Steer                  | 2,000.00          | 2,891.58         | 1,000.00           | 1,000.00            | 1,000.00          |
| 2.23                        | Power Screen                | 500.00            | 0.00             | 500.00             | 500.00              | 500.00            |
| 2.24                        | Roll Off Truck              | 5,000.00          | 5,095.08         | 6,000.00           | 6,000.00            | 6,000.00          |
| 2.25                        | Scales                      | 0.00              | 528.00           | 600.00             | 600.00              | 600.00            |
| SUBTOTAL FOR MAINTENANCE    |                             | 28,900.00         | 21,143.02        | 23,500.00          | 23,500.00           | 23,500.00         |
| <b>Operations</b>           |                             |                   |                  |                    |                     |                   |
| 3.01                        | Fuel                        | 10,000.00         | 8,522.58         | 9,000.00           | 9,000.00            | 9,000.00          |
| 3.02                        | Propane                     | 2,000.00          | 1,485.40         | 1,800.00           | 1,800.00            | 1,800.00          |
| 3.03                        | Electric                    | 12,000.00         | 10,372.07        | 10,000.00          | 10,000.00           | 10,000.00         |
| 3.04                        | Operations Wages            | 133,640.00        | 140,448.47       | 140,322.00         | 140,322.00          | 140,322.00        |
| 3.05                        | FICA                        | 12,738.67         | 13,842.89        | 13,741.61          | 13,741.61           | 13,741.61         |
| 3.06                        | Hospital Insurance Tax      | 2,979.20          | 3,237.62         | 3,128.16           | 3,128.16            | 3,128.16          |
| 3.07                        | Health Insurance            | 32,000.00         | 28,933.24        | 39,000.00          | 39,000.00           | 39,000.00         |

**B.C.E.P. SOLID WASTE DISTRICT**  
PITTSFIELD, NEW HAMPSHIRE

| EXPENDITURE BUDGET        |                           | CURRENT YEAR      |                   | ENSUING YEAR      |                   |                   |
|---------------------------|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| (ZREVBUD)                 | 14:39                     | Adopted Budget    | Expended 2001     | Proposed Budget   | Budget Committee  | Adopted Budget    |
| 3.08                      | Workman's Compensation    | 6,901.27          | 8,113.00          | 8,500.00          | 8,500.00          | 8,500.00          |
| 3.09                      | Unemployment Comp/FUTA    | 3,987.84          | 3,932.29          | 4,064.73          | 4,064.73          | 4,064.73          |
| 3.10                      | Materials Testing         | 500.00            | 0.00              | 500.00            | 500.00            | 500.00            |
| 3.11                      | Safety Equipment          | 5,000.00          | 4,463.00          | 4,000.00          | 4,000.00          | 4,000.00          |
| 3.12                      | Machine Rental            | 1,320.00          | 1,690.00          | 1,400.00          | 1,400.00          | 1,400.00          |
| 3.13                      | Retirement                | 8,100.00          | 8,696.90          | 8,100.00          | 8,100.00          | 8,100.00          |
| 3.14                      | Employee Training         | 500.00            | 270.00            | 500.00            | 500.00            | 500.00            |
| 3.15                      | Purchase of Recyclables   | 0.00              | 2,809.23          | 0.00              | 0.00              | 0.00              |
| 3.16                      | Mileage                   | 0.00              | 0.00              | 0.00              | 0.00              | 0.00              |
| 3.17                      | Service Fee to Pittsfield | 6,300.00          | 6,300.00          | 6,300.00          | 6,300.00          | 6,300.00          |
| 3.18                      | Employee Tax Deposits     | 0.00              | 0.00              | 0.00              | 0.00              | 0.00              |
| 3.19                      | Signs                     | 200.00            | 0.00              | 200.00            | 200.00            | 200.00            |
| 3.20                      | Insurance (General)       | 5,000.00          | 4,894.00          | 5,000.00          | 5,000.00          | 5,000.00          |
| 3.22                      | Incentive Plans           | 6,000.00          | 0.00              | 6,000.00          | 6,000.00          | 6,000.00          |
| SUBTOTAL FOR Operations   |                           | 249,166.98        | 248,010.69        | 261,556.50        | 261,556.50        | 261,556.50        |
| <b>Hauling</b>            |                           |                   |                   |                   |                   |                   |
| 4.01                      | Demolition Tipping Fees   | 30,000.00         | 40,547.26         | 32,000.00         | 32,000.00         | 32,000.00         |
| 4.02                      | Freight for Recyclables   | 0.00              | 0.00              | 0.00              | 0.00              | 0.00              |
| 4.03                      | MSW Tipping Fees          | 190,000.00        | 137,408.63        | 150,000.00        | 150,000.00        | 150,000.00        |
| 4.04                      | Tire Removal              | 7,500.00          | 6,289.00          | 5,000.00          | 5,000.00          | 5,000.00          |
| 4.05                      | Paint/HazMat Removal      | 1,500.00          | 484.68            | 1,500.00          | 1,500.00          | 1,500.00          |
| 4.06                      | Septage Removal           | 400.00            | 0.00              | 400.00            | 400.00            | 400.00            |
| 4.07                      | Equipment Rental          | 0.00              | 0.00              | 0.00              | 0.00              | 0.00              |
| SUBTOTAL FOR Hauling      |                           | 229,400.00        | 184,729.57        | 188,900.00        | 188,900.00        | 188,900.00        |
| <b>Capital</b>            |                           |                   |                   |                   |                   |                   |
| 5.01                      | Canister Purchase         | 7,385.62          | 0.00              | 4,500.00          | 4,500.00          | 4,500.00          |
| 5.02                      | Computers                 | 0.00              | 0.00              | 3,000.00          | 3,000.00          | 3,000.00          |
| 5.03                      | Hot Top                   | 7,000.00          | 5,870.26          | 8,000.00          | 8,000.00          | 8,000.00          |
| 5.06                      | Swapshop                  | 0.00              | 0.00              | 10,000.00         | 10,000.00         | 10,000.00         |
| 5.07                      | Other Equipment Purchases | 0.00              | 5,045.10          | 0.00              | 0.00              | 0.00              |
| 5.08                      | Glass Crusher             | 5,000.00          | 0.00              | 3,000.00          | 3,000.00          | 3,000.00          |
| 5.09                      | Forklift                  | 0.00              | 0.00              | 25,000.00         | 25,000.00         | 25,000.00         |
| 5.10                      | Transfers to Reserve      | 20,000.00         | 20,000.00         | 20,000.00         | 20,000.00         | 20,000.00         |
| 5.11                      | Grant Expenditures        | 0.00              | 0.00              | 0.00              | 0.00              | 0.00              |
| 5.12                      | Roll-Off Truck            | 25,480.39         | 25,480.39         | 25,480.39         | 25,480.39         | 25,480.39         |
| 5.13                      | Loader                    | 21,464.50         | 21,464.50         | 21,464.50         | 21,464.50         | 21,464.50         |
| 5.14                      | Scales                    | 0.00              | 209.04            | 3,000.00          | 3,000.00          | 3,000.00          |
| 5.15                      | Z Wall Pad                | 0.00              | 0.00              | 0.00              | 0.00              | 0.00              |
| SUBTOTAL FOR Capital      |                           | 86,330.51         | 78,069.29         | 123,444.89        | 123,444.89        | 123,444.89        |
| <b>Landfill</b>           |                           |                   |                   |                   |                   |                   |
| 6.01                      | Engineering Costs         | 0.00              | 0.00              | 0.00              | 0.00              | 0.00              |
| 6.02                      | Materials                 | 0.00              | 0.00              | 0.00              | 0.00              | 0.00              |
| 6.03                      | Contracted Services       | 0.00              | 0.00              | 0.00              | 0.00              | 0.00              |
| 6.04                      | Land Purchase             | 7,500.00          | 1,069.25          | 0.00              | 0.00              | 0.00              |
| 6.05                      | Groundwater Monitoring    | 0.00              | 0.00              | 0.00              | 0.00              | 0.00              |
| SUBTOTAL FOR Landfill     |                           | 7,500.00          | 1,069.25          | 0.00              | 0.00              | 0.00              |
| <b>TOTAL EXPENDITURES</b> |                           | <b>686,544.99</b> | <b>629,567.06</b> | <b>686,694.99</b> | <b>686,694.99</b> | <b>686,694.99</b> |

# B.C.E.P. SOLID WASTE DISTRICT

PITTSFIELD, NEW HAMPSHIRE

| REVENUE BUDGET<br>(ZREVBUD)         | CURRENT YEAR      |                   | ENSUING YEAR       |                     |                   |
|-------------------------------------|-------------------|-------------------|--------------------|---------------------|-------------------|
|                                     | Adopted<br>Budget | Actual<br>2001    | Proposed<br>Budget | Budget<br>Committee | Adopted<br>Budget |
| <b>General</b>                      |                   |                   |                    |                     |                   |
| 10.01 Disposal Fees                 | 7,500.00          | 11,060.60         | 7,500.00           | 7,500.00            | 7,500.00          |
| 10.02 Interest on Accounts          | 750.00            | 2,820.63          | 1,000.00           | 1,000.00            | 1,000.00          |
| 10.03 Refunds & Dividends           | 7,000.00          | 1,330.29          | 1,000.00           | 1,000.00            | 1,000.00          |
| 10.04 Demolition Fees               | 35,000.00         | 63,169.65         | 40,000.00          | 40,000.00           | 40,000.00         |
| 10.05 Sale of Equipment/Other       | 0.00              | 100.00            | 0.00               | 0.00                | 0.00              |
| 10.07 Transfers from Petty Cash     | 0.00              | 0.00              | 0.00               | 0.00                | 0.00              |
| 10.08 Unseparated Waste             | 0.00              | 3,020.10          | 2,000.00           | 2,000.00            | 2,000.00          |
| 10.09 Grants                        | 4,000.00          | 2,500.00          | 0.00               | 0.00                | 0.00              |
| 10.11 Service Revenue               | 0.00              | 1,441.60          | 0.00               | 0.00                | 0.00              |
| 10.14 Reimbursements                | 0.00              | 818.86            | 0.00               | 0.00                | 0.00              |
| 10.15 Paint & Antifreeze Collection | 0.00              | 955.00            | 1,000.00           | 1,000.00            | 1,000.00          |
| SUBTOTAL FOR General                | 54,250.00         | 87,216.73         | 52,500.00          | 52,500.00           | 52,500.00         |
| <b>Recycling</b>                    |                   |                   |                    |                     |                   |
| 12.01 Mixed Paper                   | 6,500.00          | 12,083.27         | 6,500.00           | 6,500.00            | 6,500.00          |
| 12.02 Newspaper                     | 5,000.00          | 6,517.79          | 5,000.00           | 5,000.00            | 5,000.00          |
| 12.03 Cardboard                     | 8,000.00          | 7,908.95          | 6,000.00           | 6,000.00            | 6,000.00          |
| 12.06 Plastic                       | 250.00            | 2,552.95          | 1,500.00           | 1,500.00            | 1,500.00          |
| 12.07 Scrap Metal                   | 12,000.00         | 14,383.73         | 9,000.00           | 9,000.00            | 9,000.00          |
| 12.08 Tin Cans                      | 1,000.00          | 685.59            | 500.00             | 500.00              | 500.00            |
| 12.09 Aluminum Cans                 | 15,000.00         | 0.00              | 20,000.00          | 20,000.00           | 20,000.00         |
| 12.10 Aluminum                      | 2,000.00          | 8,041.69          | 4,000.00           | 4,000.00            | 4,000.00          |
| 12.11 Copper/Brass                  | 750.00            | 747.72            | 500.00             | 500.00              | 500.00            |
| 12.12 Shop Wire                     | 500.00            | 51.20             | 0.00               | 0.00                | 0.00              |
| 12.13 Wet Cell Batteries/Lead       | 350.00            | 309.63            | 300.00             | 300.00              | 300.00            |
| 12.14 Radiators                     | 250.00            | 124.80            | 200.00             | 200.00              | 200.00            |
| 12.15 CFC Pumping Serv.             | 500.00            | 774.00            | 500.00             | 500.00              | 500.00            |
| SUBTOTAL FOR Recycling              | 52,100.00         | 54,181.32         | 54,000.00          | 54,000.00           | 54,000.00         |
| <b>Tax Revenue</b>                  |                   |                   |                    |                     |                   |
| 13.01 Barnstead Tax                 | 144,357.77        | 144,357.77        | 160,198.79         | 160,198.79          | 160,198.79        |
| 13.02 Chichester Tax                | 91,571.58         | 91,571.58         | 92,178.20          | 92,178.20           | 92,178.20         |
| 13.03 Epsom Tax                     | 169,550.15        | 169,550.15        | 165,764.11         | 165,764.11          | 165,764.11        |
| 13.04 Pittsfield Tax                | 174,715.49        | 174,715.49        | 162,053.89         | 162,053.89          | 162,053.89        |
| SUBTOTAL FOR Tax Revenue            | 580,194.99        | 580,194.99        | 580,194.99         | 580,194.99          | 580,194.99        |
| <b>TOTAL REVENUE ALL SOURCES</b>    | <b>686,544.99</b> | <b>721,593.04</b> | <b>686,694.99</b>  | <b>686,694.99</b>   | <b>686,694.99</b> |

**B.C.E.P. Solid Waste District**  
**Treasurer's Report**  
 for YTD 2001

**Operating Fund (Checking Account)**

**Cash on Hand Beginning Year**

|                                   |    |          |
|-----------------------------------|----|----------|
| Checking Account 93991-60081..... | \$ | 380.02   |
| Savings Account 939-157258-3..... |    | 1,707.30 |

**Revenue**

|                                                 |    |                   |
|-------------------------------------------------|----|-------------------|
| Operating Revenue (10.01-10.14) .....           | \$ | 87,216.73         |
| Transfers from Capital Reserve (11.01) .....    |    | -0-               |
| Recycling Revenue (12.01-12.21) .....           |    | 54,181.32         |
| Current year tax Revenue (13.01-13.04) .....    |    | 580,194.99        |
| Fire Related Revenue (14.01) .....              |    | -0-               |
| <u>Total Revenue received during Year.....</u>  | \$ | 721,593.04        |
| <u>Total Receipts and Cash in Accounts.....</u> | \$ | <u>723,680.36</u> |

**Expenditures:**

|                                             |    |                   |
|---------------------------------------------|----|-------------------|
| Administrative (1.01-1.17).....             | \$ | 96,545.24         |
| Maintenance (2.01-2.24) .....               |    | 21,493.02         |
| Operations (3.01-3.22) .....                |    | 248,010.69        |
| Hauling/Transportation (4.01-4.07) .....    |    | 184,729.57        |
| Capital Expenditures (5.01-5.11) .....      |    | 77,719.29         |
| Landfill Closure (6.01-6.05).....           |    | 1,069.25          |
| Liabilities (7.01) .....                    |    | -0-               |
| Fire Related (8.01-8.06) .....              |    | -0-               |
| <u>Total Expenditures During Year .....</u> | \$ | <u>629,567.06</u> |

**Cash on Hand Year End**

|                                   |           |
|-----------------------------------|-----------|
| Savings Account 939-157258-3..... | 90,261.74 |
| Checking Account 93991-60081..... | 65,798.63 |

|                                        |    |                  |
|----------------------------------------|----|------------------|
| <u>Total Cash on hand Year End....</u> | \$ | <u>94,113.30</u> |
|----------------------------------------|----|------------------|

**Reserve Fund (Savings Account)**

**Cash on Hand Beginning Year:**

|                                                     |    |            |
|-----------------------------------------------------|----|------------|
| Reserve Funds Beginning Year (NH-01-0407-0001)..... | \$ | 124,432.64 |
|-----------------------------------------------------|----|------------|

**Revenue:**

|                                                 |    |                  |
|-------------------------------------------------|----|------------------|
| Transfers from Operating Fund .....             | \$ | 20,000.00        |
| Interest received during Year .....             |    | <u>4,957.44</u>  |
| <u>Total Revenue received during Year .....</u> | \$ | <u>24,957.44</u> |

**Expenditures During Year:**

|                                              |     |
|----------------------------------------------|-----|
| Transfers to Operating Fund during Year..... | -0- |
|----------------------------------------------|-----|

|                                   |    |                   |
|-----------------------------------|----|-------------------|
| <u>Cash on hand Year End.....</u> | \$ | <u>149,390.08</u> |
|-----------------------------------|----|-------------------|

*James Plumb*  
 \_\_\_\_\_  
 Treasurer, BCEP Solid Waste

MERRIMACK COUNTY  
315 Daniel Webster Hwy.  
Boscawen, NH 03303  
(603) 225-5505  
(603) 796-2151  
Fax: (603) 796-2271  
ceinfo.unh.edu

## UNH Cooperative Extension

### County Offices

Belknap County  
527-5475

Carroll County  
539-3331

Cheshire County  
352-4550

Cooks County  
788-4961

Grafton County  
787-6944

Hillsborough County  
Goffstown - 621-1478  
Milford - 673-2510  
UNHM - 629-9494

Merrimack County  
796-2151

Rockingham County  
679-5616

Strafford County  
749-4445

Sullivan County  
863-9200

The University of New Hampshire, Cooperative Extension is your local link to practical, research-based education to people of all ages, helping them make informed decisions that strengthen youth, families, and communities, sustain natural resources, forests, wildlife and agriculture, and improve the economy.

Merrimack County residents benefit from a wide range of Extension offerings, which include 4-H and youth development programs, monitoring water quality in lakes and rivers, reducing the use of pesticides, parenting programs, land use management, food safety, forest stewardship, family finances, meeting the needs of low income families, strengthening our communities and developing a strong volunteer base while providing a wide range of information to citizens. Extension also offers the public an outreach hotline with a toll-free Family, Home & Garden Info Line, staffed Monday through Friday, 9am to 2pm (1-877-398-4769) and it handled a total of 1,198 requests from Merrimack County residents.

Extension staff provide education to forest landowners, food producers and plant growers that help keep their enterprises profitable, thus preserving open space and protecting natural resources. Many studies show that open space helps keep property taxes low, as it places few demands on taxpayers for services. Extension also provides assistance to town planners and boards on zoning issues related to marketing from roadside stands, garden centers, pick-your-own operations, and best management practices for the production of agricultural crops and livestock.

A major statewide Extension initiative, Strengthening New Hampshire Communities, has impacted Merrimack County. Extension staff have worked with the communities in a variety of ways. Several Merrimack County towns have participated in Extension's exciting *Community Profile* process. This past Fall a Community Profile was completed in Hooksett. A Community Profile is a tool to help community members create a vision about what they want their community to be like, and then forms action groups to reach those goals. In addition Cooperative Extension provides publication notebooks for all town libraries. The Extension currently provides weekly radio spots on WKXL which offer information to the communities throughout the County. Extension information can also be obtained from the Web at [ceinfo.unh.edu](http://ceinfo.unh.edu). Follow-up support is available from UNH Cooperative Extension staff.

Other community efforts include after school programs, teen assessment projects, wellness teams, town office visits, the Master Gardener program, working with town officials to make sure local ordinances are "agriculture-friendly" and assisting schools with maintenance of athletic fields and landscaped areas.

The staff in Merrimack County includes nine Extension educators, two state specialists and three support staff. Educators reach approximately one of every four families in the county.



Recycled paper

The University of New Hampshire Cooperative Extension is an equal opportunity educator and employer.  
University of New Hampshire, U.S. Department of Agriculture and N.H. counties cooperating.

**DEATHS RECORDED IN THE TOWN OF EPSOM**  
Year Ending December 31, 2001

| <b>Name of Deceased:</b> | <b>Date:</b> | <b>Father's Name:</b> | <b>Mother's Name:</b> |
|--------------------------|--------------|-----------------------|-----------------------|
| Abbott, Ruth A.          | 09/02/01     | Irwin Abbott          | Dessie Lane           |
| Anderson, Doris C.       | 06/12/01     | Herbert French        | Lillian Copp          |
| Baker, Ernest M.         | 01/11/01     | Albert Baker          | Isabel Martin         |
| Bell, Gordon W.          | 05/20/01     | Willis Bell           | Lola Forsythe         |
| Cassidy, Elizabeth J.    | 11/10/01     | William Mannors       | Jennie Larson         |
| Clough, Rita L.          | 11/12/01     | Timothy McCarron      | Mary Long             |
| Cota, Rafael             | 09/11/01     | Charles Cota          | Ruby Bliss            |
| Cox, Roger D.            | 10/13/01     | George Cox            | Mary Baker            |
| Domhofer, Richard J.     | 07/30/01     | William Domhofer      | Mary Robidoux         |
| Downs, Theodore R.       | 11/12/01     | William Downs         | Estella Couch         |
| Dulong, James E.         | 10/24/01     | James Dulong          | Mary Thibeau          |
| Erwin, Jessie            | 03/30/01     | Harry Adams           | Arkie Mitchell        |
| Faucher, Thomasina       | 07/16/01     | Adelard Richard       | Rosa Powers           |
| Findlay, James W.        | 10/15/01     | James Findlay         | Carrie Beeler         |
| Foss, Emma J.            | 03/01/01     | David Carson          | Iva Towle             |
| Frost, Barbara E.        | 11/05/01     | William Darling       | Emma Skinner          |
| Fuller, George P.        | 03/29/01     | George Fuller         | Lizette Petit         |
| Grandmaison, Robert H.   | 09/19/01     | Armand Grandmaison    | Eva Pelletier         |
| Hackett, Eleanor         | 08/18/01     | Walter Brothers       | Nora Tracey           |
| Hardy, Venita C.         | 03/14/01     | Elmer Carter          | Hannah Finn           |
| Higginbotham, Hazel W.   | 07/12/01     | Arthur Fifield        | Susan Wales           |
| Hudson, Jeanne E.        | 10/01/01     | Fred Currier          | Bernice Brown         |
| Jones, Richard A.        | 12/01/01     | Albert Jones          | Mabel Presby          |
| Juch, Mary O.            | 05/24/01     | Daniel O'Rourke       | Mrs. O'Rourke         |
| Knapp, George S.         | 07/02/01     | George Knapp          | Laura Unknown         |
| Kozinski, Alfred P.      | 10/28/01     | Anthony Kozinski      | Valeria Kajewski      |
| Langevin, Ray K.         | 03/17/01     | Ralph Langevin        | Mildred Beard         |
| Leavitt, Richard         | 05/11/01     | Ernest Leavitt        | May Unknown           |
| Leclair, Estella         | 01/16/01     | Unknown Kelley        | Unknown               |
| Norcutt, Walter M.       | 12/12/01     | Walter Norcutt        | Gertrude Washburn     |
| Osgood, Mary D.          | 02/23/01     | Joseph Daroska        | Pauline Hecman        |
| Parks, Reed B.           | 07/27/01     | John Parks            | Emily Trefethen       |
| Parsons, Hazel           | 10/17/01     | Usher Parsons         | Addie Hill            |
| Peters, Walter W.        | 01/03/01     | Walter Peters         | Dorothea Coombs       |
| Phelps, Bernard E.       | 09/03/01     | Robert Phelps         | Esther Broadly        |
| Provencher, Florence C.  | 02/18/01     | Francis Bouchard      | Alma Morency          |
| Record, Jack L.          | 03/13/01     | Louis Record          | Mary Hartshorn        |
| Rivard, Norman G.        | 07/14/01     | Nelson Rivard         | Marian Lebel          |
| Rivera, Edward R.        | 11/01/01     | Joaquin Rivera        | Mary Sacco            |
| Sheehy, Terese V.        | 03/01/01     | Peter Drum            | Florence Hanson       |
| Sheppard, Walter L.      | 06/15/01     | Walter Sheppard       | Ruth Marshall         |
| Smith, Carmen J.         | 09/11/01     | Napoleon Gagne        | Beatrice Gauthier     |
| Souther, Patricia        | 01/14/01     | John Pronko           | Mary Homa             |
| Stout, Donald            | 07/28/01     | Harry Stout           | Sara Van Wagenen      |
| Taylor, Walter L.        | 03/28/01     | James Taylor          | Sarah Watkins         |
| Wells, Clement L.        | 07/14/01     | Charles Wells         | Abby Leighton         |

**BIRTHS RECORDED IN THE TOWN OF EPSOM, NH**  
**For the Year Ending December 31, 2001**

| <b>NAME OF CHILD:</b>       | <b>DATE:</b> | <b>PLACE:</b> | <b>FATHER &amp; MOTHER:</b>             |
|-----------------------------|--------------|---------------|-----------------------------------------|
| Allen, Mason Bryant         | 11/21/01     | Concord       | Christopher Allen<br>Kerry Allen        |
| Anthony, Nicole Marie       | 06/14/01     | Concord       | Brian Anthony<br>Shelly Anthony         |
| Auger, Justin Michael       | 10/10/01     | Concord       | Steven Auger<br>Kerry Auger             |
| Beauchesne, Jaggar Ross     | 07/02/01     | Concord       | Donald Beauchesne<br>Karen Beauchesne   |
| Bennett, Madison Lynn       | 07/13/01     | Concord       | Robert Bennett<br>Cheryl Bennett        |
| Bingham, Jarrod Matthew     | 03/20/01     | Concord       | Matthew Bingham<br>Kristen Bingham      |
| Bingham, Meredith Ruth      | 03/20/01     | Concord       | Matthew Bingham<br>Kristen Bingham      |
| Blanchette, Danielle Louise | 10/13/01     | Manchester    | Dany Blanchette<br>Christine Blanchette |
| Blodgett, Hunter Jeffrey    | 06/22/01     | Concord       | Jeffrey Blodgett<br>Jayne Blodgett      |
| Bradley, Jane Rachel        | 06/14/01     | Concord       | Paul Bradley<br>Martha Bradley          |
| Carignan, Chloe Michelle    | 04/30/01     | Concord       | John Carignan<br>Rebecca Carignan       |
| Carlson, Derek Andrew       | 11/07/01     | Concord       | Dean Carlson<br>Nancy Carlson           |
| Cote, Kayla Marie           | 06/15/01     | Concord       | Donald Cote<br>Jillian Cote             |
| Cross, Justin Matthew       | 04/08/01     | Manchester    | Chad Cross<br>Lisa Cross                |
| Currier, Caleb Joshua       | 10/06/01     | Derry         | Matthew Currier<br>Erika Currier        |
| Downey, Abigail Marie       | 04/18/01     | Manchester    | Joseph Downey<br>Cristina Downey        |
| Dubois, Collin James        | 10/28/01     | Manchester    | Jon Dubois<br>Kelly Dubois              |
| Forward, Emily Lauren       | 03/14/01     | Concord       | Jack Forward<br>Jill Forward            |
| Frew, Garrett Arthur        | 03/05/01     | Concord       | Stacy Frew<br>Dawn Frew                 |
| Graham, Elim Erika          | 05/28/01     | Concord       | Thomas Graham<br>Krista Graham          |
| Hadley, Brooke Lee          | 09/12/01     | Concord       | Jamal Hadley<br>Donna Hadley            |
| Jones, Jezabelle Shirley    | 04/12/01     | Concord       | Eric Jones<br>Heather Jones             |

**BIRTHS RECORDED IN THE TOWN OF EPSOM, NH**  
**For the Year Ending December 31, 2001**

| <b>NAME OF CHILD:</b>            | <b>DATE:</b> | <b>PLACE:</b> | <b>FATHER &amp; MOTHER:</b>             |
|----------------------------------|--------------|---------------|-----------------------------------------|
| Lamontagne, Nathan James         | 03/31/01     | Manchester    | Mark Lamontagne<br>Kathleen Lamontagne  |
| Langlais, Joshua David           | 01/20/01     | Manchester    | Thomas Langlais<br>Joanne Langlais      |
| Larson, Cassidy Rae              | 02/14/01     | Concord       | Robert Larson<br>Becky Larson           |
| Larson, Kelsey Rose              | 02/14/01     | Concord       | Robert Larson<br>Becky Larson           |
| Lewis, Benjamin Vasco            | 05/18/01     | Concord       | Bradford Lewis<br>Janis Lewis           |
| Mavity, Jakob Stephen            | 05/01/01     | Concord       | Michael Mavity<br>Kathryn Mavity        |
| Mayotte, Makayla Alexandra       | 05/16/01     | Concord       | Jason Mayotte<br>Tammy Mayotte          |
| Melvin, Jenina Mae               | 01/08/01     | Concord       | Willie Melvin<br>Michelle Melvin        |
| Noyes, Jared Stephen             | 12/18/01     | Manchester    | Brandon Noyes<br>Tammy Noyes            |
| O'Connell, Caitlin Margaret      | 06/26/01     | Concord       | Derek O'Connell<br>Christina O'Connell  |
| Ripel, Sarah Elizabeth Locatelli | 07/07/01     | Concord       | Craig Ripel<br>Janet Ripel              |
| Rondeau, Olivia Jacqueline       | 06/12/01     | Concord       | Victor Rondeau<br>Donna Rondeau         |
| Schultz, Sarah May               | 04/18/01     | Lebanon       | William Schultz<br>Christine Schultz    |
| Thompson, Richard Benjamin       | 09/22/01     | Concord       | Benjamin Thompson<br>Venise Thompson    |
| Tsirovakas, Constantina Christi  | 03/12/01     | Concord       | John Tsirovakas<br>Christine Tsirovakas |
| Williams, Caroline Christina     | 05/01/01     | Concord       | David Williams<br>Christina Williams    |

**MARRIAGES RECORDED IN THE TOWN OF EPSOM**  
**For the Year Ending December 31, 2001**

| <b>DATE:</b> | <b>PLACE:</b> | <b>GROOM &amp; BRIDE:</b>                    | <b>RESIDENCE:</b>             |
|--------------|---------------|----------------------------------------------|-------------------------------|
| 01/01/01     | Epsom         | William C. Dragon<br>Dianne M. Lombardo      | Epsom<br>Epsom                |
| 01/01/01     | Epsom         | William M. Dearborn<br>Trina R. Wycoff       | Epsom<br>Epsom                |
| 01/05/01     | Concord       | Peter R. Kaigle<br>Dale M. Langille          | Epsom<br>Concord              |
| 01/21/01     | Concord       | Neal M. Cornwell<br>Kelly A. O'Brien         | Epsom<br>Epsom                |
| 02/14/01     | Epsom         | John R. Miller<br>Shana R. Mead              | Epsom<br>Epsom                |
| 03/02/01     | Manchester    | Scott M. Nickerson<br>Autumn M. Nickerson    | Manchester<br>Epsom           |
| 03/17/01     | Epsom         | Christopher J. Norky<br>Patricia E. Toth     | Epsom<br>Florsheim Am Main    |
| 03/24/01     | Concord       | Andrew E. Button<br>Kristi A. Sutphen        | Concord<br>Epsom              |
| 03/24/01     | Epsom         | Timothy J. Maguire<br>Rebecca E. Wead        | Epsom<br>Epsom                |
| 04/14/01     | Epsom         | Daniel M. Bond<br>Sarah J. Edinger           | Epsom<br>Epsom                |
| 04/21/01     | Concord       | Christopher B. Engelhardt<br>Amber J. Bailey | Epsom<br>Epsom                |
| 04/28/01     | Epsom         | Donald F. Dumas<br>Cathy R. Spain            | Epsom<br>Epsom                |
| 05/02/01     | Epsom         | John Coutinho<br>Jean P. Irving              | Auburn<br>Epsom               |
| 05/12/01     | Concord       | Brent G. Ingraham<br>Melanie A. Purtell      | Sterling Heights, MI<br>Epsom |
| 05/26/01     | Hooksett      | Keith J. Demers<br>Kelly A. Parker           | Auburn<br>Epsom               |
| 06/09/01     | Concord       | Russell W. Graeme<br>Kristine M. Gillies     | Epsom<br>Epsom                |

**MARRIAGES RECORDED IN THE TOWN OF EPSOM**  
**For the Year Ending December 31, 2001**

| <b>DATE:</b> | <b>PLACE:</b> | <b>GROOM &amp; BRIDE:</b>                | <b>RESIDENCE:</b>          |
|--------------|---------------|------------------------------------------|----------------------------|
| 06/09/01     | Epsom         | Joel S. French<br>Catherine Bernard      | Epsom<br>Epsom             |
| 06/28/01     | Hampton       | Carl F. Smith<br>Carol A. Meunier        | Newfields<br>Epsom         |
| 06/29/01     | Epsom         | Dennis A. Jenkerson<br>Marie T. Rolfe    | Epsom<br>Epsom             |
| 06/30/01     | Concord       | James A. Olson<br>Colleen B. Neely       | Concord<br>Epsom           |
| 06/30/01     | Nashua        | Michael P. MacNally<br>Heidi B. Buder    | Epsom<br>Epsom             |
| 07/07/01     | Epsom         | Paul K. Sirrell<br>Patricia A. Sirrell   | Epsom<br>Epsom             |
| 07/09/01     | Epsom         | Richard J. Dornhofer<br>Donna L. Mailhot | Epsom<br>Epsom             |
| 07/21/01     | Concord       | Samuel Santiago<br>Kathleen E. O'Neil    | Epsom<br>Epsom             |
| 07/21/01     | Epsom         | Jason J. Hardy<br>Sarah Walsh            | Epsom<br>Epsom             |
| 07/28/01     | Epsom         | Brian P. Scanlon<br>Jenelle R. Spring    | New Fairfield, CT<br>Epsom |
| 08/04/01     | Concord       | Roger S. Ordway<br>Jennifer A. Macinnis  | Epsom<br>Epsom             |
| 08/11/01     | Chichester    | Adam W. Burt<br>Emily J. Decota          | Epsom<br>Manchester        |
| 08/11/01     | Londonderry   | Brian T. Labrie<br>Patricia A. Beland    | Epsom<br>Epsom             |
| 08/18/01     | Pembroke      | Paul B. Provencher<br>Debra J. Turcotte  | Epsom<br>Epsom             |
| 09/21/01     | Concord       | Real A. Biron<br>Deanna L. Klinefelter   | Epsom<br>Epsom             |
| 09/29/01     | Epsom         | Spencer A. Reeves<br>Cindy L. Shaffer    | Epsom<br>Epsom             |

**MARRIAGES RECORDED IN THE TOWN OF EPSOM**  
**For the Year Ending December 31, 2001**

| <b>DATE:</b> | <b>PLACE:</b> | <b>GROOM &amp; BRIDE:</b>              | <b>RESIDENCE:</b>  |
|--------------|---------------|----------------------------------------|--------------------|
| 10/20/01     | Pittsfield    | Jonathan P. Burt<br>Aimee M. Goralski  | Epsom<br>Northwood |
| 11/17/01     | Chichester    | Robert C. Kitson<br>Wendi A. Stiles    | Epsom<br>Epsom     |
| 12/01/01     | Concord       | Gregory E. Foss<br>Amanda L. Desmarais | Epsom<br>Epsom     |
| 12/23/01     | Epsom         | Shawn A. Parker<br>Christian S. Fisher | Epsom<br>Epsom     |
| 12/29/01     | Northwood     | Richard A. Mello<br>Kimberly R. Howes  | Northwood<br>Epsom |

**EPSOM VILLAGE DISTRICT  
EPSOM, NEW HAMPSHIRE 03234**

**OFFICERS**

|                                |                   |
|--------------------------------|-------------------|
| William E. Clark, Commissioner | Term Expires 2002 |
| David Bird, Commissioner       | Term Expires 2003 |
| Gary Kitson, Commissioner      | Term Expires 2004 |
| Joni Kitson, Treasurer         |                   |
| Joni Kitson, Clerk             | Term Expires 2002 |
| Alan Quimby, Moderator         | Term Expires 2002 |

**EPSOM VILLAGE DISTRICT  
TREASURER'S REPORT  
JANUARY 1 - DECEMBER 31, 2001**

**OPENING BALANCE: January 01, 2001** **\$63,147.64**

**REVENUE**

|                           |           |             |
|---------------------------|-----------|-------------|
| Unreported Revenue 1999   | 154.50    |             |
| Hydrant Rental            | 3,000.00  |             |
| Interest Checking Account | 210.61    |             |
| Miscellaneous Income      | 1,932.96  |             |
| Reimbursed Expenses       | 0.00      |             |
| Revenue Sharing           | 558.65    |             |
| Water Usage               | 76,390.36 | \$82,247.08 |

**TOTAL REVENUE** **\$145,394.72**

**EXPENDITURES**

|                          |           |
|--------------------------|-----------|
| Billing and Finance      | 5,040.00  |
| Electric                 | 10,185.59 |
| Heat                     | 2,736.87  |
| Insurance                | 757.00    |
| Lab Testing              | 2,184.00  |
| Long Term Debt Interest  | 1,575.00  |
| Long Term Debt Principal | 3,500.00  |
| Materials                | 11,832.60 |
| Office Expenses          | 777.66    |
| Officer Salaries         | 1,750.00  |
| Operator Contract        | 33,420.00 |
| Professional Fees        | 160.00    |
| Reimbursable Expenses    | 0.00      |
| Repairs/Maintenance      | 5,307.27  |
| Tank Maintenance Fund    | 4,000.00  |
| Telephone                | 1,255.70  |
| Water System Update Fund | 8,914.00  |

**TOTAL EXPENDITURES** **\$93,395.69**

**ENDING BALANCE: December 31, 2001** **\$51,999.03**

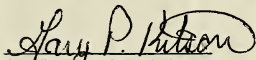
**THE STATE OF NEW HAMPSHIRE**  
**EPSOM VILLAGE DISTRICT WARRANT**

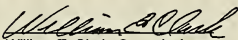
To the Inhabitants of the Epsom Village District in the County of Merrimack in said State, qualified to vote in Town affairs:

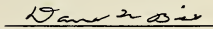
You are hereby notified to meet at the **Epsom Town Hall** in said Epsom on **Thursday, the Fourteenth (14th) day of March**, next at **6:00pm** of the clock to act upon the following subjects:

1. To choose a Moderator for ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Commissioner for a term of three (3) years.
4. To hear reports of Agents, Committees, or Officers chosen, and to pass any vote relating thereto.
5. To see if the District will vote to authorize the continuance of a Trust Fund previously established pursuant to RSA 31:19(a), and known as the Epsom Village Tank Maintenance Fund; and to raise and appropriate the sum of Two Thousand Dollars (\$2000.00) to be placed in the Fund for the purpose of Tank Maintenance; and to authorize the use/transfer of \$2000.00 from the December 31, 2001 Fund Balance for this purpose. (Recommended by the Budget Committee)
6. To see what action the District will take upon the Budget (**\$102,540.00**) as submitted by the Budget Committee. Said sum includes \$2,000.00 from article 5. (Recommended by the Budget Committee)
7. To transact any other business which may be brought before this meeting.

Given under our hand and seal, this 8th day of January, in the year of our Lord, two thousand and two.

  
Gary P. Kilson, Commissioner

  
William E. Clark, Commissioner

  
David R. Bird, Commissioner

Budget - Village District of Edson FY 2002

| 1                             | 2                                          | 3                               | 4                                               | 5                    | 6                                                                    | 7                                                                        | 8               | 9               |
|-------------------------------|--------------------------------------------|---------------------------------|-------------------------------------------------|----------------------|----------------------------------------------------------------------|--------------------------------------------------------------------------|-----------------|-----------------|
| Acct. #                       | PURPOSE OF APPROPRIATIONS<br>(RSA 32.3, V) | WARR.<br>ART. # Approved by DRA | Appropriations<br>Prior Year As<br>Expenditures | Actual<br>Prior Year | COMMISSIONER'S APPROPRIATIONS<br>ENSURING FISCAL YEAR<br>RECOMMENDED | BUDGET COMMITTEE'S APPROPRIATIONS<br>ENSURING FISCAL YEAR<br>RECOMMENDED | NOT RECOMMENDED | NOT RECOMMENDED |
| <b>GENERAL GOVERNMENT</b>     |                                            |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |
| 4130-4139                     | Executive                                  |                                 | 40210.00                                        | 40210.00             | 47470.00                                                             | 47470.00                                                                 |                 |                 |
| 4150-4151                     | Financial Administration                   |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |
| 4153                          | Legal Expense                              |                                 | 800.00                                          | 160.00               | 470.00                                                               | 470.00                                                                   |                 |                 |
| 4155-4159                     | Personnel Administration                   |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |
| 4194                          | General Government Buildings               |                                 | 36000.00                                        | 32095.69             | 40200.00                                                             | 40200.00                                                                 |                 |                 |
| 4196                          | Insurance                                  |                                 | 1300.00                                         | 757.00               | 1300.00                                                              | 1300.00                                                                  |                 |                 |
| 4197                          | Advertising & Regional Assoc.              |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |
| 4199                          | Other General Government                   |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |
| <b>PUBLIC SAFETY</b>          |                                            |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |
| 4210-4214                     | Police                                     |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |
| 4215-4219                     | Ambulance                                  |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |
| 4220-4229                     | Fire                                       |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |
| 4230-4239                     | Emergency Management                       |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |
| 4299                          | Other (Including Communications)           |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |
| <b>HIGHWAYS &amp; STREETS</b> |                                            |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |
| 4311                          | Administration                             |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |
| 4312                          | Highways & Streets                         |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |
| 4313                          | Bridges                                    |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |
| 4316                          | Street Lighting                            |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |
| 4319                          | Other                                      |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |
| <b>SANITATION</b>             |                                            |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |
| 4321                          | Administration                             |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |
| 4323                          | Solid Waste Collection                     |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |
| 4324                          | Solid Waste Disposal                       |                                 |                                                 |                      |                                                                      |                                                                          |                 |                 |

| 1                                         | 2                                         | 3                                                               | 4                                    | 5                                                     | 6           | 7               | 8           | 9               |
|-------------------------------------------|-------------------------------------------|-----------------------------------------------------------------|--------------------------------------|-------------------------------------------------------|-------------|-----------------|-------------|-----------------|
| Acct. #                                   | PURPOSE OF APPROPRIATIONS<br>(RSA 32:3 V) | Appropriations<br>WARR. Prior Year As<br>ART. 8 Approved by DSA | Actual<br>Expenditures<br>Prior Year | COMMISSIONER'S APPROPRIATIONS<br>ENSURING FISCAL YEAR | RECOMMENDED | NOT RECOMMENDED | RECOMMENDED | NOT RECOMMENDED |
| <b>SANITATION cont.</b>                   |                                           |                                                                 |                                      |                                                       |             |                 |             |                 |
| 4325                                      | Solid Waste Clean-up                      |                                                                 |                                      |                                                       |             |                 |             |                 |
| 4326-4329                                 | Grease Coll. & Disposal & Other           |                                                                 |                                      |                                                       |             |                 |             |                 |
| <b>WATER DISTRIBUTION &amp; TREATMENT</b> |                                           |                                                                 |                                      |                                                       |             |                 |             |                 |
| 4331                                      | Administration                            |                                                                 |                                      |                                                       |             |                 |             |                 |
| 4332                                      | Water Services                            | 2000.00                                                         | 2184.00                              | 2000.00                                               |             |                 | 2000.00     |                 |
| 4333-4339                                 | Water Treatment, Convey. & Other          |                                                                 |                                      |                                                       |             |                 |             |                 |
| <b>HEALTH/WELFARE</b>                     |                                           |                                                                 |                                      |                                                       |             |                 |             |                 |
| 4411                                      | Administration                            |                                                                 |                                      |                                                       |             |                 |             |                 |
| 4414                                      | Pest Control                              |                                                                 |                                      |                                                       |             |                 |             |                 |
| <b>CULTURE &amp; RECREATION</b>           |                                           |                                                                 |                                      |                                                       |             |                 |             |                 |
| 4520-4523                                 | Garda & Recreation                        |                                                                 |                                      |                                                       |             |                 |             |                 |
| 4589                                      | Other Culture & Recreation                |                                                                 |                                      |                                                       |             |                 |             |                 |
| <b>DEBT SERVICE</b>                       |                                           |                                                                 |                                      |                                                       |             |                 |             |                 |
| 4711                                      | Prinng.- Long Term Bonds & Notes          | 3600.00                                                         | 3500.00                              | 3600.00                                               |             |                 | 3600.00     |                 |
| 4721                                      | Interest-Long Term Bonds & Notes          | 1600.00                                                         | 1575.00                              | 1500.00                                               |             |                 | 1500.00     |                 |
| 4723                                      | Int. on Tax Anticipation Notes            |                                                                 |                                      |                                                       |             |                 |             |                 |
| 4730-4735                                 | Other Debt Service                        |                                                                 |                                      |                                                       |             |                 |             |                 |
| <b>CAPITAL OUTLAY</b>                     |                                           |                                                                 |                                      |                                                       |             |                 |             |                 |
| 4901                                      | Land and Improvements                     | 4000.00                                                         | 8914.00                              | 4000.00                                               |             |                 | 4000.00     |                 |
| 4902                                      | Machinery, Vehicles & Equipment           |                                                                 |                                      |                                                       |             |                 |             |                 |
| 4903                                      | Buildings                                 |                                                                 |                                      |                                                       |             |                 |             |                 |
| 4909                                      | Improvements Other Than Bldgs.            |                                                                 |                                      |                                                       |             |                 |             |                 |
| <b>OPERATING TRANSFERS OUT</b>            |                                           |                                                                 |                                      |                                                       |             |                 |             |                 |
| 4912                                      | To Special Revenue Fund                   |                                                                 |                                      |                                                       |             |                 |             |                 |
| 4913                                      | To Capital Projects Fund                  |                                                                 |                                      |                                                       |             |                 |             |                 |



| 1      | 2                 | 3           | 4                             | 5                          | 6                               |
|--------|-------------------|-------------|-------------------------------|----------------------------|---------------------------------|
| Acct.# | SOURCE OF REVENUE | WARR. ART.# | Estimated Revenues Prior Year | Actual Revenues Prior Year | Estimated Revenues Ensuing Year |

| TAXES                                    |                                          | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
|------------------------------------------|------------------------------------------|------------|------------|------------|
| 3190                                     | Interest & Penalties on Delinquent Taxes |            |            |            |
| 3311-3319                                | FROM FEDERAL GOVERNMENT                  |            |            |            |
| FROM STATE                               |                                          | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3351                                     | Shared Revenues                          |            |            |            |
| 3354                                     | Water Pollution Grant                    |            |            |            |
| 3359                                     | Other (Including Railroad Tax)           |            | 1117.00    | 558.64     |
| 3379                                     | FROM OTHER GOVERNMENTS                   |            |            |            |
| CHARGES FOR SERVICES                     |                                          | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3401                                     | Income from Departments                  |            | 3000.00    | 3000.00    |
| 3402                                     | Water Supply System Charges              |            | 80893.00   | 76390.36   |
| 3403                                     | Sewer User Charges                       |            |            |            |
| 3404                                     | Garbage - Refuse Charges                 |            |            |            |
| 3409                                     | Other Charges                            |            | 3500.00    | 2143.57    |
|                                          |                                          |            |            | 3500.00    |
| MISCELLANEOUS REVENUES                   |                                          | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3501                                     | Sale of Village District Property        |            |            |            |
| 3502                                     | Interest on Investments                  |            |            |            |
| 3503-3509                                | Other                                    |            |            |            |
| INTERFUND OPERATING TRANSFERS IN         |                                          | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3912                                     | From Special Revenue Funds               |            |            |            |
| 3913                                     | From Capital Projects Funds              |            |            |            |
| 3914                                     | From Proprietary Funds                   |            |            |            |
| 3915                                     | From Capital Reserve Funds               |            |            |            |
| 3916                                     | From Trust & Agency Funds                |            |            |            |
| OTHER FINANCING SOURCES                  |                                          | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 3934                                     | Proc. from Long Term Bonds & Notes       |            |            |            |
| Ants VOTED From F/B ("Surplus")          |                                          |            |            |            |
| Fund Balance ("Surplus") to Reduce Taxes |                                          |            | 5000.00    | 5000.00    |
| TOTAL ESTIMATED REVENUE & CREDITS        |                                          |            | 93510.00   | 87092.57   |
|                                          |                                          |            |            | 102540.00  |

**"BUDGET SUMMARY"**

|                                                                     | COMMISSIONERS | BUDGET COMMITTEE |
|---------------------------------------------------------------------|---------------|------------------|
| SUBTOTAL 1 Recommended (from page 4)                                | 102540.00     | 102540.00        |
| SUBTOTAL 2 Special warrant articles Recommended (from page 6)       | -0-           | -0-              |
| SUBTOTAL 3 "Individual" warrant articles Recommended (from page 6)  | -0-           | -0-              |
| TOTAL Appropriations Recommended                                    | 102540.00     | 102540.00        |
| Less: Amount of Estimated Revenues & Credits (from above, column 6) |               |                  |
| Estimated Amount of Taxes to be Raised                              |               |                  |

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \_\_\_\_\_  
 (See Supplemental Schedule With 10% Calculation)

**OFFICERS OF EPSOM SCHOOL DISTRICT**  
**For the Year Ending June 2001**

**Moderator**  
ASHTON WELCH

**District Clerk**  
LISA MACNAUGHTON

**School Board**

|                 |                   |
|-----------------|-------------------|
| KEITH COTA      | Term Expires 2002 |
| VIRGINIA DREW   | Term Expires 2002 |
| DONALD HARTY    | Term Expires 2003 |
| ANDREW TURNBULL | Term Expires 2003 |
| TIM RIEL        | Term Expires 2004 |

**Superintendent of Schools**  
THOMAS HALEY

**Asst. Superintendent of Schools**  
DAVID DZIURA

**Business Administrator**  
PETER AUBREY

**Principal**  
MARY DEVLIN

**Treasurer**  
LINDA MARTEL

**Auditor**  
BRENT W. WASHBURN, C.P.A.

**Truant Officer**  
EPSOM POLICE DEPARTMENT

**School Nurse**  
JOAN POZNER

**MINUTES  
ANNUAL SCHOOL DISTRICT MEETING  
SATURDAY, FEBRUARY 3, 2001**

The annual meeting was called to order at 8:30 A.M. on Saturday, February 3, 2001.

Moderator opened the meeting with a brief presentation message to the citizens. Moderator asked Science teacher, Harmony Anderson, to lead the assembly in the Pledge of Allegiance.

Moderator asked permission to recognize non-residents when asked to speak, as called upon to present clarification, if necessary, to citizens.

Chairperson of Epsom School Board introduced members of the school board and the Budget Committee.

Moderator explained the meeting procedures. Items noted were that all Articles could be discussed and amended by that no final vote could be taken. Moderator asked that all amendments be relevant to the Article being addressed. Also noted was that the amendments could not reflect a further budget increase greater than 10%.

This was the first session, the deliberative session of the school district meeting. The second session of the district meeting being the voting, by ballot, on Tuesday, March 13, 2001.

Moderator read:

**Article 1: TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS CHOSEN, AND TO PASS ANY VOTE RELATING THERETO.**

Article 1 was opened. The Epsom School Board presented an award to Frank Catanese, of the Budget Committee, for recognition of hours of service to the community as a member of the budget committee, his efforts in supporting the school board and as a citizen.

The Epsom School Board also presented an award to Harmony Anderson, the 8th grade science teacher, who after 27 years of service at Epsom Central School is retiring at the end of this year. A science room is being designated the Harmony Anderson Science Room.

Also thanked were the local Scout Troops for providing the refreshments for the meeting.

The Epsom School Board reported that two sub-committees were formed last year to address school and community needs. The first report presented was of the building needs committee. The voters were informed that while the addition to the school was recent, areas of space concerns in the school would need to be addressed, probably within 2 to 3 years. The current bond for this recent addition will be paid for in two years. Retaining small class sizes was one of the values expressed and under consideration as a priority. Currently special education space needs are not being met; an example that occupational therapy classes are being done on the stage in the gymnasium. Of concern is the direct access of the

public through the main office doors of the school into the classroom areas of the school presenting a major security issue for the children and school staff. Three years ago funds were set aside into the capital reserve fund for a new addition. No funds were requested this past year nor are any being proposed this year. Presently a plan is available through the Epsom School Board for review and comments and input from citizens on the plan and to address funding is welcome.

Principal Mary Devlin reported on the status of education committee at Epsom Central School. Criteria reviewed and emphasized were what makes Epsom Central School a good school. High standards for academics are strongly emphasized as well as high standards for behavior. The school is presently addressing ways to educate the 0-3 year population in the town via a grant through the Parent Information Center (PIC) and the Special Education Department at the State Department of Education to address early literacy issues. Other areas highlighted were that there are advanced math studies available for grades 4 through 8, there are two Reading Recovery teachers, there are two ½ day Kindergarten classes, and there is presently a K-1 teacher being paid for by the State to provide special help. Areas under review are K-12 education, suspension and retention, drop-out rates, co-curricular activities and programs availability, and an emphasis on not just school success but criteria for students as individuals for successful lives. Also addressed by the committee were time on task needs, thus an integrated approach to science and social studies has been important in the K through 3 grades. Other areas addressed include staff salaries, and the impact of other organizations supporting the school such as the Parent Teachers Organization. A report will be available to citizens by Tuesday, March 13, 2001.

A call for any further reports was made by the Moderator. There being no further discussion or business related to Article 1, assembly moved to Article 2.

Moderator read:

**Article 2:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE AS AN OPERATING BUDGET, NOT INCLUDING APPROPRIATIONS BY SPECIAL WARRANT ARTICLES AND OTHER APPROPRIATIONS VOTED SEPARATELY, THE AMOUNTS SET FORTH ON THE BUDGET POSTED WITH THE WARRANT OR AS AMENDED BY VOTE OF THE FIRST SESSION, FOR THE PURPOSES SET FORTH THEREIN, TOTALING \$5,163,939. SHOULD THIS ARTICLE BE DEFEATED, THE OPERATING BUDGET SHALL BE \$5,143,830 WHICH IS THE SAME AS LAST YEAR, WITH CERTAIN ADJUSTMENTS REQUIRED BY PREVIOUS ACTION OF THE SCHOOL DISTRICT, OR BY LAW, OR THE GOVERNING BODY MAY HOLD ONE SPECIAL MEETING IN ACCORDANCE WITH RSA 40:13, X AND XVI TO TAKE UP THE ISSUE OF A REVISED OPERATING BUDGET. [APPROVAL OF THE PROPOSED SCHOOL DISTRICT BUDGET WILL RESULT IN A PROJECTED \$3.46 PER \$1,000 INCREASE IN THE TAX RATE. REJECTION OF THE BUDGET WILL RESULT IN A PROJECTED \$3.33 PER \$1,000 INCREASE IN THE TAX RATE.] SCHOOL BOARD RECOMMENDS APPROVAL. BUDGET COMMITTEE RECOMMENDS APPROVAL.

Epsom School Board presented an overview of the budget, summarizing an overall approximate increase of 9% above last year's budget. Items noted of the budget in areas of increase were the second year of the teacher's contract, increased tuition costs to Pembroke Academy students, 34 special education students in out-of-district placements, transportation costs for special education students, insurance costs, early retirement, paraprofessionals (school aides and support persons), Special Education and Technology Coordinator salaries. The budget actually represented approximately 600,000 over last year's budget which was then addressed by the school board in other line items not requiring increases and the budget was reduced to reflect an increase of 400,000 over last year's budget. The Budget Committee addressed that while 486,000 is recognized as a significant increase, 446,000 of that was in the salaries contract. Other major increases were in Pembroke Academy tuition costs and Special Education areas. Also called to the attention of the citizens was that there was very little difference in the actual budget proposed and the default budget, should the proposed budget not pass. The Article was opened for discussion. Citizen comment noted that over 50% of the budget comes from the State and not the townspeople. Citizen comment noted what would have to be cut from the budget if the proposed budget did not pass. The School Board stated that would not be addressed until after the voting and it was determined the proposed budget did not pass. Also offered by the Budget Committee was that there were no significant spikes in the spending in the school budget, as proposed, or as proposed recently; that actual reductions were made in expenditures to minimize the increases of the contracted and necessities of the current proposed budget. Citizen comment noted that if the grants off-set any increases or provided a cushion to the budget. Epsom School Board and Superintendent Haley addressed that the proposed budget reflected off-set from grants. Citizen comment noted addressed the significant increase to the cost of water and if that was due to the maintenance of the new athletic fields. Epsom School Board addressed that it did and that alternative sources were being pursued. Citizen comment noted to amend Article 2. Amendment was received in writing and was read by the Moderator. Article 2 shall be amended to add \$500 to the budget as proposed to support the environmental camp trip which has been part of the 6th grade curriculum for many years. Amendment was opened for discussion. Clarification was presented by Epsom School Board and subsequently by Superintendent Haley to add the amendment to the bottom line of the budget and not to be included in other line items. Motion was formalized and accepted to amend Article 2 by \$500 for the 6th grade Environmental Camp. Vote was taken. Motion carried by majority. One opposed. Article 2 to reflect Amendment.

Moderator read:

**Article 3:** TO SEE IF THE EPSOM SCHOOL DISTRICT SHALL ACCEPT THE PROVISIONS OF RSA 195-A (AS AMENDED) PROVIDING FOR THE RENEWAL OF AN A.R.E.A. SCHOOL LOCATED IN PEMBROKE TO SERVE STUDENTS IN GRADES 9-12 FROM THE SCHOOL DISTRICTS OF ALLENSTOWN, CHICHESTER AND EPSOM, IN ACCORDANCE WITH THE PROVISIONS OF THE PLAN ON FILE WITH THE DISTRICT CLERK AND CONTINGENT UPON THE APPROVAL OF THE STATE BOARD OF EDUCATION.

[This article asked whether voters wish to modify the existing A.R.E.A. Agreement with Pembroke Academy. The most significant change would grant one member of the Allenstown, Chichester and Epsom School Boards voting status on the Pembroke School Board for all matters related to the governance of Pembroke Academy. Other changes nullify the exclusion of certain Epsom students and bring the Agreement into compliance with current statute.] Majority ballot vote required.

Article 3 clarification was presented by Epsom School Board. By-laws exist to provide guidance for Pembroke Academy activities to include building needs, curriculum and budget. If a sending or the receiving district wish to request changes the Agreement allows for that. Citizen comment noted was if the Pembroke School Board approved of the change. The Epsom, Chichester and Allenstown School Boards have approved of the changes; the Pembroke School District has not agreed to the changes to the agreement to date. Citizen comment noted was if it was an all or nothing agreement. School Board noted that it is approved as one complete Agreement. There being no further discussion, Article 3 was presented for vote. Article 3 was accepted as presented and will appear on the ballot as presented.

Moderator read:

**Article 4: TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECTS EMBRACED IN THIS WARRANT.**

There was no discussion regarding Article 4 and no agents or committees were called for.

Moderator read:

**Article 5: TO TRANSACT OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.**

There was no other business that may legally come before said meeting. There was no other business called before the assembly.

Epsom School Board thanked all of the volunteers at Epsom Central School, the Epsom P.T.O. and other committees and volunteers in the community.

The meeting was adjourned at 10:30 A.M. to the second session of the Epsom School District Meeting (voting by ballot) on Tuesday, March 13, 2001.

Respectfully submitted,  
Lisa MacNaughton, Clerk  
Epsom School District

The following is the result of the March 13, 2001 vote of the School District of Epsom, New Hampshire:

SCHOOL BOARD FOR THREE YEARS (Vote for 1)

|              |           |
|--------------|-----------|
| Timothy Riel | 557 votes |
| (Write-In)   | 8 votes   |

ARTICLES:

Article 1: WILL THE DISTRICT VOTE TO RAISE AND APPROPRIATE AS AN OPERATING BUDGET, NOT INCLUDING APPROPRIATIONS BY SPECIAL WARRANT ARTICLES AND OTHER APPROPRIATIONS VOTED SEPARATELY, THE AMOUNTS SET FORTH ON THE BUDGET POSTED WITH THE WARRANT OR AS AMENDED BY VOTE OF THE FIRST SESSION, FOR THE PURPOSES SET FORTH THEREIN, TOTALING \$5,164,439? SHOULD THIS ARTICLE BE DEFEATED, THE OPERATING BUDGET SHALL BE \$5,143,830 WHICH IS THE SAME AS LAST YEAR, WITH CERTAIN ADJUSTMENTS REQUIRED BY PREVIOUS ACTION OF THE SCHOOL DISTRICT, OR BY LAW, OR THE GOVERNING BODY MAY HOLD ONE SPECIAL MEETING IN ACCORDANCE WITH RSA 40:13, X AND XVI TO TAKE UP THE ISSUE OF A REVISED OPERATING BUDGET ONLY.

[APPROVAL OF THE PROPOSED SCHOOL DISTRICT BUDGET WILL RESULT IN A PROJECTED \$3.46 PER \$1,000 INCREASE IN THE TAX RATE. REJECTION OF THE PROPOSED BUDGET WILL RESULT IN A PROJECTED \$3.33 PER \$1,000 INCREASE IN THE TAX RATE.] (THE SCHOOL BOARD AND BUDGET COMMITTEE BOTH RECOMMEND APPROVAL OF THIS ARTICLE.)

YES ----- 411

NO ----- 303

Article 2: WILL THE EPSOM SCHOOL DISTRICT ACCEPT THE PROVISIONS OF RSA 195-a (AS AMENDED) PROVIDING FOR THE RENEWAL OF AN A.R.E.A. SCHOOL LOCATED IN PEMBROKE TO SERVE STUDENTS IN GRADES 9-12 FROM THE SCHOOL DISTRICTS OF ALLENSTOWN, CHICHESTER AND EPSOM, IN ACCORDANCE WITH THE PROVISIONS OF THE PLAN ON FILE WITH THE DISTRICT CLERK AND CONTINGENT UPON THE APPROVAL OF THE STATE BOARD OF EDUCATION.

(THIS ARTICLE ASKS WHETHER VOTERS WISH TO MODIFY THE EXISTING A.R.E.A. AGREEMENT WITH PEMBROKE ACADEMY. THE MOST SIGNIFICANT CHANGE WOULD GRANT ONE MEMBER OF THE ALLENSTOWN, CHICHESTER AND EPSOM SCHOOL BOARDS VOTING STATUS ON THE PEMBROKE SCHOOL BOARD FOR ALL MATTERS RELATED TO THE GOVERNANCE OF PEMBROKE ACADEMY. OTHER CHANGES NULIFY THE EXCLUSION OF CERTAIN EPSOM STUDENTS AND BRING THE AGREEMENT INTO COMPLIANCE WITH CURRENT STATUTE.) MAJORITY BALLOT VOTE REQUIRED. (THE SCHOOL BOARD RECOMMENDS APPROVAL OF THIS ARTICLE.)

YES ----- 576

NO ----- 131

EPSOM SCHOOL DISTRICT WARRANT

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF EPSOM,  
QUALIFIED TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the American Legion in said District on the 12th day of March, 2002 at 8:00 o'clock in the forenoon, to act upon the following subjects:

1. To choose two members of the School Board for the ensuing three years.

The polls are to open at 8:00 A.M. and will close not earlier than 7:00 P.M.

All other School District business to be conducted at the regular School District meeting as otherwise posted.

Given under our hands at said Epsom this 10th day of January, 2002.

Keith Cota, Chair  
Virginia Drew  
Donald Harty  
Timothy Riel  
Andrew Turnbull  
EPSOM SCHOOL BOARD

THE STATE OF NEW HAMPSHIRE

TO THE INHABITANTS OF THE SCHOOL DISTRICT IN THE TOWN OF EPSOM, QUALIFIED  
TO VOTE IN DISTRICT AFFAIRS:

You are hereby notified to meet at the Epsom Central School in said District on the 2nd day of February, 2002 at 9:00 o'clock in the morning to deliberate upon the following subjects:

1. To hear the reports of Agents, Auditors, Committees, or Officers chosen, and to make any recommendation relating thereto.

2. To see if the District will vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$5,761,268. Should this article be defeated, the operating budget shall be \$5,658,428 which is the same as last year, with certain adjustments required by previous action of the school district, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

[Approval of the proposed School District budget will result in a projected \$3.70 per \$1,000 increase in the tax rate. Rejection of the proposed budget will result in a projected \$3.08 per \$1,000 increase in the tax rate under the Default Budget.]

School Board Recommends Approval  
Budget Committee Recommends Approval

3. To see if the District will vote to authorize the withdrawal and use of up to \$15,000 from the School Construction and Renovation Capital Reserve Fund, previously established, for the purpose of obtaining architectural, engineering and enrollment studies necessary for the planning of future expansion and renovation at Epsom Central School. **This is a special warrant article.**

[Withdrawal of Capital Reserve funds has no impact on the tax rate.]

School Board Recommends Approval  
Budget Committee Recommends Approval

4. To see if the District will vote to raise and appropriate \$46,500 for the construction of a "stick-built" modular building. **This is a special warrant article.**

[Funds to lease a pre-manufactured portable classroom for one year are contained in the requested budget (Article I). Approval of Article 4 would allow for the option of purchasing a modular building similar to the current kindergarten which could be used for several years without long-term lease expenses. Approval of the proposed article will result in a projected \$.28 per \$1,000 increase in the tax rate.]

School Board Recommends Approval  
Budget Committee Recommends Approval

5. To choose Agents and Committees in relation to any subjects embraced in the Warrant.
6. To transact other business that may legally come before said meeting.

Given under our hands and seal this 10th day of January, 2002.

Keith Cota, Chair  
Virginia Drew  
Donald Harty  
Timothy Riel  
Andrew Turnbull  
EPSOM SCHOOL BOARD

OFFICIAL BALLOT  
EPSOM SCHOOL DISTRICT  
EPSOM, NEW HAMPSHIRE  
MARCH 12, 2002

  
School District Clerk

SCHOOL BOARD MEMBER

For 3 Years                      Vote for TWO

VIRGINIA J. DREW

RACHEL D. EAMES

MARY ELLEN LaRIVIERE

(Write-in)

(Write-in)

**EPSOM SCHOOL DISTRICT WARRANT ARTICLES**

**Article 1:** Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$5,761,268? Should this article be defeated, the operating budget shall be \$5,658,428 which is the same as last year, with certain adjustments required by previous action of the school district, or by law, or the governing body may hold one special meeting in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

[Approval of the proposed School District budget will result in a projected \$3.70 per \$1,000 increase in the tax rate. Rejection of the proposed budget will result in a projected \$3.08 per \$1,000 increase in the tax rate.] (School Board Recommends Approval) (Budget Committee Recommends Approval)

YES

NO

**Article 2:** To see if the district with vote to authorize the withdrawal and use of up to \$15,000 from the School Construction and Renovation Capital Reserve Fund, previously established, for the purpose of obtaining architectural, engineering and enrollment studies necessary for the planning of the future expansion and renovation at Epsom Central School? **This is a special warrant article.** [Withdrawal of Capital Reserve funds has no impact on the tax rate.] (School Board recommends Approval) (Budget Committee Recommends Approval)

YES

NO

OFFICIAL BALLOT  
EPSOM SCHOOL DISTRICT  
EPSOM, NEW HAMPSHIRE  
MARCH 12, 2002

  
School District Clerk

**Article 3:** To see if the district will vote to raise and appropriate \$46,500 for the construction of a “stick-built” modular building. **This is a special warrant article.** [Funds to lease a pre-manufactured portable classroom for one year are contained in the requested budget (Article 1.). Approval of Article 3 would allow for the option of purchasing a modular building similar to the current kindergarten which could be used for several years without long-term lease expenses. Approval of the proposed article will result in a projected \$.28 per \$1,000 increase in the tax rate.] (School Board Recommends Approval) (Budget Committee Recommends Approval)

YES

NO

| EPSOM SCHOOL DISTRICT<br>2002-03 PROPOSED BUDGET |                               |                     |                       |                       |                                 |                 |
|--------------------------------------------------|-------------------------------|---------------------|-----------------------|-----------------------|---------------------------------|-----------------|
| ACCOUNT #                                        | DESCRIPTION                   | 2000/01<br>ACTUAL   | 2001/02<br>VOTED BUD. | 2002/03<br>PROP. BUD. | BUDGET COMMITTEE<br>RECOMMENDED | NOT RECOMMENDED |
| <b>1000 INSTRUCTION</b>                          |                               |                     |                       |                       |                                 |                 |
| <b>1100 REGULAR PROGRAMS</b>                     |                               |                     |                       |                       |                                 |                 |
| 110                                              | Teachers' Salaries            | 1,030,057.10        | 1,077,453.00          | 1,150,491.00          | 1,150,491.00                    |                 |
| 112                                              | Substitute Salaries           | 30,555.00           | 33,640.00             | 32,440.00             | 32,440.00                       |                 |
| 114                                              | Aides' Salaries               | 43,825.16           | 46,067.00             | 45,017.00             | 45,017.00                       |                 |
| 115                                              | ESL Services                  | 0.00                | 0.00                  | 10,800.00             | 10,800.00                       |                 |
| 321                                              | Computer Training             | 760.00              | 1,500.00              | 1,900.00              | 1,900.00                        |                 |
| 430                                              | Maintenance Agreements        | 86.00               | 13,607.00             | 6,400.00              | 6,400.00                        |                 |
| 431                                              | Instr. Equipment Repairs      | 0.00                | 750.00                | 530.00                | 530.00                          |                 |
| 432                                              | Server/Network Upgrade        | 1,530.00            | 1,550.00              | 1.00                  | 1.00                            |                 |
| 550                                              | Rebinding of Books            | 302.54              | 200.00                | 500.00                | 500.00                          |                 |
| 561                                              | Tuition-Other-Districts       | 1,103,503.98        | 1,423,730.00          | 1,479,940.00          | 1,479,940.00                    |                 |
| 610                                              | Teaching Supplies             | 26,931.48           | 36,181.00             | 41,331.00             | 41,331.00                       |                 |
| 611                                              | Computer Parts                | 0.00                | 5,000.00              | 2,859.00              | 2,859.00                        |                 |
| 641                                              | Textbooks                     | 10,776.89           | 16,512.00             | 10,859.00             | 10,859.00                       |                 |
| 642                                              | Audio Visual                  | 2,366.05            | 2,459.00              | 3,399.00              | 3,399.00                        |                 |
| 649                                              | Student Publications          | 0.00                | 75.00                 | 1.00                  | 1.00                            |                 |
| 650                                              | Audio Visual-Computer         | 9,899.90            | 5,525.00              | 368.00                | 368.00                          |                 |
| 733                                              | New Instructional Equipment   | 1,381.20            | 1.00                  | 1,553.00              | 1,553.00                        |                 |
| 734                                              | Technology Equipment          | 22,857.84           | 1.00                  | 1,859.00              | 1,859.00                        |                 |
| 737                                              | Repl. Instructional Equipment | 1,492.44            | 4,907.00              | 9,058.00              | 9,058.00                        |                 |
| 738                                              | Replace Computers             | 0.00                | 5,225.00              | 17,370.00             | 17,370.00                       |                 |
| 739                                              | New Equipment-Physical Ed.    | 395.00              | 1.00                  | 275.00                | 275.00                          |                 |
| <b>SUBTOTAL 1100</b>                             |                               | <b>2,286,720.58</b> | <b>2,674,384.00</b>   | <b>2,816,951.00</b>   | <b>2,816,951.00</b>             |                 |
| <b>1200 SPECIAL PROGRAMS</b>                     |                               |                     |                       |                       |                                 |                 |
| 110                                              | Salaries                      | 71,817.20           | 79,468.00             | 118,957.00            | 118,957.00                      |                 |
| 114                                              | Aides' Salaries               | 131,096.32          | 122,433.00            | 134,885.00            | 134,885.00                      |                 |

| ACCOUNT #   | DESCRIPTION                         | 2000/01<br>ACTUAL | 2001/02<br>VOTED BUD. | 2002/03<br>PROP. BUD. | BUDGET COMMITTEE  |                 |
|-------------|-------------------------------------|-------------------|-----------------------|-----------------------|-------------------|-----------------|
|             |                                     |                   |                       |                       | RECOMMENDED       | NOT RECOMMENDED |
| 115         | Special Education Tutor             | 5,784.50          | 1.00                  | 7,100.00              | 7,100.00          |                 |
| 116         | Special Education Coordinator       | 36,050.00         | 39,382.00             | 39,382.00             | 39,382.00         |                 |
| 117         | Summer Tutorial                     | 0.00              | 1.00                  | 0.00                  | 0.00              |                 |
| 321         | Tutoring Services                   | 0.00              | 0.00                  | 1,000.00              | 1,000.00          |                 |
| 322         | Special Education Training          | 0.00              | 0.00                  | 500.00                | 500.00            |                 |
| 323         | Contracted Services                 | 0.00              | 0.00                  | 42,417.00             | 42,417.00         |                 |
| 330         | EH Consultant                       | 0.00              | 500.00                | 500.00                | 500.00            |                 |
| 519         | Field Trips                         | 0.00              | 0.00                  | 200.00                | 200.00            |                 |
| 568         | Summer Spec. Placements             | 0.00              | 0.00                  | 4,000.00              | 4,000.00          |                 |
| 569         | Special Education Tuition           | 249,538.12        | 311,542.00            | 385,199.00            | 385,199.00        |                 |
| 610         | Special Education Supplies          | 874.03            | 1,800.00              | 2,831.00              | 2,831.00          |                 |
| 641         | Special Education Books             | 389.23            | 300.00                | 450.00                | 450.00            |                 |
| 642         | Special Education Audio Visual      | 771.70            | 300.00                | 390.00                | 390.00            |                 |
| 734         | New Equipment                       | 211.96            | 1,313.00              | 567.00                | 567.00            |                 |
|             | <b>SUBTOTAL 1200</b>                | <b>496,533.06</b> | <b>557,040.00</b>     | <b>738,378.00</b>     | <b>738,378.00</b> |                 |
| <b>1410</b> | <b>CO-CURRICULAR PROGRAMS</b>       |                   |                       |                       |                   |                 |
| 110         | Cocurricular Salaries               | 11,777.50         | 9,465.00              | 10,195.00             | 10,195.00         |                 |
| 340         | Cocurricular Officials              | 2,240.00          | 2,976.00              | 3,328.00              | 3,328.00          |                 |
| 610         | Cocurricular Supplies               | 1,902.38          | 3,756.00              | 3,850.00              | 3,850.00          |                 |
|             | <b>SUBTOTAL 1410</b>                | <b>15,919.88</b>  | <b>16,197.00</b>      | <b>17,373.00</b>      | <b>17,373.00</b>  |                 |
| <b>2000</b> | <b>SUPPORT SERVICES</b>             |                   |                       |                       |                   |                 |
| <b>2112</b> | <b>ATTENDANCE &amp; SOCIAL WORK</b> |                   |                       |                       |                   |                 |
| 330         | Traut Officer                       | 0.00              | 1.00                  | 0.00                  | 0.00              |                 |
|             | <b>SUBTOTAL 2110</b>                | <b>0.00</b>       | <b>1.00</b>           | <b>0.00</b>           | <b>0.00</b>       |                 |
| <b>2120</b> | <b>GUIDANCE</b>                     |                   |                       |                       |                   |                 |
| 110         | Guidance Salary                     | 37,156.00         | 39,943.00             | 43,344.00             | 43,344.00         |                 |
| 610         | Guidance Supplies                   | 473.75            | 100.00                | 203.00                | 203.00            |                 |
| 642         | AV Guidance                         | 0.00              | 1.00                  | 315.00                | 315.00            |                 |
| 330         | Special Education Diagnostic        | 57,540.92         | 74,410.00             | 93,484.00             | 93,484.00         |                 |
| 610         | Testing Supplies                    | 1,981.54          | 2,850.00              | 2,588.00              | 2,588.00          |                 |
|             | <b>SUBTOTAL 2123</b>                | <b>97,152.21</b>  | <b>117,304.00</b>     | <b>139,934.00</b>     | <b>139,934.00</b> |                 |
| <b>2130</b> | <b>HEALTH</b>                       |                   |                       |                       |                   |                 |
| 110         | Nurse's Salary                      | 37,470.00         | 38,254.00             | 39,983.00             | 39,983.00         |                 |

| ACCOUNT #                              | DESCRIPTION | 2000/01<br>ACTUAL | 2001/02<br>VOTED BUD. | 2002/03<br>PROP. BUD. | BUDGET COMMITTEE |                 |
|----------------------------------------|-------------|-------------------|-----------------------|-----------------------|------------------|-----------------|
|                                        |             |                   |                       |                       | RECOMMENDED      | NOT RECOMMENDED |
| 430 Equip. Calibration                 |             | 115.00            | 165.00                | 215.00                | 215.00           |                 |
| 610 Medical Supplies                   |             | 742.30            | 800.00                | 1,235.00              | 1,235.00         |                 |
| 641 Health Instruction                 |             | 0.00              | 1.00                  | 1.00                  | 1.00             |                 |
| 739 Health Equipment                   |             | 59.99             | 61.00                 | 196.00                | 196.00           |                 |
| 430 Software Support                   |             | 254.00            | 0.00                  | 0.00                  | 0.00             |                 |
| 580 Travel                             |             | 0.00              | 1.00                  | 1.00                  | 1.00             |                 |
| 610 Office Supplies                    |             | 125.64            | 325.00                | 85.00                 | 85.00            |                 |
| 810 Memberships/Dues                   |             | 70.00             | 75.00                 | 80.00                 | 80.00            |                 |
| <b>SUBTOTAL 2130</b>                   |             | <b>38,836.93</b>  | <b>39,682.00</b>      | <b>41,796.00</b>      | <b>41,796.00</b> |                 |
| <b>2190 OTHER PUPIL SERVICES</b>       |             |                   |                       |                       |                  |                 |
| 321 Other Instructional Services       |             | 0.00              | 70.00                 | 40.00                 | 40.00            |                 |
| 810 Membership/Dues                    |             | 305.00            | 215.00                | 378.00                | 378.00           |                 |
| 890 Assembly                           |             | 415.00            | 1,500.00              | 3,000.00              | 3,000.00         |                 |
| <b>SUBTOTAL 2190</b>                   |             | <b>720.00</b>     | <b>1,785.00</b>       | <b>3,418.00</b>       | <b>3,418.00</b>  |                 |
| <b>2210 IMPROVEMENT OF INSTRUCTION</b> |             |                   |                       |                       |                  |                 |
| 322 Curriculum Development             |             | 744.75            | 500.00                | 1.00                  | 1.00             |                 |
| 322 Inservice Training                 |             | 30.00             | 2,500.00              | 500.00                | 500.00           |                 |
| 329 Course Reimbursement               |             | 8,329.43          | 8,490.00              | 9,537.00              | 9,537.00         |                 |
| 641 Professional Books/Subscriptions   |             | 337.65            | 200.00                | 500.00                | 500.00           |                 |
| <b>SUBTOTAL 2210</b>                   |             | <b>9,441.83</b>   | <b>11,690.00</b>      | <b>10,538.00</b>      | <b>10,538.00</b> |                 |
| <b>2222 LIBRARY</b>                    |             |                   |                       |                       |                  |                 |
| 110 Librarian's Salary                 |             | 26,256.00         | 28,230.00             | 30,272.00             | 30,272.00        |                 |
| 610 Library/General Supplies           |             | 95.91             | 230.00                | 152.00                | 152.00           |                 |
| 641 Library Books                      |             | 1,752.88          | 1,470.00              | 1,762.00              | 1,762.00         |                 |
| 642 Library/General Reference          |             | 984.66            | 430.00                | 238.00                | 238.00           |                 |
| 650 Computer Software                  |             | 1,354.95          | 1.00                  | 1.00                  | 1.00             |                 |
| 733 Furniture & Fixtures               |             | 818.95            | 260.00                | 72.00                 | 72.00            |                 |
| 610 Video Cassettes                    |             | 0.00              | 160.00                | 159.00                | 159.00           |                 |
| 642 Library Film Rental                |             | 40.00             | 50.00                 | 1.00                  | 1.00             |                 |
| 738 Replace Technology Equip.          |             | 0.00              | 1.00                  | 1.00                  | 1.00             |                 |
| <b>SUBTOTAL 2222</b>                   |             | <b>31,303.35</b>  | <b>30,832.00</b>      | <b>32,658.00</b>      | <b>32,658.00</b> |                 |

| ACCOUNT #                                  | DESCRIPTION                  | 2000/01<br>ACTUAL | 2001/02<br>VOTED BUD. | 2002/03<br>PROP. BUD. | BUDGET COMMITTEE  |                 |
|--------------------------------------------|------------------------------|-------------------|-----------------------|-----------------------|-------------------|-----------------|
|                                            |                              |                   |                       |                       | RECOMMENDED       | NOT RECOMMENDED |
| <b>2290 OTHER INSTRUCTION SERVICES</b>     |                              |                   |                       |                       |                   |                 |
| 580                                        | Travel and Conference        | 4,168.22          | 8,835.00              | 9,163.00              | 9,163.00          |                 |
|                                            | <b>SUBTOTAL 2290</b>         | <b>4,168.22</b>   | <b>8,835.00</b>       | <b>9,163.00</b>       | <b>9,163.00</b>   |                 |
| <b>2310 SCHOOL BOARD</b>                   |                              |                   |                       |                       |                   |                 |
| 110                                        | Board Salaries               | 0.00              | 1.00                  | 1.00                  | 1.00              |                 |
| 115                                        | Secretary to the Board       | 300.00            | 720.00                | 720.00                | 720.00            |                 |
| 300                                        | Contr-Fixed Assets           | 445.00            | 609.00                |                       | 445.00            |                 |
| 340                                        | Advertising                  | 9,157.35          | 3,500.00              | 5,000.00              | 5,000.00          |                 |
| 610                                        | Board Expense                | 891.65            | 1,600.00              | 1,200.00              | 1,200.00          |                 |
| 810                                        | Dues NHSBA                   | 2,932.14          | 2,944.00              | 2,944.00              | 2,944.00          |                 |
| 2312-116                                   | Clerk                        | 0.00              | 175.00                | 175.00                | 175.00            |                 |
| 2313-110                                   | Treasurer's Salary           | 375.00            | 500.00                | 500.00                | 500.00            |                 |
| 610                                        | Treasurer's Expense          | 698.39            | 1,150.00              | 1,000.00              | 1,000.00          |                 |
| 2314-121                                   | Moderator                    | 0.00              | 75.00                 | 75.00                 | 75.00             |                 |
| 340                                        | Legal Notices                | 124.41            | 200.00                | 200.00                | 200.00            |                 |
| 610                                        | SB'2 Voting Expenses         | 526.00            | 600.00                | 600.00                | 600.00            |                 |
| 2317-300                                   | Auditors                     | 2,142.00          | 2,142.00              | 2,249.00              | 2,249.00          |                 |
| 2318-380                                   | Attorneys                    | 37,661.32         | 2,000.00              | 2,000.00              | 2,000.00          |                 |
|                                            | <b>SUBTOTAL 2310</b>         | <b>55,253.26</b>  | <b>16,216.00</b>      | <b>17,109.00</b>      | <b>17,109.00</b>  |                 |
| <b>2321 SAU MANAGEMENT SERVICES</b>        |                              |                   |                       |                       |                   |                 |
| 312                                        | S.A.U. #53                   | 124,410.00        | 125,381.00            | 137,886.00            | 137,886.00        |                 |
|                                            | <b>SUBTOTAL 2320</b>         | <b>124,410.00</b> | <b>125,381.00</b>     | <b>137,886.00</b>     | <b>137,886.00</b> |                 |
| <b>2400 SCHOOL ADMINISTRATION SERVICES</b> |                              |                   |                       |                       |                   |                 |
| 110                                        | Principal's Salary           | 57,477.98         | 60,065.00             | 60,000.00             | 60,000.00         |                 |
| 111                                        | Assistant Principal's Salary | 39,454.54         | 41,000.00             | 42,000.00             | 42,000.00         |                 |
| 112                                        | Team Leaders                 | 5,400.00          | 6,000.00              | 4,000.00              | 4,000.00          |                 |
| 550                                        | Report Cards                 | 570.50            | 750.00                | 1,000.00              | 1,000.00          |                 |
| 580                                        | Principal's Travel           | 411.87            | 550.00                | 550.00                | 550.00            |                 |
| 810                                        | Professional Dues            | 431.00            | 1,000.00              | 1,000.00              | 1,000.00          |                 |
| 115                                        | Secretaries' Salaries        | 44,534.37         | 49,480.00             | 61,129.00             | 61,129.00         |                 |
| 116                                        | Extra Typing Services        | 400.00            | 400.00                | 400.00                | 400.00            |                 |
| 111                                        | Tech. Coord. Salary          | 18,816.35         | 40,337.00             | 30,000.00             | 30,000.00         |                 |

| ACCOUNT #   | DESCRIPTION                      | 2000/01<br>ACTUAL | 2001/02<br>VOTED BUD. | 2002/03<br>PROP. BUD. | BUDGET COMMITTEE  |                 |
|-------------|----------------------------------|-------------------|-----------------------|-----------------------|-------------------|-----------------|
|             |                                  |                   |                       |                       | RECOMMENDED       | NOT RECOMMENDED |
| 300         | Criminal Records                 | 714.00            | 590.00                | 590.00                | 590.00            |                 |
| 320         | Workshops & Conferences          | 4,689.02          | 3,250.00              | 6,750.00              | 6,750.00          |                 |
| 430         | Software Support                 | 477.00            | 731.00                | 1.00                  | 1.00              |                 |
| 580         | Adm. Travel                      | 549.76            | 1,025.00              | 1,025.00              | 1,025.00          |                 |
| 610         | Office Supplies                  | 3,695.38          | 6,000.00              | 6,000.00              | 6,000.00          |                 |
| 641         | Professional Books/Subscriptions | 0.00              | 1.00                  | 1.00                  | 1.00              |                 |
| 650         | Office Software                  | 141.40            | 1.00                  | 1.00                  | 1.00              |                 |
| 890         | Commencement                     | 864.68            | 800.00                | 1,000.00              | 1,000.00          |                 |
|             | <b>SUBTOTAL 2400</b>             | <b>178,627.85</b> | <b>211,980.00</b>     | <b>215,447.00</b>     | <b>215,447.00</b> |                 |
| <b>2600</b> | <b>OPERATION/MAINTENANCE</b>     |                   |                       |                       |                   |                 |
| 110         | Custodian Salaries               | 63,775.60         | 68,059.00             | 68,765.00             | 68,765.00         |                 |
| 411         | Water                            | 3,816.60          | 4,500.00              | 3,500.00              | 3,500.00          |                 |
| 441         | Modular Rental                   | 0.00              | 0.00                  | 33,600.00             | 33,600.00         |                 |
| 531         | Utility Telephone                | 5,160.33          | 5,500.00              | 5,200.00              | 5,200.00          |                 |
| 600         | Supplies                         | 13,542.90         | 13,000.00             | 15,500.00             | 15,500.00         |                 |
| 622         | Utility Electricity              | 26,186.82         | 20,500.00             | 26,200.00             | 26,200.00         |                 |
| 623         | Propane                          | 0.00              | 0.00                  | 980.00                | 980.00            |                 |
| 624         | Utility Oil                      | 10,043.48         | 17,560.00             | 17,560.00             | 17,560.00         |                 |
| 430         | Other Repairs to Building        | 8,931.26          | 5,964.00              | 13,800.00             | 13,800.00         |                 |
| 431         | Repairs-Electricity/Plumbing     | 12,330.02         | 7,500.00              | 8,000.00              | 8,000.00          |                 |
| 520         | SMP Insurance                    | 11,773.00         | 14,080.00             | 14,099.00             | 14,099.00         |                 |
| 424         | Fields/Grounds Improvement       | 0.00              | 4,000.00              | 3,800.00              | 3,800.00          |                 |
| 430         | Equipment Repair                 | 279.50            | 600.00                | 1,000.00              | 1,000.00          |                 |
| 432         | Contracted Services              | 7,604.20          | 11,460.00             | 10,367.00             | 10,367.00         |                 |
| 442         | Equipment Rental                 | 0.00              | 0.00                  | 200.00                | 200.00            |                 |
| 731         | New Equipment                    | 3,106.60          | 1.00                  | 600.00                | 600.00            |                 |
| 735         | Equipment Replacement            | 1,419.03          | 423.00                | 1.00                  | 1.00              |                 |
|             | <b>SUBTOTAL 2540</b>             | <b>167,969.34</b> | <b>173,147.00</b>     | <b>223,172.00</b>     | <b>223,172.00</b> |                 |
| <b>2720</b> | <b>PUPIL TRANSPORTATION</b>      |                   |                       |                       |                   |                 |
| 519         | Contracted Services              | 167,265.00        | 174,510.00            | 182,700.00            | 182,700.00        |                 |
| 518         | Summer Transportation            | 0.00              | 0.00                  | 1,313.00              | 1,313.00          |                 |
| 519         | Special Education Transportation | 27,817.50         | 52,600.00             | 83,500.00             | 83,500.00         |                 |
| 443         | Athletic Trips                   | 2,342.20          | 2,820.00              | 3,710.00              | 3,710.00          |                 |

| ACCOUNT # | DESCRIPTION                         | 2000/01<br>ACTUAL   | 2001/02<br>VOTED BUD. | 2002/03<br>PROP. BUD. | BUDGET COMMITTEE    |                 |
|-----------|-------------------------------------|---------------------|-----------------------|-----------------------|---------------------|-----------------|
|           |                                     |                     |                       |                       | RECOMMENDED         | NOT RECOMMENDED |
| 443       | Field Trips                         | 1,970.98            | 3,600.00              | 3,800.00              | 3,800.00            |                 |
|           | <b>SUBTOTAL 2550</b>                | <b>199,395.68</b>   | <b>233,530.00</b>     | <b>275,023.00</b>     | <b>275,023.00</b>   |                 |
| 2900      | <b>OTHER SUPPORT SERVICES</b>       |                     |                       |                       |                     |                 |
| 211       | Health Insurance                    | 250,730.37          | 288,034.00            | 368,194.00            | 368,194.00          |                 |
| 212       | Dental Insurance                    | 16,334.93           | 21,005.00             | 22,882.00             | 22,882.00           |                 |
| 213       | Life Insurance/Annuity              | 9,705.05            | 14,511.00             | 6,068.00              | 6,068.00            |                 |
| 230       | FICA                                | 127,732.14          | 135,971.00            | 146,521.00            | 146,521.00          |                 |
| 232       | Teachers' Retirement                | 41,509.17           | 42,999.00             | 41,404.00             | 41,404.00           |                 |
| 239       | Separation-Early Retirement         | 0.00                | 18,485.00             | 19,996.00             | 19,996.00           |                 |
| 250       | Unemployment Compensation           | 831.40              | 1,984.00              | 2,112.00              | 2,112.00            |                 |
| 260       | Workers' Compensation               | 2,099.71            | 7,172.00              | 8,226.00              | 8,226.00            |                 |
| 290       | Non-Bargaining Unit Increase        | 0.00                | 0.00                  | 16,086.00             | 16,086.00           |                 |
| 291       | Administrators Increase             | 0.00                | 0.00                  | 6,592.00              | 6,592.00            |                 |
|           | <b>SUBTOTAL 2900</b>                | <b>448,942.77</b>   | <b>530,161.00</b>     | <b>638,081.00</b>     | <b>638,081.00</b>   |                 |
| 4200      | <b>FACILITIES AQU./CONSTR.</b>      |                     |                       |                       |                     |                 |
| 424       | Site Improvements-Grounds           | 29,473.48           | 1.00                  | 1.00                  | 1.00                |                 |
| 450       | Site Improvements-Building          | 27,233.27           | 19,097.00             | 14,880.00             | 14,880.00           |                 |
|           | <b>SUBTOTAL 4200</b>                | <b>56,706.75</b>    | <b>19,098.00</b>      | <b>14,881.00</b>      | <b>14,881.00</b>    |                 |
| 5100      | <b>DEBT SERVICE</b>                 |                     |                       |                       |                     |                 |
| 910       | Principal                           | 200,000.00          | 200,000.00            | 195,000.00            | 195,000.00          |                 |
| 830       | Interest                            | 34,410.00           | 24,360.00             | 14,635.00             | 14,635.00           |                 |
|           | <b>SUBTOTAL 5100</b>                | <b>234,410.00</b>   | <b>224,360.00</b>     | <b>209,635.00</b>     | <b>209,635.00</b>   |                 |
| 5200      | <b>FUND TRANSFERS</b>               |                     |                       |                       |                     |                 |
| 5221      | To Food Service Fund                | 0.00                | 1.00                  | 1.00                  | 1.00                |                 |
| 5251      | Transfer to Capital Reserve         | 0.00                | 0.00                  | 0.00                  | 0.00                |                 |
| 5252      | To Other Trust Funds                | 0.00                | 0.00                  | 0.00                  | 0.00                |                 |
|           | <b>SUBTOTAL 5200</b>                | <b>0.00</b>         | <b>1.00</b>           | <b>1.00</b>           | <b>1.00</b>         |                 |
|           | <b>FUND II ANTICIPATED GRANTS</b>   |                     |                       |                       |                     |                 |
|           | <b>FUND IV FOOD SERVICE PROGRAM</b> |                     |                       |                       |                     |                 |
|           |                                     | 110,246.59          | 70,500.00             | 110,200.00            | 110,200.00          |                 |
|           |                                     | 98,246.90           | 102,315.00            | 109,624.00            | 109,624.00          |                 |
|           | <b>TOTAL APPROPRIATIONS</b>         | <b>4,655,005.20</b> | <b>5,164,439.00</b>   | <b>5,761,268.00</b>   | <b>5,761,268.00</b> |                 |



# **BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE**

(for Calculation 10% Maximum Increase)

(RSA 32:18, 19, & 32:21)

Revised 2000

**VERSION #1: Use if you have no Collective Bargaining Cost Items or RSA 32:21 Water Costs**

LOCAL GOVERNMENT UNIT : EPSOM

FISCAL YEAR END 6/30/03

|                                                                                       | RECOMMENDED AMT |
|---------------------------------------------------------------------------------------|-----------------|
| 1. Total <b>RECOMMENDED</b> by Budget Committee<br>(See Posted Budget MS7, 27, or 37) | 5,822,768       |
| <b>LESS EXCLUSIONS:</b>                                                               |                 |
| 2. Principle: Long - Term Bonds & Notes                                               | 195,000         |
| 3. Interest: Long-Term Bonds & Notes                                                  | 14,635          |
| 4. Capital Outlays Funded From Long-Term Bonds and Notes<br>per RSA 33:8 & 33:7-b     | -               |
| 5. Mandatory Assessments                                                              | -               |
| 6. Total exclusions (Sum of rows 2 - 5)                                               | 209,635         |
| 7. Amount recommended less recommended exclusions amounts<br>(line 1 less line 6)     | 5,613,133       |
| 8. Line 7 times 10%                                                                   | 561,313         |
| 9. Maximum Allowable Appropriations (lines 1 + 8)                                     | 6,384,081       |

Line 8 is the maximum allowable increase to budget committee's recommended budget.  
Please enter this amount on the bottom of the posted budget form, MS7, 27, or 37.

**REPORT OF THE SCHOOL DISTRICT TREASURER**  
**For the Fiscal Year July 1, 2000 to June 30, 2001**

|                                                  |                            |
|--------------------------------------------------|----------------------------|
| Cash on Hand July 1, 1998 .....                  | \$ 336,068.69              |
| Received from Selectmen .....                    | \$ 2,676,512.00            |
| Revenue from State Sources .....                 | 1,826,436.87               |
| Received from Other Sources .....                | <u>163,781.08</u>          |
| <b>TOTAL RECEIPTS .....</b>                      | <b><u>4,666,729.95</u></b> |
| <br>Total Amount Available for Fiscal Year ..... | <br>5,002,798.64           |
| Less for School Board Orders Paid .....          | <u>4,877,041.03</u>        |
| <b>BALANCE ON HAND JUNE 30, 1999 .....</b>       | <b>\$ 125,757.61</b>       |

LINDA MARTEL  
District Treasurer

---

**STATISTICAL REPORT**

|                                |       |
|--------------------------------|-------|
| Half day in Session .....      | 360   |
| Total Enrollment .....         | 502   |
| Percent of Attendance .....    | 95.8  |
| Average Daily Attendance ..... | 476.8 |

---

**DISTRICTS' SHARE OF SAU**

| <u>District</u> | <u>2000<br/>Equalized<br/>Valuation</u> | <u>Valuation<br/>Percentage</u> | <u>1999-00<br/>Pupils</u> | <u>Pupil<br/>Percent</u> | <u>Combined<br/>Percent</u> | <u>2001-02<br/>District<br/>Share</u> |
|-----------------|-----------------------------------------|---------------------------------|---------------------------|--------------------------|-----------------------------|---------------------------------------|
| Allenstown      | \$128,123,000                           | 15.0                            | 633                       | 17.5                     | 16.2                        | \$127,746                             |
| Chichester      | 106,005,000                             | 12.4                            | 267                       | 7.4                      | 9.9                         | 78,067                                |
| Deerfield       | 199,694,000                             | 23.3                            | 547                       | 15.1                     | 19.2                        | 151,403                               |
| Epsom           | 161,042,000                             | 18.8                            | 471                       | 13.0                     | 15.9                        | 125,381                               |
| Pembroke        | <u>260,528,000</u>                      | <u>30.5</u>                     | <u>1700</u>               | <u>47.0</u>              | <u>38.8</u>                 | <u>305,962</u>                        |
|                 | \$855,392,000                           | 100.0                           | 3618                      | 100.0                    | 100.0                       | \$788,559                             |

## SCHOOL ADMINISTRATIVE UNIT #53 BUDGET

2002/03

## Estimated Revenues

| Account | Number | Description                                 |                      |
|---------|--------|---------------------------------------------|----------------------|
|         | 770    | Unreserved Fund Balance, June 30, 2002..... | \$ -0-               |
|         | 1000   | LOCAL REVENUE EXCLUSIVE OF DISTRICT SHARE   |                      |
|         |        | Tuition/Transportation                      | 998,326.00           |
|         |        | TOTAL REVENUES.....                         | <u>\$ 998,326.00</u> |

## Estimated Expenditures

| Function  | Object   | Purpose of Expenditure                     |                        |
|-----------|----------|--------------------------------------------|------------------------|
| 1000      |          | INSTRUCTION                                |                        |
|           | 1200 ALL | Special Programs.....                      | \$ 45,640.00           |
| 2100      |          | SUPPORT SERVICES                           |                        |
|           | 2190 ALL | Other Pupil Services.....                  | 818,031.00             |
| 2200      |          | INSTRUCTIONAL STAFF SERVICES               |                        |
|           | 2210 ALL | Improvement of Instruction.....            | 1,000.00               |
| 2300-2335 |          | GENERAL ADMINISTRATION SERVICES            |                        |
|           | 2310 ALL | School Administrative Unit Board.....      | 9,335.00               |
|           | 2320 ALL | Office of the Superintendent.....          | 243,545.00             |
|           | 2330 ALL | Special Area Administrative Services.....  | 127,027.00             |
|           | 2335 ALL | Other General Administration Services..... | 60,877.00              |
| 2340-2600 |          | BUSINESS SERVICES                          |                        |
|           | 2340 ALL | Fiscal.....                                | 105,618.00             |
|           | 2600 ALL | Operation & Maintenance of Plant.....      | 29,646.00              |
| 2350      |          | MANAGERIAL SERVICES.....                   | 188,440.00             |
| 2900      |          | OTHER SUPPORT SERVICES.....                | 225,599.00             |
|           |          | TOTAL EXPENDITURES.....                    | <u>\$ 1,854,758.00</u> |
|           |          | LESS ESTIMATED REVENUES.....               | 998,326.00             |
|           |          | AMOUNT TO BE SHARED BY DISTRICTS.....      | <u>\$ 856,432.00</u>   |

| DETAILED STATEMENT OF RECEIPTS |                           |                         |            |
|--------------------------------|---------------------------|-------------------------|------------|
| 2000/01                        |                           |                         |            |
| Date                           | From Whom                 | Description             | Amount     |
| <b>2000</b>                    |                           |                         |            |
| 7/12                           | Burnett                   | Insurance Reimbursement | 701.08     |
|                                | McElaney                  | Insurance Reimbursement | 20.79      |
|                                | SAU #53                   | Second Start            | 2,642.57   |
|                                | NH Retirement             | Refund                  | 39.29      |
| 7/25                           | Epsom Better Buddies      | Rent                    | 189.75     |
|                                | State of NH               | Breakfast/milk          | 3,772.00   |
|                                | Interest                  |                         | 96.73      |
| 8/1                            | State of NH               | Adequacy Grant          | 314,807.00 |
| 8/11                           | Epsom Better Buddies      | Rent                    | 178.00     |
|                                | McElaney                  | Insurance Reimbursement | 20.79      |
|                                | Burnett                   | Insurance Reimbursement | 701.08     |
|                                | State of NH               | Breakfast/milk          | 2,436.00   |
|                                | State of NH               | Medicaid                | 2,449.24   |
|                                | NH Retirement             | Refund                  | 50.63      |
| 8/23                           | State of NH               | Title I, II, V          | 18,995.86  |
|                                | SAU #53                   | Refund                  | 70.17      |
|                                | NH Retirement             | Refund                  | 40.86      |
|                                | Interest                  | Checking                | 28.81      |
|                                | Interest                  | NHPDIP                  | 1,468.17   |
|                                | Interest                  | Pool Plus               | 977.05     |
|                                | Correction                |                         | (0.10)     |
| 9/1                            | State of NH               | Adequacy Grant          | 314,807.00 |
| 9/12                           | State of NH               | Medicaid                | 1,049.26   |
|                                | State of NH               | Medicaid                | 67.91      |
| 9/21                           | Epsom Better Buddies      | Rent                    | 170.50     |
|                                | Epsom Central             | Knight Bequeath         | 1,000.00   |
|                                | McElaney                  | Insurance Reimbursement | 20.79      |
| 9/25                           | Town of Epsom             | Assessment              | 30,000.00  |
| 9/29                           | NH Retirement             | Refund                  | 40.86      |
|                                | Pembroke School District  | Tuition Adjustment      | 148.93     |
|                                | Epsom Lunch Sales         |                         | 4,914.48   |
|                                | Interest                  | Checking                | 53.93      |
|                                | Interest                  | NHPDIP                  | 1,965.24   |
| 10/13                          | State of NH               | Building Aid            | 30,000.00  |
| 10/18                          | State of NH               | Medicaid                | 2.31       |
|                                | Deerfield School District | Licenses                | 627.00     |
|                                | Epsom Better Buddies      | Rent                    | 190.25     |
| 10/27                          | Town of Epsom             | Assessment              | 650,000.00 |
|                                | McElaney                  | Insurance Reimbursement | 20.79      |

| Date        | From Whom                       | Description             | Amount     |
|-------------|---------------------------------|-------------------------|------------|
|             | NH Retirement                   | Refund                  | 40.86      |
|             | Epsom Lunch Sales               |                         | 7,286.27   |
|             | Interest                        | Checking                | 74.89      |
|             | Interest                        | NHPDIP                  | 491.11     |
|             | Check #10627 cashed incorrectly |                         | 0.02       |
| 11/3        | State of NH                     | Milk/Food               | 2,721.00   |
|             | State of NH                     | Medicaid                | 16,739.61  |
| 11/13       | Epsom Better Buddies            | Rent                    | 267.50     |
|             | Yeaton                          | Reimbursement           | 60.00      |
|             | Stetson School                  | Refund                  | 10,986.70  |
|             | Town of Epsom                   | Assessment              | 50,000.00  |
|             | Town of Epsom                   | Assessment              | 111,000.00 |
|             | Town of Epsom                   | Assessment              | 140,000.00 |
|             | Epsom Lunch Sales               |                         | 6,559.02   |
|             | Interest                        | Checking                | 60.37      |
|             | Interest                        | NHPDIP                  | 12.80      |
| 12/4        | McElaney                        | Insurance Reimbursement | 20.79      |
|             | State of NH                     | Medicaid                | 263.00     |
|             | State of NH                     | Medicaid                | 369.48     |
|             | NH Retirement                   | Refund                  | 40.86      |
| 12/14       | Haulk                           | Insurance Reimbursement | 85.00      |
|             | Carbone                         | Insurance Reimbursement | 150.00     |
|             | Epsom Better Buddies            | Rent                    | 243.00     |
|             | State of NH                     | Title I, II, V          | 10,522.55  |
|             | NH Retirement                   | Refund                  | 40.86      |
|             | Verizon                         | Refund                  | 78.15      |
| 12/18       | Town of Epsom                   | Assessment              | 92,000.00  |
| 12/26       | Town of Epsom                   | Assessment              | 107,000.00 |
|             | Epsom Lunch Sales               |                         | 4,046.49   |
|             | Interest                        | Checking                | 33.07      |
| <b>2001</b> |                                 |                         |            |
| 1/5         | McElaney                        | Insurance Reimbursement | 20.79      |
|             | State of NH                     | Catastrophic Aid        | 12,032.00  |
|             | NH Retirement                   | Refund                  | 40.86      |
| 1/12        | State of NH                     | Breakfast/Milk          | 5,931.00   |
|             | Epsom Better Buddies            | Rent                    | 189.00     |
|             | McElaney                        | Insurance Reimbursement | 44.58      |
|             | State of NH                     | Milk/Food               | 114.00     |
|             | State of NH                     | Adequacy Grant          | 472,211.00 |
| 1/29        | Town of Epsom                   | Assessment              | 75,000.00  |
|             | Epsom Lunch Sales               |                         | 5,950.10   |
|             | Interest                        | Checking                | 21.24      |
|             | Interest                        | NHPDIP                  | 1,850.56   |

| Date | From Whom            | Description             | Amount     |
|------|----------------------|-------------------------|------------|
| 2/9  | Town of Epsom        | Assessment              | 75,000.00  |
|      | State of NH          | Breakfast/Milk          | 2,105.00   |
| 2/22 | Epsom Better Buddies | Rent                    | 242.75     |
|      | NH Retirement        | Refund                  | 40.86      |
|      | State of NH          | Medicaid                | 307.05     |
|      | Epsom Lunch Sales    |                         | 4,265.68   |
|      | Interest             | Checking                | 52.35      |
|      | Interest             | NHPDIP                  | 596.88     |
| 3/2  | Town of Epsom        | Assessment              | 75,000.00  |
| 3/8  | Primex               | Claim                   | 33,372.00  |
|      | State of NH          | Breakfast/Milk          | 2,564.00   |
|      | Southpaw             | Refund                  | 339.00     |
| 3/12 | Town of Epsom        | Assessment              | 467,000.00 |
| 3/15 | Town of Epsom        | Assessment              | 300,000.00 |
|      | State of NH          | Title I, II, V          | 20,000.00  |
|      | Epsom Better Buddies | Rent                    | 218.50     |
|      | Epsom Lunch Sales    |                         | 2,205.99   |
|      | Interest             | Checking                | 115.00     |
| 4/2  | McElaney             | Insurance Reimbursement | 62.37      |
|      | NH Retirement        | Refund                  | 40.86      |
|      | State of NH          | Adequacy Grant          | 472,210.00 |
|      | Primex               | Claim                   | 1,553.71   |
| 4/13 | Lane                 | Insurance Reimbursement | 41.58      |
|      | Dancesteps           | Rent                    | 165.00     |
|      | Epsom Better Buddies | Rent                    | 225.25     |
|      | State of NH          | Breakfast/Milk          | 1,857.00   |
|      | Epsom Lunch Sales    |                         | 6,869.32   |
|      | Interest             | Checking                | 83.30      |
|      | Interest             | NHPDIP                  | 1,737.35   |
| 5/3  | Carbone              | Insurance Reimbursement | 152.98     |
|      | State of NH          | Breakfast/Milk          | 2,129.00   |
|      | State of NH          | Building Aid            | 24,447.77  |
|      | State of NH          | Medicaid                | 7,074.31   |
|      | State of NH          | Medicaid                | 570.56     |
|      | State of NH          | Medicaid                | 545.96     |
|      | NH Retirement        | Refund                  | 40.86      |
| 5/17 | McElaney             | Insurance Reimbursement | 20.79      |
|      | State of NH          | Title I, II, V          | 78,000.00  |
| 5/29 | State of NH          | Medicaid                | 286.00     |
|      | State of NH          | Medicaid                | 491.40     |
| 5/31 | Epsom Better Buddies | Rent                    | 227.25     |
|      | State of NH          | Breakfast/Milk          | 1,724.00   |
|      | NH Retirement        | Refund                  | 40.86      |

| Date | From Whom            | Description             | Amount                 |
|------|----------------------|-------------------------|------------------------|
|      | Epsom Lunch Sales    |                         | 6,562.41               |
|      | Interest             | Checking                | 40.51                  |
|      | Voided Check #10890  |                         | 47.50                  |
|      | Interest             | NHPDIP                  | 1,481.46               |
| 6/5  | Town of Epsom        | Assessment              | 30,000.00              |
| 6/18 | Town of Epsom        | Assessment              | 474,512.00             |
| 6/27 | Epsom Better Buddies | Rent                    | 243.50                 |
|      | Lane                 | Insurance Reimbursement | 62.37                  |
|      | State of NH          | Sec IV                  | 830.00                 |
|      | State of NH          | Breakfast/Milk          | 2,496.00               |
|      | NH Retirement        | Refund                  | 40.86                  |
|      | SAU #53              | Refund                  | 43,651.80              |
|      | Epsom Lunch Sales    |                         | 3,331.43               |
|      | Interest             | Checking                | 44.02                  |
|      |                      | <b>TOTAL</b>            | <b>\$ 4,666,729.95</b> |

EPSOM SCHOOL DISTRICT  
SUMMARY REPORT  
SPECIAL EDUCATION EXPENDITURES/REVENUES

In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.

|                           | <u>FY 1999/00</u> | <u>FY 2000/01</u> |
|---------------------------|-------------------|-------------------|
| Actual Expenditures       | \$ 677,185        | \$ 751,953        |
| Actual Revenues           |                   |                   |
| ♦ Catastrophic Aid        | \$ 74,167         | \$ 12,032         |
| ♦ Medicaid                | 40,951            | 31,940            |
| ♦ Federal Grant           | 35,706            | 43,651            |
| Total Offsetting Revenues | \$ 150,824        | \$ 87,623         |

- Notes:
- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
  - State Foundation Aid/Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.

## SUPERINTENDENT OF SCHOOLS REPORT

There is considerable interest and controversy throughout our nation regarding the topic of high-stakes assessment. It is a widely-held belief that education will improve and educators will be held more accountable if students are frequently given national or state-wide standardized tests. The results of these tests, proponents say, should be relied upon to determine how effective schools and teachers are, what the best curriculum is, how funding should be allocated and which students graduate. Given the importance of decisions which might be made based upon the results of such testing, it is easy to see why the concept has been christened "high stakes."

Recently I came across a short article in an educational publication which I thought presented a humorous yet insightful look at the validity of high stakes testing as a means of assessing educational success. It is entitled *The Best Dentist* and was authored by John Taylor, Superintendent of the Lancaster County (Pennsylvania) School District. I hope it gives you a chuckle as well as some food for thought.

*My dentist is great! He sends me reminders so I don't forget checkups. He uses the latest techniques based on research. He never hurts me, and I've got all my teeth, so when I ran into him the other day, I was eager to see if he'd heard about the new state program. I knew he'd think it was great.*

*"Did you hear about the new state program to measure the effectiveness of dentists in treating their young patients?" I said. "No," he said. "How will they do that?" "It's quite simple," I answered. "They will just count the number of cavities each patient has at age 10, 14, and 18 and average that to determine a dentist's rating. Dentists will be rated as Excellent, Good, Average, Below Average and Unsatisfactory. That way parents will know which are the best dentists. It will also encourage the less effective dentists to get better. Poor dentists who don't improve could lose their licenses to practice." "That's terrible," he said.*

*"What? That's not a good attitude," I responded. "Don't you think we should try to improve children's dental health in this state?" "Sure I do," he said, "but that's not a fair way to determine who is practicing good dentistry." "Why not?" I asked. "It makes perfect sense to me." "Well, it's so obvious," he said, "don't you see that dentists don't all work with the same clientele; so much depends on things we can't control. For example, many of the patients I work with don't see me until there is some kind of problem and I don't get to do much preventive work. Also, some of the parents I serve let their kids eat way too much candy from an early age. To top it all off," he added, "many of my clients have well water which is untreated and has no fluoride in it. Do you have any idea how much difference early use of fluoride can make?"*

*"It sounds like you're making excuses," I said. I couldn't believe my dentist would be so defensive! "I am not!" he said. "My best patients are as good as anyone's, my work is as good as anyone's, but my average cavity count is going to be higher than a lot of other dentists because I chose to work where I am needed most. In a system like this, I will end up being rated average, below average, or worse. Some patients who see these ratings may believe this so-called rating actually is a measure of my ability and proficiency as a dentist. They may leave me, and I'll be left with only the most needy or indifferent patients. And my cavity average score will get even worse. On top of that, how will I attract good dental hygienists and other excellent dentists to my practice if it is labeled below average?"*

*"I think you are overreacting," I said. "Complaining, excuse-making and stonewalling won't improve dental health...I am quoting a leading member of the DOC," I noted. "What's the DOC?" he asked. "It's the Dental Oversight Committee," I answered, "a group made up of mostly laypersons to make sure dentistry in this state gets improved." "I can't believe this! Reasonable people won't buy it," he said hopefully.*

*"How else would you measure good dentistry?" I asked. "Come watch me work," he said. "Observe my processes." "That's too complicated and time consuming," I said. "Cavities are the bottom line, and you can't argue with the bottom line. It's an absolute measure." "That's what I'm afraid my parents and prospective patients will think," he responded despairingly. "This can't be happening." "Now, now," I said "don't despair. The state will help you if you are rated poorly; they'll send a dentist who is rated excellent to help straighten you out." "You mean," he said, "they'll send a dentist with a totally different clientele to show me how to work on severe dental problems with which I have probably had much more experience? Big help!"*

*"There you go again," I said. "You aren't acting professionally at all." "You don't get it," he shouted. "Doing this would be like grading schools and teachers with an average score on a test of children's progress without regard to influences outside the school, like the home, social issues, the community served. Why would they do something so unfair to dentists? No one would ever think of doing that to schools." I just shook my head sadly. "I'm going to write my representatives and senator," he said. "I'll use the school analogy-surely they will see the point."*

Respectfully submitted,

Thomas Haley  
Superintendent of Schools

## EPSOM SCHOOL DISTRICT Principal's Annual Report

The last six months Epsom Central School has experienced a change in the area of administration. A new principal was hired in July, with a new assistant principal following in September. Due to the change in administration, I respectfully submit the board of Education Goals for 2001/02 as the principal's report. These goals were adopted on September 5, 2001.

### Goal #1: Continue the systematic review, coordination and revision of the curriculum:

- Coordinate the curriculum scope and sequence in the areas of physical education, art, music and library/media services to reflect local, state and national standards. (Physical education was completed and presented to the Board of Education on December 5, 2001.)
- Formally, define the philosophy and direction of the Spanish program and begin to develop a curriculum scope and sequence.
- Review and appropriately revise the district's technology goals to reflect student knowledge of basic operations, integration into all academic disciplines. (The computer lab has been up and running at 90-99%. All of our students are being given the STAR Reading Test on the computer as a prerequisite to our implementation of the Accelerated Reading Program for the 2002/03 school year.)

### Goal #2: Acknowledge the importance of the role of the home and community agencies and foster school-community partnerships, which will expand our students' opportunities

- Maintain and build community and parental involvement. (A Veteran's Day Assembly was held for our 1st – 8th Graders with 5 local veterans in attendance. Students from Epsom's Student Council entertained residents of Epsom Manor at the holiday season. A team meeting was held with Riverbend Community Mental health to facilitate a working partnership with that agency.)
- Create a formal partnership with the Epsom Town Library. (Students in our third grade classes are scheduled to tour the library and receive their library cards.)
- Create a school resource center to help a parent access educational research and connect with appropriate agencies.
- Continue to develop supplemental reading lists for each grade level to assist parents in educating their children.
- Develop a kindergarten orientation program to assist parents and students. (In August, prior to school opening, all kindergarten students and their parents/guardians were invited to ride a bus to school and attend a short orientation program.)
- Continue the efforts of the Safe Schools committee. (The principal and the assistant principal have met with both the Epsom Police Chief as well as the Epsom Fire Department to continue maintaining and updating our emergency management plan.)

### Goal #3: Improve cooperative efforts and communication between Epsom Central School and Pembroke Academy, regarding student transition, curriculum and program, philosophy and objectives, and budget development:

- Schedule reports to the school board from each major discipline area at Pembroke Academy regarding expectations for and overall success of Epsom students. (Headmaster Mike Reardon addressed the board during a November 2001 school board meeting to discuss happenings at the Academy.)
- Support efforts to assist "at risk" students at both Epsom Central School and Pembroke Academy. (Epsom students are currently being identified "at risk" so that steps may be taken to address their needs. Epsom is also represented at the A.R.E.A. triad to work with "at risk" students.)
- Seek changes in the A.R.E.A. agreement to ensure alignment with current law and regulations and to provide pro-active governance to the Epsom School Board. (Epsom has representation on various committees.)

Goal #4: Continue to improve special education services and procedures:

- Seek board input and approval of the revised district philosophy regarding special education services. (Special Education philosophy was approved October 2001.)
- Develop systematic coding, identification and record keeping guidelines in conjunction with other SAU #53 districts.
- Develop and implement extended-year programming guidelines.

Goal #5: Conduct a systematic review and revision of Epsom School District Policies:

- Revise and update Epsom policies as needed. (Various policies are looked at and addressed on a monthly timetable.)
- Implement additional policies as appropriate and necessary.
- Review policies regarding expectations and conduct for each board-approved co-curricular program.
- Develop formal expectations and responsibilities for the math club, newspaper and computer club co-curricular activities. (Expectations for the areas of computer club, newspaper and math club were developed in December.)

Goal #6: Review and appropriately revise board practices and procedures:

- Strive for more effective and beneficial board communications with faculty and staff.
- Maintain an appropriate and effective business meeting protocol and schedule.
- Recognize and reward staff members who perform above and beyond generally accepted expectations.

Goal #7: Plan for future facilities needs of the Epsom School District:

- Support the efforts of the school board's facility committee. (A member of the Board of Education serves on the 2001 Building Committee.)
- Support the establishment/continued funding of a trust or capital reserve accounts.
- Establish an Epsom School District Building Committee to investigate and create a plan for future instructional space requirements. (Committee established October 2001.)
- Develop a public awareness regarding current and future facilities needs. (October 2001 the Epsom Town Board was invited to view the school facilities and discuss space issues with the Epsom Building Committee.)

Goal #8: Provide professional development opportunities which support Epsom School District goals and objectives:

- Solicit input from both certified and support staff regarding professional development needs and topics. (School Team Leaders were asked to meet with their teams to discuss staff development needs. Team Leaders then met with the assistant principal to give staff input.)
- Create and pilot plan to provide all instructional staff with appropriate technology skill and knowledge in the areas of equipment operation and curriculum integration. (Total staff trainings have been offered in the areas of Power Point, Microsoft-word, STAR reading and Accelerated Reader.)
- Establish criteria and funding resources to support professional development for employee groups not covered under the Master Agreement.

Respectfully Submitted,  
Jane E. Fargo  
ECS Principal

## EPSOM CENTRAL SCHOOL NURSE'S REPORT

There have been over 2200 student visits to the Health Office during the school year for various issues including first aid, illness, health counseling and social issues. Screenings continue in the areas of vision and hearing. These screenings result in appropriate treatment and earlier recognition of hearing deficits as they relate to learning. Other screening programs consist of scoliosis, blood pressure, pediculosis and nutritional assessments. The nurse is involved with weekly meetings as a member of the Student Assistance Team, with the focus on the educational needs of our students. The nurse is also a member of the Crisis Intervention Team. The computerization of health records is ongoing.

Financial assistance from the School Nurse Student Health Association continues to be available for students with emergency medical and dental needs whose families would otherwise find these expenses a hardship. These are private funds secured through the cooperation of the Bank of New Hampshire, Suncook Branch, and supported through several area businesses and organizations throughout the school districts including Epsom, Pembroke, Allentown and Hooksett. Their continued support of this program is greatly appreciated. The efforts of the Epsom-Chichester Lions Club are also greatly appreciated as they, too are an integral part of our resource system for those families in need of support. We thank them for their continued support.

All of our students are properly immunized according to New Hampshire Board of Immunization regulations. All of our students are in compliance with state regulations. A special thank you is extended to the Concord Regional Visiting Nurse Association for assisting with immunization clinics and to the Pittsfield Medical Professional Association for their on-going consultation support.

A very special thank you is extended to the Epsom Rescue Squad, Fire Department and Police Department for always being there for the children of Epsom and for all they do to teach the children about safety in school and at home. Comprehensive health education continues for all students with the focus on encouraging students to take responsibility for themselves and others. We continue to offer units of Human Growth and Development for grades 5-8.

The Wellness Committee promotes and provide wellness activities and educational opportunities to our staff in the hopes of eventually extending wellness opportunities to the Epsom community. As part of this program, four staff members representing various teams at Epsom Central, attended the New Hampshire Celebrates Wellness Conference at Brewster Academy in June, 2001. As a result of our wellness planning, several activities have been completed, including a Tai Chi Workshop, American Red Cross CPR re-certification for 31 faculty members as well as American Red Cross Basic First Aid certification for 19 staff members. A flu shot clinic was also held which immunized 49 members of Epsom Central School Staff and community members. We thank Cigna Healthcare for their part in supporting health educational programs for our school and staff members.

Classroom and small group instruction in social skills, including conflict resolution and anti-bullying, is available to all grade levels. Ten sixth graders attended the New Hampshire Teen Institute *Surviving Junior High* conference which focuses on helping students make healthy choices about the use of drugs, alcohol, and tobacco and developing healthy relationships with parents and peers. The

Epsom C.A.R.E.S. initiative continues and is supported by the school-wide character and citizenship program. The magnetic school calendar, sent to every family, identifies the monthly themes of respect, responsibility, caring, friendship, tolerance, honesty, courage, cooperation and service. Primary students were entertained and informed by Captain SMYLE, from the New Hampshire Department of Transportation on pedestrian safety. All junior high students were given assemblies, by grade, from the Merrimack County Juvenile Diversion Program. These assemblies addressed the legal implications of certain behaviors such as drug abuse, theft, and harassment and the importance of not giving in to negative peer pressure. Our high school students had access to a Resource Officer at Pembroke Academy and, for the fourth year, the eighth grade students from Epsom, Allenstown, Chichester and Pembroke participated in Project Respect, a day-long conference held at the New Hampshire Technical Institute in Concord, featuring over twenty workshops on such topics as drug awareness, internet safety, self-esteem, parent/teen communication, positive coping skills violence prevention, harassment, and transitioning to high school. The program is coordinated by Cheryl Twombly, counselor from Pembroke Academy and Carolyn Puffer, our guidance counselor.

All of our programs have been successful as a result of the caring and cooperation of the faculty, support staff, volunteers and community based organizations. We appreciate the continued support of the Epsom School Board and Superintendent Thomas Haley, our principal Jane Fargo, our assistant principal Thomas Laliberte, as well as the many parents and volunteers who have assisted us this year.

Respectfully submitted,  
Joan Pozner, R.N.  
School Nurse

**SCHOOL ADMINISTRATIVE UNIT #53**

**SUPERINTENDENT'S SALARY  
2000/01**

|            |               |
|------------|---------------|
| Allenstown | \$13,056      |
| Chichester | 7,979         |
| Deerfield  | 15,473        |
| Epsom      | 12,814        |
| Pembroke   | <u>31,269</u> |
|            | \$80,591      |

**ASSISTANT SUPERINTENDENT'S  
SALARY 2000/01**

|            |               |
|------------|---------------|
| Allenstown | \$10,819      |
| Chichester | 6,612         |
| Deerfield  | 12,822        |
| Epsom      | 10,618        |
| Pembroke   | <u>25,912</u> |
|            | \$66,783      |

**BUSINESS ADMINISTRATOR'S  
SALARY 2000/01**

|            |               |
|------------|---------------|
| Allenstown | \$ 8,100      |
| Chichester | 4,950         |
| Deerfield  | 9,600         |
| Epsom      | 7,950         |
| Pembroke   | <u>19,400</u> |
|            | \$50,000      |

# EPSOM TEACHER ROSTER

2001/02

| <u>SUBJECT</u>     | <u>TEACHER'S NAME</u> | <u>SALARY</u> | <u>DEGREE</u> | <u>YEARS EXP.</u> |
|--------------------|-----------------------|---------------|---------------|-------------------|
| Grade 8            | Allen Janet           | 38,254.00     | BA            | 21                |
| Grade 1            | Barton, Deborah       | L.O.A.        | BA            | 18                |
| Grade 7            | Bauer, Lisa           | 39,123.00     | BA+15         | 15                |
| Kindergarten       | Brazen, Sheree        | 24,120.00     |               | 1                 |
| Grade 1            | Briggs, Linda         | 34,082.00     | BA            | 10                |
| Grade 1            | Bruns, Kelly          | 27,666.00     | BA+15         | 4                 |
| Kindergarten       | Bryant, Lori          | 39,943.00     | MA            | 13                |
| Grade 7            | Conway, Kathleen      | 28,751.00     | BA+15         | 5                 |
| Art (80%)          | Dalle Molle, Rita     | 34,212.00     | MA+15         | 13                |
| Grade 3            | Damelio, Cynthia      | 39,991.00     | BA+30         | 19                |
| Grade 3            | DeLorie, Jacqueline   | 38,110.00     | MA+15         | 11                |
| Grade 3            | Donovan, Robin        | 29,885.00     | BA+15         | 7                 |
| Grade 8            | Dougherty, Richard    | 37,024.00     | BA+30         | 12                |
| Grade 5            | Elliott, Linda        | 39,991.00     | BA+30         | 16                |
| Grade 2            | Fuller, Susan         | 29,378.00     | MA            | 4                 |
| Grade 7            | Gagnon, Shawn         | 24,120.00     | BA            | 1                 |
| Physical Education | Hamilton, Beth        | 36,807.00     | BA            | 13                |
| Grade 6            | Haulk, Stephanie      | 28,124.00     | BA            | 4                 |
| Music (20%)        | Hoffman, Linda        | 7,651.00      | BA            | 13                |
| Spanish            | Irizarry, Amor        | 35,649.00     | BA+30         | 10                |
| Grade 2            | Lesieur, Lynn         | 39,123.00     | BA+15         | 15                |
| Grade 5            | Martin, Paul          | 39,943.00     | MA            | 13                |
| Grade 2            | Mason, Susan          | 39,991.00     | BA+30         | 23                |
| Grade 4            | Patterson, Steven     | 36,662.00     | MA+15         | 9                 |
| Grade 1            | Rieger, Marie         | 32,972.00     | MA            | 7                 |
| Grade 4            | Rowe, Francine        | 39,123.00     | BA+15         | 25                |
| Grade 8            | Saulnier, Rebecca     | 41,511.00     | MA            | 28                |
| Grade 1            | Sedgley, Kelly        | L.O.A.        | MA            | 4                 |
| Grade 5            | Severance, Jamie      | 38,447.00     | MA            | 10                |
| Music (80%)        | Shaw, Jennifer        | 30,603.00     | BA            | 14                |
| Language Arts      | Smith, Shirley        | 41,511.00     | MA            | 21                |
| Grade 4            | Snell, Judith         | 39,123.00     | BA+15         | 20                |
| Grade 6            | Verity, Carol         | 29,378.00     | MA            | 4                 |
| Grade 6            | Wiley, Louise         | 39,991.00     | BA+30         | 17                |
| Special Education  | Beauchesne, Amy       | 24,651.00     | BA+15         | 1                 |
| Special Education  | May, Darcy            | 26,050.00     | BA            | 3                 |
| Special Education  | Meehan, Elizabeth     | 35,288.00     | MA+15         | 8                 |
| Speech/Language    | Perkins, Caroline     | 28,978.00     | BA+15         | 3                 |

|                   |                   |           |       |    |
|-------------------|-------------------|-----------|-------|----|
| Special Education | Valley, Linda     | 32,803.00 | BA    | 9  |
| Coordinator       | Preve, Tami       | 39,382.00 |       | 7  |
| Guidance Couns.   | Puffer, Carolyn   | 39,943.00 | MA    | 12 |
| Nurse             | Pozner, Joan      | 38,254.00 | BA    | 14 |
| Media Gen. (80%)  | Yerburgh, Clare   | 28,230.00 | MA+15 | 8  |
| Technology        | Gagnon, Paul      | 30,000.00 |       | 1  |
| Principal         | Fargo, Jane       | 60,000.00 | MA    | 1  |
| Asst. Principal   | Laliberte, Thomas | 42,000.00 | MA    | 1  |

---

### CUSTODIAN ROSTER

2001/02

|           |                       |           |
|-----------|-----------------------|-----------|
| Custodian | Nadeau, Arthur        | 22,922.00 |
| Custodian | Jones, Eric           | 20,634.00 |
| Custodian | Rouillard, Jr., Ralph | 25,210.00 |

**EPSOM SCHOOL DISTRICT**  
**GRADUATION CLASS OF 2001**

Alex W. Adair-Clark  
Matthew D. Allen  
Joshua L. Ankiewicz  
Meghan E. Aube  
Brittanie J. Auprey  
Stephanie N. Basiliere  
Abigail L. Benner  
Katherine A. Bragdon  
Marc T. Brodeur  
Zachary K. Brown  
Brittany E. Caza  
Rebecca L. Chartier  
Jacob W. Chinn  
Sean P. Coffey  
Daniel A. Dalton  
Brandon Demers  
Melissa M. Dempsey  
Kelli Dias-Bundzinski  
Audrey M. Draper  
Londa R. Draper  
Melissa Y. Drouin  
Erin A. Dubreuil  
Ronald P. Evans, III  
Nicholas D. Fitts  
James A. Hering  
John S. Jarnagin  
Elizabeth M. Kampa  
Ryan P. Keeler  
Nicholas Krycki  
James P. Lacasse, IV  
Christine Large  
Joshua W. Lane

Jessica L. Mandigo  
Joshua D. Mead  
Brian E. Mitchell  
Destiny D. Morand  
Amber D. Murray  
Jessica A. Ouellette  
Alicia B. Owen  
Joshua E. Partridge  
Elizabeth F. Patria  
Brett E. Perry  
Melissa E. Pickard  
Jennifer L. Pinard  
Susanne K. Pinard  
Katelyn M. Plourde  
Ronald L. Porter  
Laura E. Prescott  
Brittney B. Quimby  
Sabrina A. Rand  
Mark A. Reed  
Timothy L. Riel  
Heather E. Roberge  
Marc J. Rocheville  
Michael J. Rudolph  
Julie A. Scarlett  
Kenneth R. Smith  
Frankie J. Turner  
Naomi M. Webb  
Charles F. Wiggin  
Adam Williams  
Katie P. Williams  
Sharon L. Williams  
Jessica R. Willis

Steven B. Yeaton

BRENT W. WASHBURN, CPA  
64 Hooksett Turnpike Road  
Concord, New Hampshire 03301-8400  
Telephone (603) 224-6133

REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

December 8, 2001

The School Board  
Epsom School District  
Epsom, New Hampshire 03234

I have audited the general purpose financial statements of the Epsom School District as of and for the year ended June 30, 2001, and have issued my report thereon dated December 8, 2001. I conducted my audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the Epsom School District's financial statements are free of material misstatements, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of non-compliance.

Internal Control Over Financial Reporting

In planning and performing my audit, I obtained understanding of the Epsom School District's internal control over financial reporting in order to determine my auditing procedures for the purpose of expressing my opinion on the financial statements and not to provide assurance on the internal control over financial reporting. My consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one of more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. I noted no matters involving the internal control over financial reporting and its operation that I consider to be material weaknesses.

This report is intended for the information of the Audit Committee, management, and federal awarding agencies, pass through entities. However this report is a matter of public record and its distribution is not limited.

I extend my thanks to the officials and employees of the Epsom School District for their assistance during the course of my audit.

Brent W. Washburn, CPA

This is an Appendix to the December 8, 2001 Epsom School District report on internal controls and compliance based on an audit performed in accordance with Government Auditing Standards. The following are items that came to my attention during the audit regarding the design and operations of internal controls and compliance with laws, regulations, and other provisions of contracts and grants:

1. Inventory of Fixed Assets

Criteria: Inventory of fixed assets represents a significant control tool in monitoring the School District assets and is essential to prepare reliable financial statements.

Condition: The School District does not have a schedule of assets controlled by the School District. Schedules of assets purchased by federal grants has been maintained. The School District would need to implement the new reporting model for years beginning after June 15, 2003 as required by the Governmental Accounting and Financial Reporting Standards: Statement 34 – Basic Financial Statements and management's Discussion and Analysis for State and Local Governments. This new model requires fixed assets to be included although it would not require retroactive infrastructure reporting.

Cause: The normal practice of governmental units in New Hampshire has been to expense the fixed asset as purchase, and not to maintain any detail schedule of assets in use.

Recommendation: The District cause an inventory of these assets as soon as practical. The existence of fixed asset records will not only aid district officials in their control of these assets, but should be an invaluable tool in long range planning. General accepted accounting principles require fixed asset reporting as part of the general purpose financial statements and the audit opinion is being qualified due to the omission of this schedule.

Management Response: Initial Inventory conducted November 2000 by American Appraisal Association, Inc. SAU staff currently updating the record for purchases of assets after the inventory was completed. Anticipating that the fixed assets inventory will be completed for the end of the fiscal year ending June 30, 2002.

2. School Lunch Deposits

Criteria: The lunch director controls all the activity associated with the school lunch program.

Condition: The deposits for hot lunch receipts are deposited in an inconsistent manner. It was also noted that difference colors were being used for hot lunch tickets for the different class of payment, that is full price, reduce price and free lunch tickets.

Cause: The deposits are accumulated to approximately \$2,000 prior to deposit.

Recommendation: The hot lunch collection should be deposited in a timely manner, i.e. once a week. The tickets color should be the same for all students.

Management Response: Epsom School Board has given the SAU the authority and responsibility for restructuring of the Food Service Program. New control procedures are being formulated. Deposits are to be made weekly.





